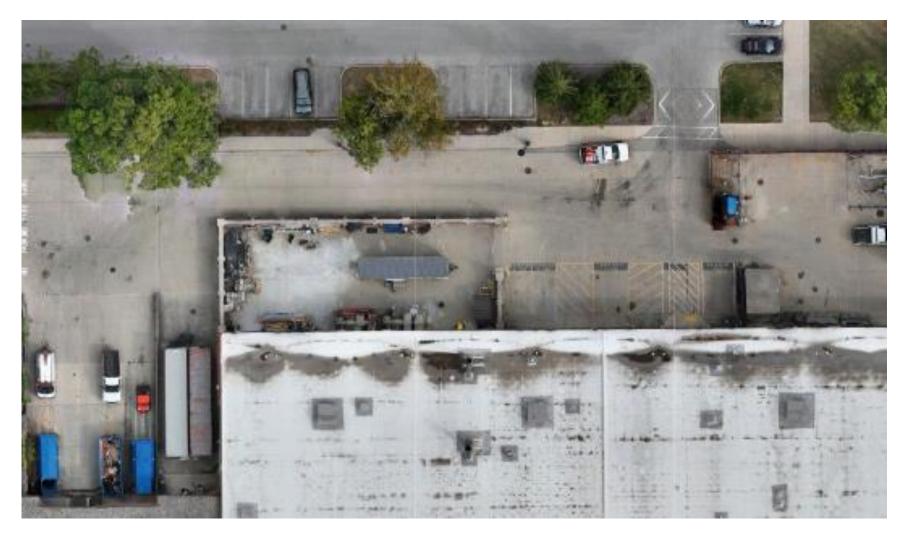


## **PRE-BID MEETING**





Carmel High School Polytechnic Addition & Renovation 520 East Main Street, Carmel, IN 46032

#### **OWNER**



#### **CARMEL CLAY SCHOOLS**

- Dr. Michael Beresford, Superintendent
- Roger McMichael, Associate Superintendent
- Todd Fenoglio, Director of Facilities
- Toby Steele, Carmel High School Assistant Principal, Operations
- Staci Joslin, Carmel High School Area Team Lead



#### **ARCHITECT**



#### **FANNING HOWEY ASSOCIATES**

- Mary Krupinski, Project Executive
- David Roan, Project Architect
   317-848-0966
   droan@fhai.com
- Gregg Dixon, Construction Administrator
   317-439-4190
   gdixon@fhai.com



