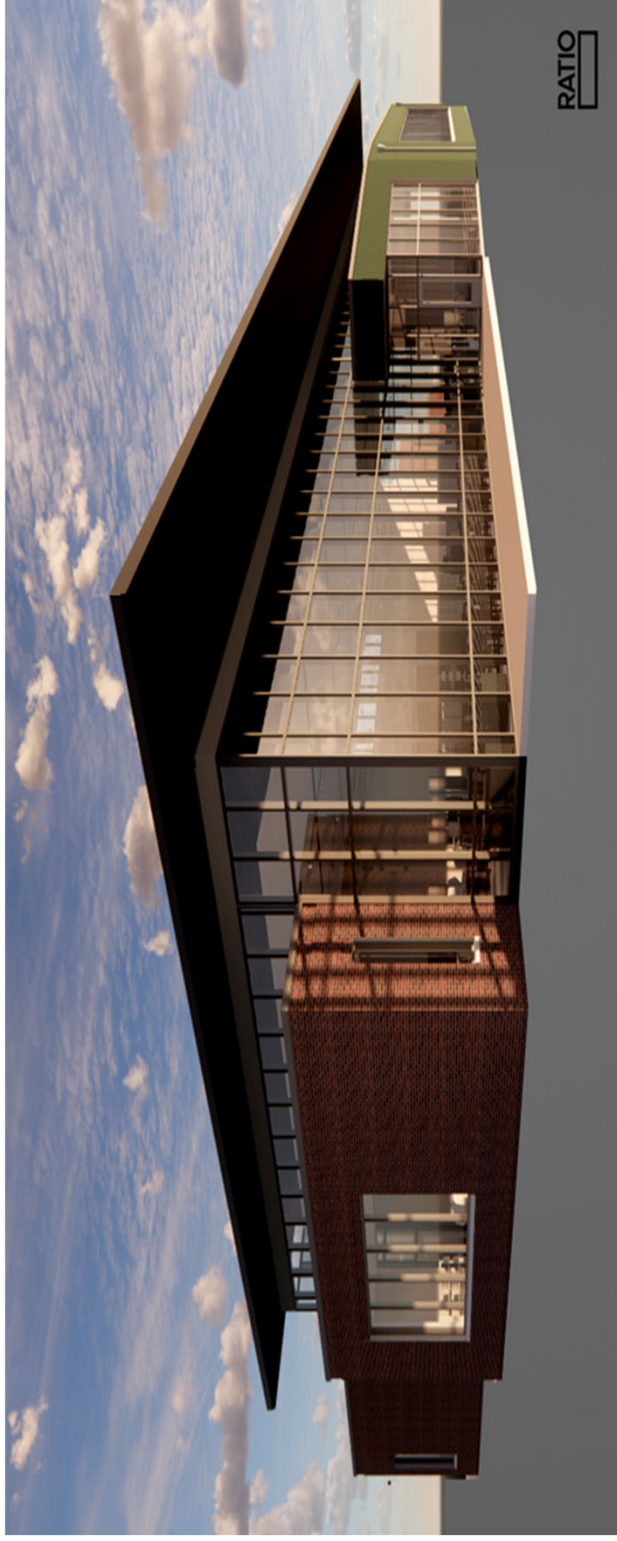


The Indianapolis – Marion County Public Library

Fort Benjamin Harris Branch Library Project

Pre-Bid Meeting - October 14, 2021



OWNER



- Mike Coghlan, Facilities Project Manager
- Gwendolyn Simmons, Manager, Purchasing & Supplier Diversity



DESIGN TEAM



- Kevin Huse, Principal
 - Antone Sgro, Project Architect
 - Scott Hunt, Construction Administration
-
- Lynch, Harrison, Brumleve – Structural
 - Loftus Engineering – MEP
 - The Schneider Corporation – Civil
 - Design 27 – Technology & Acoustics



