

# PRE-BID MEETING

**May 3, 2022**

**1:00 PM**

**Greenfield Central High  
School Auditorium  
Renovation and Addition**

**Bid Package No. 1**



## Greenfield Central Schools

- Dr. Harold Olin, Superintendent
- Nate Day, Business Manager
- Jason Cary, Principal
- Brian Skiles, Director of Buildings  
and Grounds



# Design Team



- Tim Funston, Senior PM
- Misha Belyayev, PM



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STRUCTURAL ENGINEER



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MECH, ELEC, PLUMB, TECH ENGINEER



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THEATRE CONSULTANT



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ACOUSTICAL ENGINEER

## THE SKILLMAN TEAM

Victor Landfair, Account Exec.

Kevin Gujral, Project Manager

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Brandi Holmes, Admin. Assistant

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## SCOPE OF WORK

- 58,500sf Auditorium Addition
- Natatorium Renovation including expanded bleacher area
- Site Utilities – Relocations and New
- Hardscape and Softscape

\$ 24M Budget



## MULTIPLE CONTRACT SUMMARY

- Review Specification Section 01 12 00 - Multiple Contract Summary.
- Review all specification sections that are in your scope of work.
- Review all project specific clarifications for ALL Bid Categories.



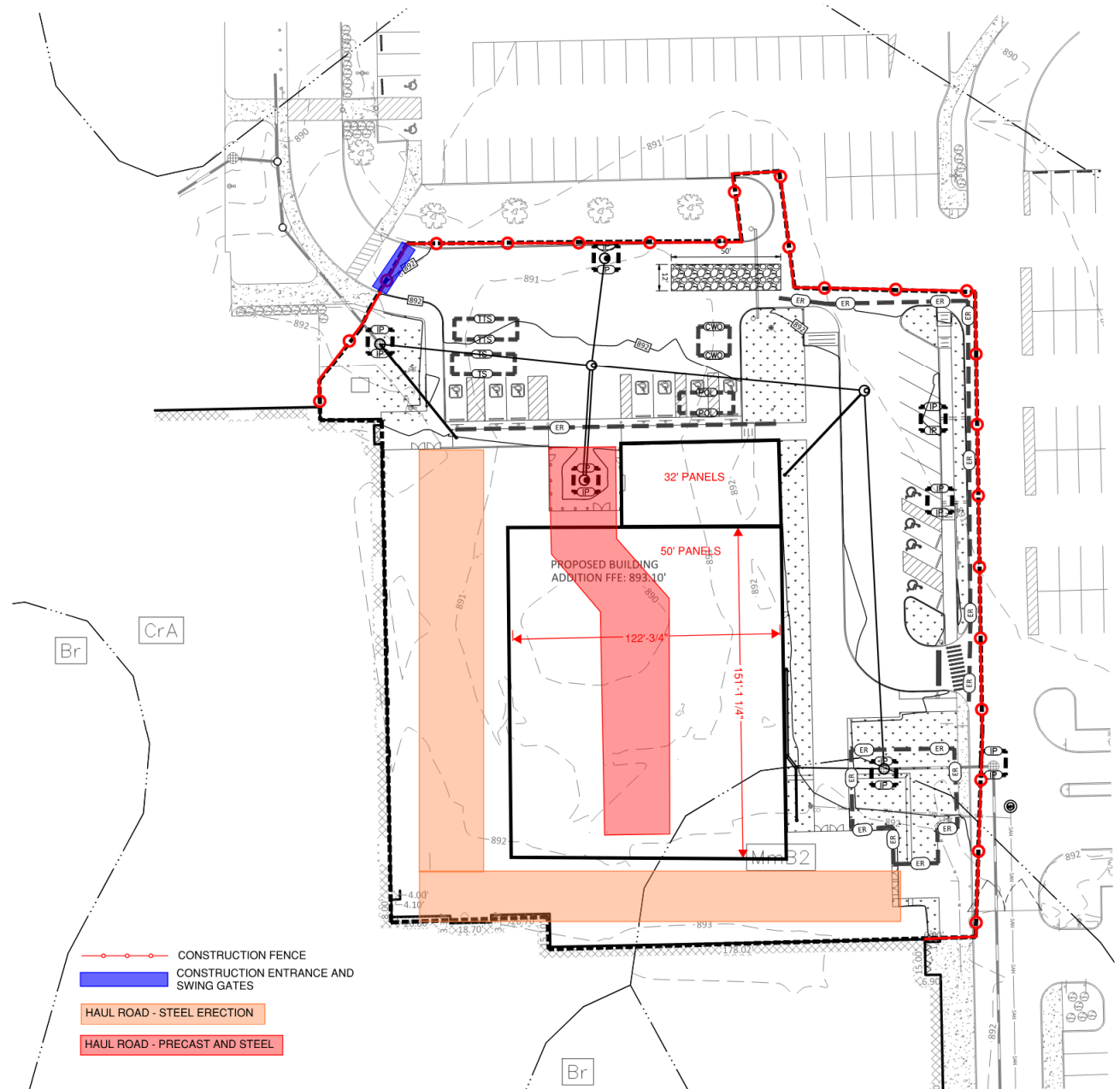
## BID CATEGORIES

- BC No. 2 – Precast
- BC No. 4 – Structural Steel
- BC No. 5 – Roofing





# SITE LOGISTICS





## SITE LOGISTICS

### PRECAST LAYDOWN AND TRAVEL PATH



# **SPECIAL REQUIREMENTS**

- Bidders must submit their Tier 1 Prequalification Package no later than May 12, 2022. See Section 00 02 00 Notice to Prequalify in the Bid Documents.
- Prequalification Form is available via email; requests shall be sent to Andrew Huehls at [ahuehls@skillman.com](mailto:ahuehls@skillman.com).
- Contractor parking will be limited to designated areas as agreed to with Greenfield Central Schools.
- All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit [www.safevisitorsolutions.com/safevendor-app-agreement](http://www.safevisitorsolutions.com/safevendor-app-agreement) to create your account with SafeVendor.
- Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.