#### THE SKILLMAN TEAM



#### **ACCOUNT EXECUTIVE**

- Bart York
- <u>byork@skillman.com</u>
- 317-788-5110

#### PROJECT MANAGER

- Tyler Barker
- tbarker@skillman.com
- 317-474-2288

#### PROJECT ENGINEER

- Brad Pawloski
- bpawloski@skillman.com
- 317-417-2046

#### SITE MANAGER

• TBD

#### ADMIN. ASSISTANT

- Connie Patton
- <u>cbpatton@skillman.com</u>
- 317-788-5151

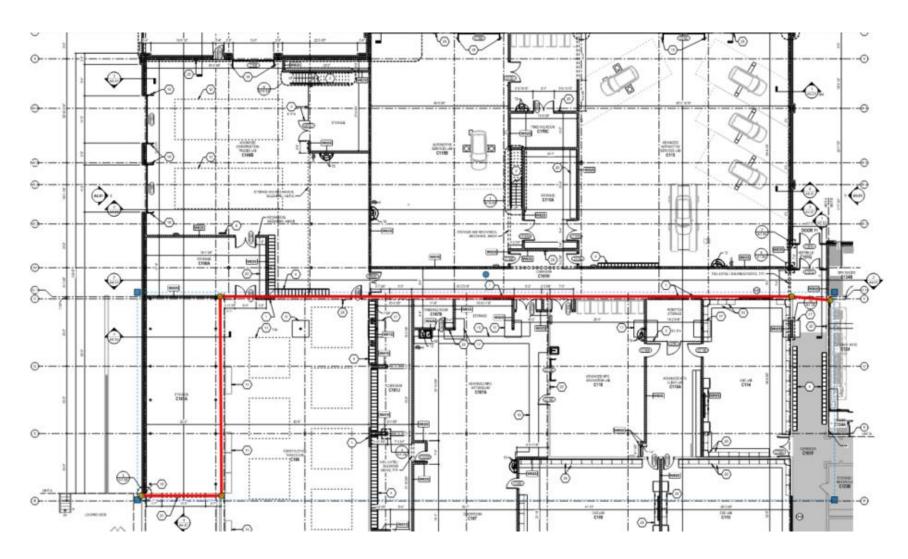
### **SCOPE OF WORK**



- Construction of a 16,000 sf addition to expand the building trades, automotive, drafting, and manufacturing educational space.
- Renovate existing 16,000 sf within the current polytechnic classroom space.
- Construction of a new Culinary Arts Lab complete with Walk-In Cooler/Freezer
- Light renovation of existing Radio/TV Studio
- Radio/TV Equipment Upgrade

# FLOOR PLANS / SITE PLANS





#### **MULTIPLE CONTRACT SUMMARY**



Review Section 01 12 00 – Multiple Contract Summary. Review all Specification Sections that are in your Scope of Work.

- Note to General Trades that the flooring and painting scope is within the General Trades responsibility.
- Division 14 Vehicle Lifts
- Division 41 Electric Trolley Hoists and Spray Painting Booths