THE SKILLMAN / DAVIS TEAM

- Victor Landfair, Account Executive
- Dan King, Contract Manager
- Kevin Gujral, Sr. Project Manager
Phone: (317) 318-5647
Email: kgural@skillman.com
- David Yancey, Asst. Account Executive/Project Manager
Phone: (219) 730-7765
Email: dyancey@skillman.com
- Gary Davis, Project Executive
- Randy Whipple, Site Manager
Email: rwhipple@skillman.com
- Brandi Holmes, Admin. Assistant
Phone: 317-788-5112
Email: bholmes@skillman.com
- Andrew Huehls, Chief Estimator
Phone: (317) 788-5119
Email: ahuehls@skillman.com
- Davis & Associates, Project Engineer and Safety Engineer



SCOPE OF WORK

- The project consists of the creation of a new 22,000SF freestanding building on a 2.4-acre site with associated onsite parking for approximately 90 cars, delivery access, a drive-up book drop and required site improvements.
- The site of the new building is within jurisdiction of the Ft. Benjamin Harrison Reuse Authority plan and the City of Lawrence.
- The project will incorporate energy and resource conservation measures into the design, building materials, equipment, and fixtures to achieve a minimum of a LEED v4 Silver Certification.
- Review specification section 00 12 00 for Bid Categories and Specification Sections.



MULTIPLE CONTRACT SUMMARY

- Review Section 01 12 00 – Multiple Contract Summary.
- Review all Specification Sections that are in your Scope of Work.
- Project specific clarifications are also included within the Bid Category summary.
- Review ALL clarifications for ALL Bid Categories.