**Public  
Works Law  
Indiana Code  
5-16-13**

- TIER 1 – SELF-PERFORM 15% OF CONTRACT
- QUALIFICATION THROUGH D.O.A. [www.in.gov/idoa/2486.htm](http://www.in.gov/idoa/2486.htm)
  - For all Contracts of \$300,000 or more
- WRITTEN DRUG TESTING PLAN WITH BID IC 4-13-18-5
- MINIMUM INSURANCE REQUIREMENTS
  - \$1M/Occurrence
  - \$2M/Aggregate
- MANDATORY ENROLLMENT IN E-VERIFY
  - Case Verification Number for each employee
- CANNOT PAY EMPLOYEES IN CASH
- RETAIN PAYROLL RECORDS FOR 3 YEARS
- CONTRACTOR MUST COMPLY WITH
  - Fair Labor Act
  - Indiana's Workers Comp Insurance
  - Indiana's Unemployment Comp
- MANDATORY TRAINING BASED UPON NUMBER OF EMPLOYEES
- FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM PUBLIC WORKS PROJECTS FOR 4 YEARS



## ANTICIPATED CHALLENGES

- Tight Site Logistics
- Material Lead Times
- Precast/Foundations/Steel Interface Coordination
- Underground Ductwork Coordination at Auditorium
- Maintain school traffic flows; minimize parking impacts



## INSTRUCTION TO BIDDERS

- Review Specification Section 00 10 00 - Instructions to Bidders.
- Addendum No. 1 was issued on 04/28/22.
- Addendum No. 2 was issued on 05/02/22.
- The final Addendum, if required, will be issued on 05/16/22.



## ALTERNATES

- None for Bid Package No. 1



## RFI PROCESS

- Each Bidder is encouraged to contact the Construction Manager if problems occur, or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.
- Submit all questions in writing to **Kevin Gujral (kgujral@skillman.com)**. All Requests For Information must be received by end of day May 12, 2022.





# SUBSTITUTION REQUESTS

- Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt of bids and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.
- Requests for product approval shall be submitted on the Substitution Request Form and sent to **Kevin Gujral (kgujral@skillman.com)**.
- All Substitution Requests must be received by end of day May 12, 2022.



## CONSTRUCTION TIMELINE

- Review Specification Section 013200 - Schedules and Reports
- Anticipated Construction Start Date: September 1, 2022
- Anticipated Construction Completion Date: June 30, 2024
- See Guideline Schedule dated 04/20/22



## GUIDELINE SCHEDULE

[illegible]

## BID TO AWARD TIMELINE

- Bids Received: May 19, 2022
- Pre-Award Meetings: May 23, 2022
- GCS Board Meeting: June 4, 2022
- Notice to Proceed: June 6, 2022
- Bid Tab will be posted on the Skillman Plan Room Website.



## BID FORM

- Review and fully complete Specification Section 00 31 00 – Bid Form



# BIDDER REMINDER LIST



NAME OF BIDDER

## BIDDER REMINDER LIST TO BE COMPLETED AND INCLUDED IN BID PACKAGE FOR REVIEW AT BID OPENING

	YES	NO
Have you properly and completely executed the <b>Bid Form</b> (Section 00 31 00)?		
Is the <b>Bid Total</b> written in both words and figures?		
Are the <b>Alternate</b> quantities in both words and figures and noted as <b>Add or Deduct</b> ?		
<b>Is the Non-Collusion Affidavit</b> , part of the Bid Form, signed & notarized?		
Include XBE Information		
Have you enclosed a certified check or <b>Bid Bond</b> ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's <b>Financial Statement</b> ?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6?		
Have Subcontractors and Products List to the Construction Manager within <b>48</b> Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: <b>The Project Name</b> <b>Bidder's Name</b> <b>Bid Category No.</b> <b>Date and Time of Bid Opening</b> <b>Owner's Address</b> Address to Where Bid is to be Delivered if different from Owners Address		

**NOTE: IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

## CONSTRUCTION DOCUMENTS

- Construction documents are available at: [www.skillmanplanroom.com](http://www.skillmanplanroom.com)
- Bidding Contractors are required to pay for documents. The electronic files are available at no cost.
- The documents can be picked up at the following location:
  - Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038, Phone 317-598-0661





## PRE-AWARD INTERVIEW

Monday May 23, 2022 (tentative)

- BC #2 Precast 9:00 AM
- BC #4 Structural Steel 10:00 AM
- BC #5 Roofing 11:00 AM

Meeting will be conducted via  
Microsoft Teams.



## **BID OPENING**

- Date: May 19, 2022
- Time: 2:00 PM (local time)
- Location: Greenfield Central Schools  
700 N. Broadway Street  
Greenfield, IN 46140

Bids will be received and opened at the above location.



**SIGN-IN**

**BUILDING TOUR**

- Email [bholmes@skillman.com](mailto:bholmes@skillman.com) if you are on this virtual Pre-Bid Meeting.

Facility Tour: 05/05/22 10:00AM

Email [kgujral@skillman.com](mailto:kgujral@skillman.com) to confirm your attendance no later than 05/04/22; a calendar invite will be sent out to all bidders wishing to participate.



# Q&A

