



CEC – Chenery Auditorium Catwalk Improvements

PRE-BID MEETING

January 4, 2024

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CEC – Chenery Auditorium Catwalk Improvements

714 South Westnedge Avenue

Kalamazoo, MI 49024

OWNER



Kalamazoo Public Schools

- **Karen Jackson - Executive Supervisor,
Facilities Management**

Kalamazoo Public Schools

Every child. Every opportunity. Every time.



TowerPinkster

- Mike Galovan, Senior Project Manager
mgalovan@towerpinkster.com
269-492-6763

TowerPinkster
Architecture · Engineering · Interiors

THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Michael Kounelis
- 269-207-3049
- mkounelis@skillman.com

PROJECT MANAGER

- Michael Kounelis
- 269-207-3049
- mkounelis@skillman.com

PROJECT ENGINEER

- Will Karnes
- 269-908-9684
- wkarnes@skillman.com

SITE MANAGER

- TBD

ADMIN. ASSISTANT

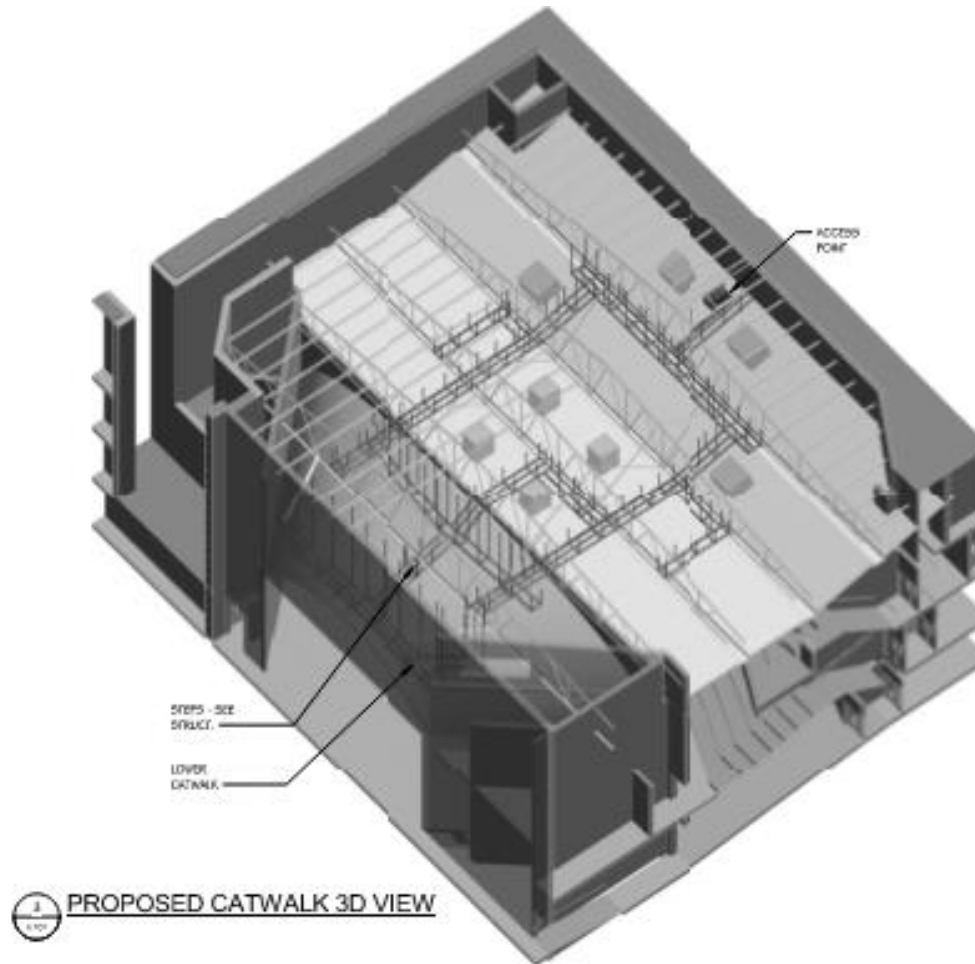
- Caralee Sokolowski
- 269-350-5757
- csokolowski@skillman.com

SCOPE OF WORK



- **Remove existing wooden catwalk. Existing lighting and sound systems to remain.**
- **Install all new metal Catwalk Assembly, metal framing, supports, fire treated plywood walkway and Unistrut catwalk system.**
- **Construction to run January through March of 2024**
- **Commence Work end of January, complete by April 1, 2024.**