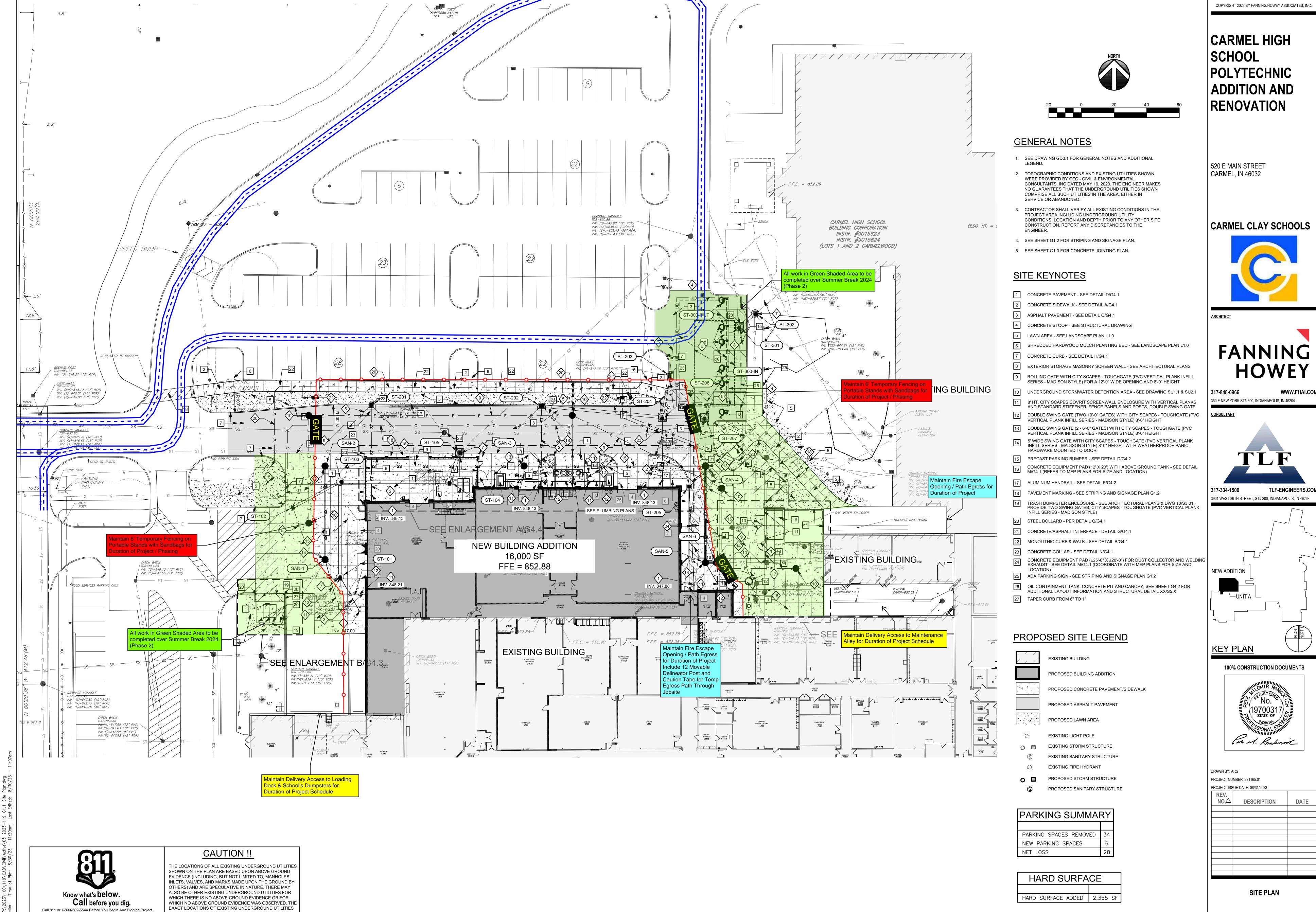
# **BID CATEGORIES**



BID CATEGORY NO. 1	General Trades
BID CATEGORY NO. 2	Masonry
BID CATEGORY NO. 3	Structural Steel
BID CATEGORY NO. 4	Metal Studs, Drywall & Ceilings
BID CATEGORY NO. 5	Roofing
BID CATEGORY NO. 6	Glass & Glazing
BID CATEGORY NO. 7	Food Service Equipment
BID CATEGORY NO. 8	Casework
BID CATEGORY NO. 9	Fire Protection
BID CATEGORY NO. 10	Mechanical & Plumbing
BID CATEGORY NO. 11	Electrical & Technology

# **SITE LOGISTICS PLAN**





SHALL BE VERIFIED BY CONTRACTOR PRIOR TO ANY AND

ALL CONSTRUCTION.

Call 48 hours or 2 working days before you dig.
It's Fast, It's Easy and It's the Law in the state of Indiana!

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# **SPECIAL REQUIREMENTS**



All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit: <a href="www.safevisitorsolutions.com/">www.safevisitorsolutions.com/</a> <a href="mailto:safevendor-app-agreement">safevendor-app-agreement</a> to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.

## **AUTODESK BUILD** (FORMERLY PLANGRID)



## REQUIRED FOR EVERY CONTRACTOR

- No subscription is required
- Current set of documents
- Issues tracking
  - Safety
  - QA/QC
  - Noncompliance
  - Work Completion List
  - Punch List
- As-built record drawings

## **INDIANA PUBLIC WORKS LAW 5-16-13**



- Tier 1 Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
  - Fair Labor Act
  - Indiana's Workers Comp Insurance
  - Indiana's Unemployment Comp
- Mandatory Training Based Upon Number of Employees

#### ANTICIPATED CHALLENGES



- Parking
- Working around school vehicle and pedestrian traffic
- Limited laydown space
- Site work required in proximity to an active loading dock
- Starting construction at the start of winter
- Mechanical/Electrical Equipment lead times
- Radio/TV AV Equipment lead times

#### **AREAS OF COORDINATION**



- Maintaining access to the service access to the east
- Maintaining access to Dock 10 on the west side
- Heavy demo in Phase 3 outside of winter break will have to occur in off hours due to proximity to classrooms
- Material deliveries around the school bus schedule

#### **ALTERNATES**



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

There are no alternates on this project

## **ALLOWANCES**



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\$75,000

# Review Section 01 21 00 for Allowances that apply to your Scope of Work.

#### **PRODUCT ALLOWANCE**

**BC 11 Electrical & Technology** 

BC 01 General Trades: Interior Signage Allowance	\$9,000
CONTINGENCY ALLOWANCES	
BC 01 General Trades	\$150,000
BC 02 Masonry	\$40,000
BC 03 Structural Steel	\$25,000
BC 04 Metal Studs, Drywall, Ceilings	\$40,000
BC 05 Roofing	\$25,000
BC 06 Glass & Glazing	\$10,000
BC 07 Food Service Equipment	\$10,000
BC 08 Casework	\$10,000
BC 09 Fire Protection	\$10,000
BC 10 Mechanical & Plumbing	\$75,000

Congrel Trades, Interior Signage Allowanes

#### **INSTRUCTIONS TO BIDDERS**



Review Section 00 10 00 for Instructions to Bidders.