BID CATEGORIES

Bid Category No. 1 – General Trades

Bid Category No. 2 – Structural Steel

Bid Category No. 3 – Masonry

Bid Category No. 4 – Roofing

Bid Category No. 5 –
Windows/Storefronts/Curtainwall

Bid Category No. 6 – Metal
Framing/Drywall/Ceilings

Bid Category No. 7 - Flooring

Bid Category No. 8 – Plumbing

Bid Category No. 9 - Mechanical

Bid Category No. 10 – Electrical &
Technology

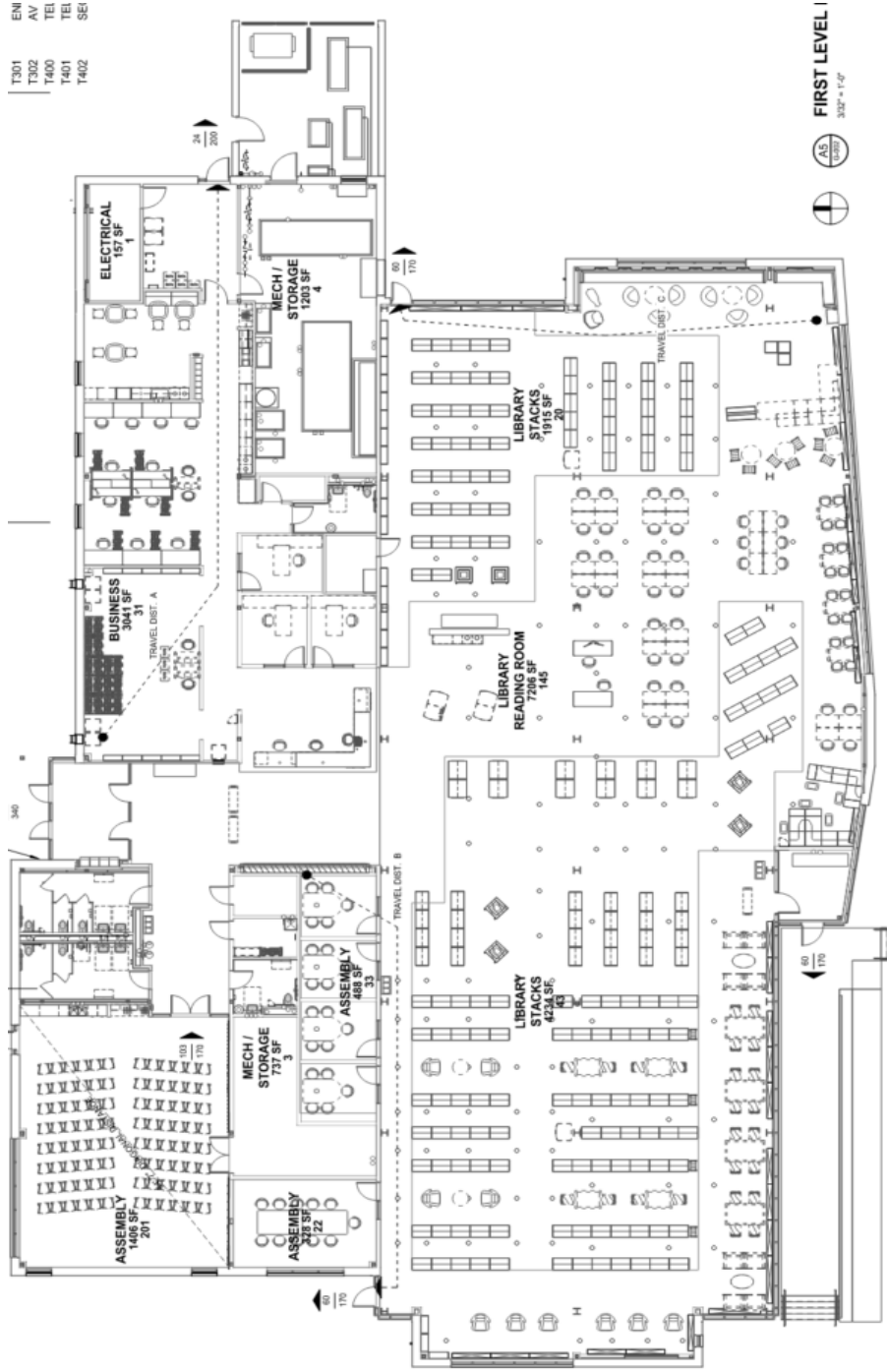


[illegible]The Indianapolis Public Library logo, featuring the text "The Indianapolis Public Library" in white on a blue background.

DAVIS &
ASSOCIATES, INC.

RATIO

OVERALL FLOOR PLAN



The
INDIANAPOLIS PUBLIC
Library



DAVIS &
ASSOCIATES, INC.

RATIO

Special Requirements

INDIANAPOLIS PUBLIC LIBRARY DIVERSITY GOALS

- 15% MBE
- 8% WBE
- 3% VBE
- 1% DBE
- Skillman/Davis Team hosted a partnering outreach session on October 8, 2021.
- Names of subcontractors/vendors who attended the outreach session are posted on Skillman's Plan Room, along with the presentation.



Special Requirements

Indianapolis Public Library Utilization Requirements – Section 00 35 00

- MBE/WBE/VBE/DOBE Utilization Goals Plan for Construction Goods, Supplies, and Services
 - Two (2) apparent lowest, responsive and responsible Bidders from each Bid Category shall submit one (1) digital copy of its MBE/WBE/VBE/DOBE Utilization Goals Plan for Construction Goods, Supplies, and Services within 72 hours of the Bid Opening
- Application for Waiver
 - Any Bidder who does not meet the Goals must petition the Owner for relief by filing an Application for MBE/WBE/VBE/DOBE Program Waiver (“Application for Waiver”) within 72 hours of the Bid Opening.
- Sample Letter of Intent to Perform as a Subcontractor/Supplier
 - Two (2) apparent lowest, responsive, and responsible Bidders from each Bid Category shall submit a “Letter of Intent to Perform as Subcontractor” for each MBE/WBE/BE/DOBE subcontractor listed on Bidder’s Utilization Goals Plan for Construction, Goods/Supplies and Services within 72 hours of the Bid Opening.



Special Requirements

- Bidders must submit their Tier 1 Prequalification Package no later than October 28, 2021. See Section 00 02 00 Notice to Prequalify in the Bid Documents.
- Prequalification Form is available via email; requests shall be sent to Andrew Huehls at ahuehls@skillman.com.
- All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit www.safevisitorsolutions.com/safevendor-app-agreement to create your account with SafeVendor.
- Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.