FLOOR PLANS / SITE PLANS



MULTIPLE CONTRACT SUMMARY



**Review Section 01 12 00 – Multiple Contract Summary.
Review all Specification Sections that are in your Scope
of Work.**

- **1.05 Prime Contractors Use of Premises**
- **1.07 Occupancy Requirements, A. Full Owner Occupancy**
- **1.09 Permits, Fees and Notices**
- **1.10 Labor and Materials, A.**
- **1.14 Schedules of Contract Responsibilities-Scope**
- **1.16 Time of Commencement and Completion**

BID CATEGORIES



BID CATEGORY NO. 1:

General Trades



REQUIRED FOR EVERY CONTRACTOR

- **No subscription is required**
- **Current set of documents**
- **Issues tracking**
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- **As-built record drawings**

ANTICIPATED CHALLENGES



- CM will procure required permits
- Field verifications of existing conditions
- Expedite submittals, and release material for timely delivery
- Select demolition
- Protection to existing finishes
- Safety
- Complete all work by April 1, 2024



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

- **Alternate No. 1: State the cost to paint the new Catwalk Assembly Flat Black**

ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of Work.

Bid Category 01 General Trades: \$5,000.00

Include Allowance amounts in your Base Bid

INSTRUCTIONS TO BIDDERS



Review Section 00 10 00 for Instructions to Bidders.

- **1.02 Bidders Examination & Representation**
- **1.10 Bidding Procedures, R. Sales Tax (include in bid)**
- **1.15 Determination of Lowest Responsible & Responsive Bid**
- **1.17 Execution of The Contract**
- **1.19 Wage Rates-NOT APPLICABLE.**
- **Addenda**

RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Michael Kounelis
mjkounelis@skillman.com

All RFIs must be received before: **January 10, 2024**

SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: mgalovan@towerpinkster.com

CONSTRUCTION TIMELINE



Review Section 01 32 00 – Schedules & Reports.

Anticipated Construction Start Date: January 29, 2024

Anticipated Construction

Completion Date: March 29, 2024

BID TO AWARD TIMELINE



- Bid Tab posted: **January 17, 2024**
- Pre-Award Conferences: **January 18, 2024**
- Notice To Proceed: **January 22, 2024**

All Subcontractor & Products Lists

must be submitted by: Within 48 hours of bid opening

BID FORM



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct ?		
Is the Non-Collusion Affidavit , part of the Bid Form, signed, & notarized?		
Is the Familial Disclosure Affidavit , part of the Bid Form, signed and notarized?		
Is the Iran Sanctions Act Certificate of Compliance , part of the Bid Form, signed and notarized?		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement ?		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address		

**IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED,
DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

CONSTRUCTION DOCUMENTS



Construction Documents are available at:
www.skillmanplanroom.com

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

PRE-AWARD INTERVIEWS



- **January 18th, 2024, time TDB.**
- **Bid Cat 01: General Trades**

BID OPENING



Date: January 16, 2024

Time: 2:00PM

Location: Kalamazoo Public School Facilities Office
Conference Room
600 W Vine St
Kalamazoo, MI 19008

Q & A























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Improvements



January 4, 2023

TSC PROJECT NO.: 218020.41

(Virtual)PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
KALAMAZOO PUBLIC SCHOOLS	Karen Jackson		
KALAMAZOO PUBLIC SCHOOLS			
KALAMAZOO PUBLIC SCHOOLS			
THE SKILLMAN CORPORATION	Will Karnes	wkarnes@skillman.com	(M) 269-908-9684
THE SKILLMAN CORPORATION	Max Tackett	mtackett@skillman.com	(M) 269-568-2433
THE SKILLMAN CORPORATION	Michael Kounelis	mjkounelis@skillman.com	(M) 269-207-3049
TOWERPINKSTER	Lee Dingemans	ldingemans@towerpinkster.com	269.492.6718
TOWERPINKSTER			

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(Virtual)PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
Buist Electrical	Issac McClelland	imcclelland@Buistelectric.com	269-760-3713
Brusse Brady	Eric Chard	eric@brusseebrady.com	269-278-1702
FCC Construction	Zach Hall		616-891-4000
Veneklasen Construction	Doug Ritz	dritz@veneklasenconstruction.com	616.821.3279