- Addendum 1 Issued on 9/22
  - Included detailed guideline schedule
  - Added 22 34 00 Fuel Fired Domestic Water Heaters to Mechanical/Plumbing
  - All Masonry walls to be stack bond

#### **RFI PROCESS**



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to:

David Roan - droan@fhai.com

Tyler Barker - tbarker@skillman.com

All RFIs must be received before:

**October 3, 2023** 

**End of Day** 

# **SUBSTITUTION REQUESTS**



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: David Roan – droan@fhai.com

#### **CONSTRUCTION TIMELINE**



Review Section 01 32 00 – Schedules & Reports.

**Anticipated Construction Start Date: November 13, 2023** 

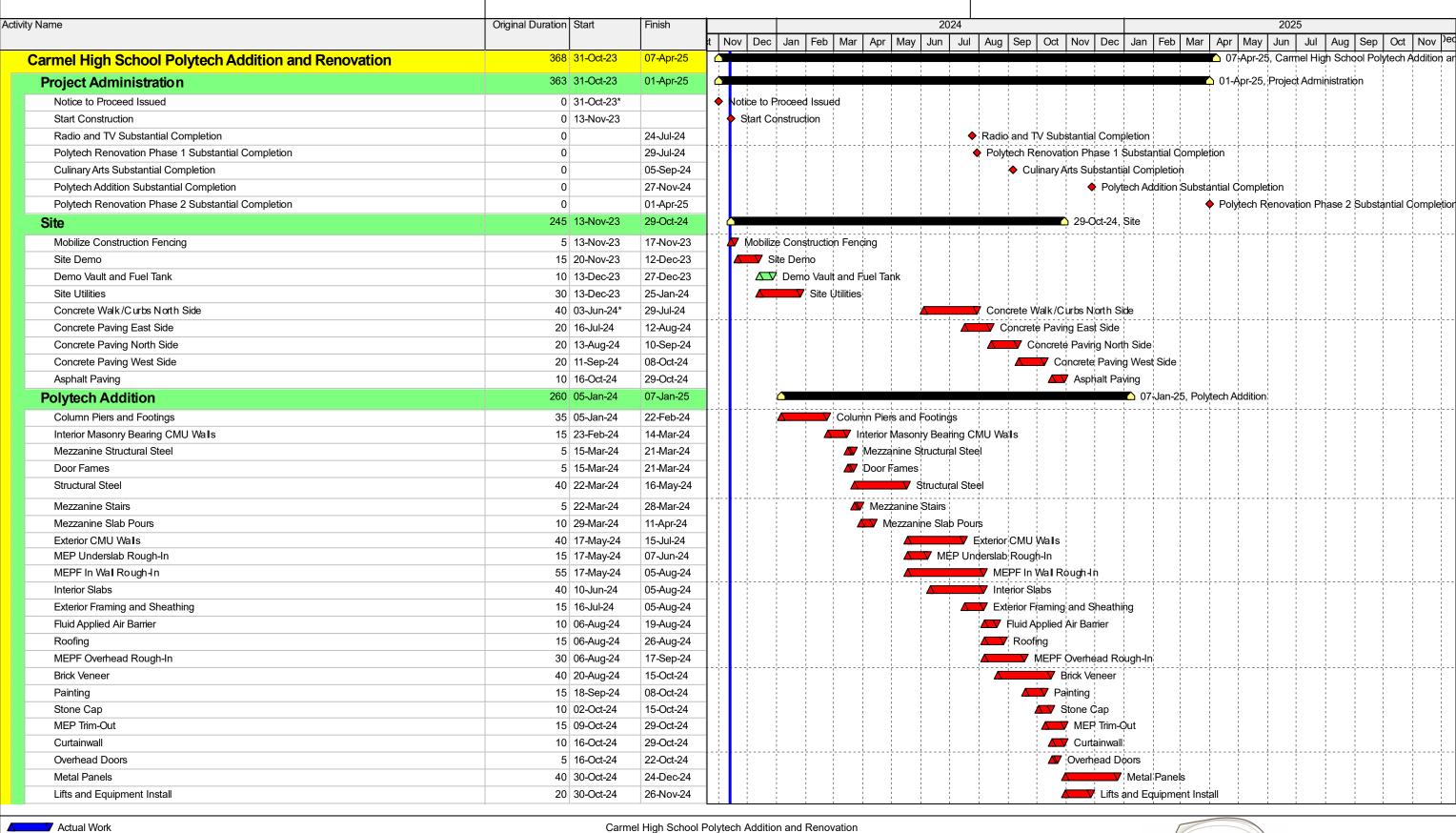
Anticipated Construction

Completion Date: March

**Completion Date: March 2025** 

# CARMEL HIGH SCHOOL POLYTECH ADDITION - INTERIOR PHASING PLAN





Actual Work

Remaining Work

Critical Remaining Work

Milestone

Summary

Carmel High School Polytech Addition and Renovation Guideline Construction Schedule 13-Nov-23. Page 1 of 4



#### **BID TO AWARD TIMELINE**



- October 12, 2023 Receive Bids at 2:00 PM (local time)
- Apparent low bidders will be posted to the Plan Room
- October 16, 2023 Pre-Award Conferences
- October 19, 2023 Bid Recommendations to Owner
- October 30, 2023 School Board Approval
- October 31, 2023 Notice to Proceed
- November 7, 2023 Precon Meeting

All Subcontractor & Products Lists

must be submitted by: October 16, 2023

### **BID FORM**



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

### **BIDDERS' REMINDER LIST**



	YES	NO
Have you properly and completely executed the <b>Bid Form</b> (Section 00 31 00)?		
Is the <b>Bid Total</b> written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct?		
Is the Non-Collusion Affidavit, part of the Bid Form, signed, & notarized?		
Have you enclosed a certified check or <b>Bid Bond</b> ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6.		