ANTICIPATED CHALLENGES

- Permitting Timeline
- Existing Subsurface Mitigation Timeline
- Steel and Metal Deck Lead Times
- Other Long Lead Time Items/Equipment
- Limit Construction Traffic on 56th Street



INTSTRUCTION TO BIDDERS

- Review Section 00 01 00 for Instructions to Bidders
- Final Addendum will be issued on October 29, 2021



BID FORM

- Review and fully complete the Bid Form 00 31 00
- Complete all Alternates on the Bid Form that may affect your Scope of Work



ALTERNATES – Section 01 23 00

Alternate 01 – Undercut All Paved Areas

Alternate 02 – Porcelain Tile At Fireplace

Alternate 03 – Porcelain Tile At Public Restrooms

Alternate 04 – Wood Ceiling

Alternate 05 – TPO Roofing



BIDDERS REMINDER LIST

NAME OF BIDDER _____

BIDDER REMINDER LIST TO BE COMPLETED AND INCLUDED IN BID PACKAGE FOR REVIEW AT BID OPENING

	YES	NO
Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct ?		
Is the Non-Collusion Affidavit , part of the Bid Form, signed & notarized?		
Include XBE Information		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement ?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6?		
Have Subcontractors and Products List to the Construction Manager within 72 Hours of the Bid Opening for the two (2) Apparent Low Bidders from each Bid Category.		
Have MBE/WBE/VBE/ DOBE Utilization Goals Plan and Letters of Intent To Perform As A Subcontractor/Supplier and/or the Application for MBE/WBE/VBE/DOBE Program Waiver to the Construction Manager within 72 Hours of the Bid for the two (2) Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owners Address		

NOTE: IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED,
DATED OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT
BE ACCEPTED.

RFIs AND SUBSTITUTION REQUESTS

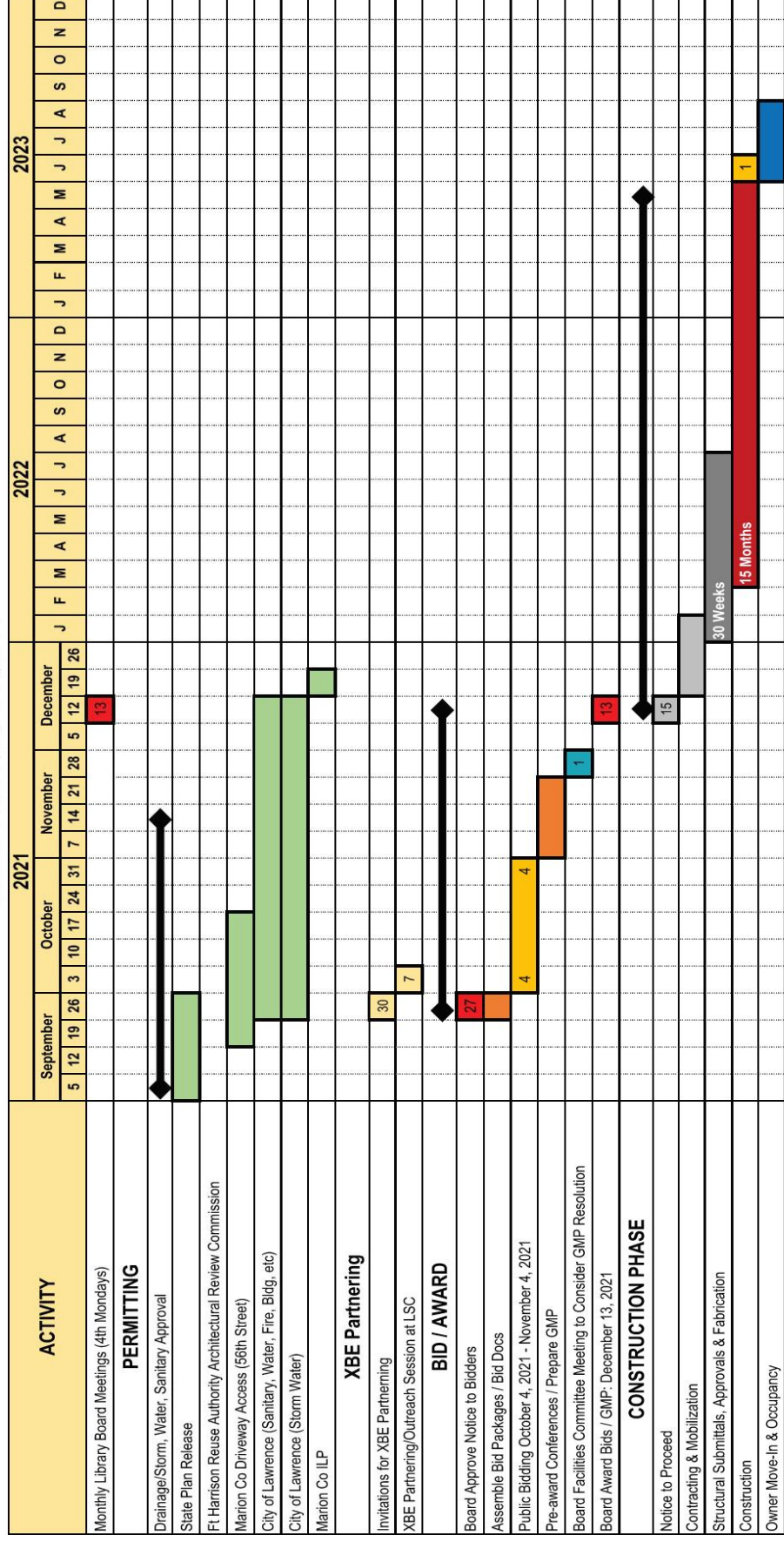
- Each Bidder is encouraged to contact the Construction Manager if problems occur, or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.
- Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt of bids and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.
- Submit all questions (RFIs) and Substitution Requests in writing to **Kevin Gujral (kgujral@skillman.com)**. All RFIs and Substitution Requests must be received by end of day October 25, 2021