Have Subcontractors and Products List to the Construction Manager within 24/48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated:  The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address		

IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.

#### **CONSTRUCTION DOCUMENTS**



Construction Documents are available at: <a href="https://www.skillmanplanroom.com">www.skillmanplanroom.com</a>

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

#### PRE-AWARD INTERVIEWS



- October 16 17, 2023
  - BC01 General Trades
  - BC02 Masonry
  - BC03 Structural Steel
  - BC04 Metal Studs, DW & Ceilings
  - BC05 Roofing
  - BC06 Glass & Glazing
  - BC07 Food Service Equipment
  - BC08 Casework
  - BC09 Fire Protection
  - BC10 Mechanical & Plumbing
  - BC11 Electrical & Technology

### **BID OPENING**



**Date: October 12, 2023** 

Time: 2:00 PM

**Location: Educational Services Center** 

**Conference Room B3** 

5201 East Main Street, Carmel, IN

46033

# Q & A



#### tbarker@skillman.com

Cell: 317-474-2288

SKILLMAN

DATE: September 26, 2023

**TSC PROJECT NO.: 222110.05** 

## PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
CARMEL CLAY SCHOOLS			
CARMEL CLAY SCHOOLS			
CARMEL CLAY SCHOOLS			
THE SKILLMAN CORPORATION	Tyler Barker	tbarker@skillman.com	317-474-2288
THE SKILLMAN CORPORATION	Brad Pawloski	bpawloski@skillman.com	317-417-2046
THE SKILLMAN CORPORATION			
FANNING HOWEY	David Roan	droan@fhai.com	317-848-0966
FANNING HOWEY	Gregg Dixon	gdixon@fhai.com	

SKILLMAN

DATE: September 26, 2023

**TSC PROJECT NO.: 222110.05** 

## PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
	Matt Spicer		
FA Wilhelm			
3D-Pro Contracting	Greg Wire		
	Jamie Pickering		
West Electric			
	Kim Jackson		
QPH			
	Dave Alexander		
Gilliatte General Contractors			
ATEC Electrical and Communications	Shelly Arthur		
	Cory Biddle		
JC Ripberger			
	Bob Reed		
Poynter			

SKILLMAN

DATE: September 26, 2023

**TSC PROJECT NO.: 222110.05** 

## PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
Banta Electric	Matt Vehorn		