CONSTRUCTION TIMELINE

- Review Section 01 32 00, Schedules and Reports • Reference Site Phasing Plan for Sequence
- Anticipated Site Mobilization: March 1, 2022 • Substantial Completion: June 1, 2023

GUIDELINE SCHEDULE



BID TO AWARD TIMELINE

- Bids Received November 4, 2021
- Pre-Award Meetings November 10th & 11th
- Indy PL Board Meeting December 13, 2021
- Notice to Proceed December 14, 2021



CONSTRUCTION DOCUMENTS

- Construction Documents are available for download at: www.skillmanplanroom.com
- Bidding Contractors are required to pay for hard copies of the Bid Documents.
- The documents can be picked up at the following location:
 - Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, Phone 317-598-0661



***Tentative*PRE-AWARD MEETING SCHEDULE**

- Pre-Award Meetings will be conducted on at the times designated below. A Microsoft TEAMS invite will be distributed:
- **November 10th Pre-Awards**
 - Bid Category No. 1 – General Trades 8:00 AM
 - Bid Category No. 2 – Structural Steel 9:00 AM
 - Bid Category No. 3 – Masonry 10:00 AM
 - Bid Category No. 4 – Roofing 11:00 PM
 - Bid Category No. 5 – Windows/Storefronts/Curtainwall 1:00 PM
- **November 11th Pre-Awards**
 - Bid Category No. 6 – Metal Framing/Drywall/Ceilings 8:00 AM
 - Bid Category No. 7 – Flooring 9:00 AM
 - Bid Category No. 8 – Plumbing 10:00 AM
 - Bid Category No. 9 – Mechanical 11:00 AM
 - Bid Category No. 10 – Electrical & Technology 1:00 PM



BID OPENING

- Date: November 4, 2021
- Time: 2:00 PM (local time)
- Location: Indianapolis Public Library
2450 N. Meridian Street
Indianapolis, IN 46208

Bids will be received and opened at the above location.



PRE-BID MEETING SIGN IN

- Please email bholmes@skillman.com if you attended this Pre-Bid Meeting virtually via MS Teams.
- A copy of this Pre-Bid presentation will be posted to The Skillman Plan Room this afternoon (skillmanplanroom.com).



Q&A

QUESTIONS?

