



Carmel Clay Schools
Elementary Paving Improvements
PRE-BID MEETING

January 30, 2024

9:00 AM

OWNER



CARMEL CLAY SCHOOLS

- Dr. Michael Beresford, Superintendent
- Roger McMichael, Associate Superintendent
- Todd Fenoglio, Director of Facilities





FANNING HOWEY ASSOCIATES

- Dennis Bane, Project Executive
- Ernso Brown, Project Manager
- Gregg Dixon, Construction Administrator
317-439-4190
gdixon@fhai.com



THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Victor Landfair
- vlandfair@skillman.com
- 317-788-5108

PROJECT MANAGER

- Tyler Barker
- tbarker@skillman.com
- 317-474-2288

SITE MANAGER

- TBD

ADMIN. ASSISTANT

- Connie Patton
- cbpatton@skillman.com
- 317-788-5151

SCOPE OF WORK



- **Combination of Shallow Mill and Full Depth Asphalt Replacement**
- **Crack fill and Sealcoat Select Lots**
- **Restripe all lots**
- **June-July 2024**

MULTIPLE CONTRACT SUMMARY



**Review Section 01 12 00 – Multiple Contract Summary.
Review all Specification Sections that are in your Scope
of Work.**

3.03 BID CATEGORIES

A. BID CATEGORY NO. 1 – ASPHALT PAVING & SEAL COATING

General Requirements in Paragraph 3.02.B above.

Section	01 21 00	Allowances
Section	01 51 60	Temporary Sanitary Facilities
Section	01 52 60	Rubbish Container
Section	01 53 10	Fences (Temporary Security)
Section	31 10 00	Site Clearing
Section	32 12 16	Asphalt Paving

BID CATEGORIES



BID CATEGORY NO. 1

Asphalt Paving and Sealcoating

SPECIAL REQUIREMENTS



All Contractors and their Sub-contractors must be enrolled in SafeVendor. Please visit: www.safevisitorsolutions.com/safevendor-app-agreement to create your account with SafeVendor.

Every worker on the project must have their expanded criminal history and sex offender clearance thru Safe Vendor prior to arriving on site.



REQUIRED FOR EVERY CONTRACTOR

- **No subscription is required**
- **Current set of documents**
- **Issues tracking**
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- **As-built record drawings**

INDIANA PUBLIC WORKS LAW 5-16-13



- Tier 1 – Self-Perform 15% of Contract
- Qualification through D.O.A.
- Written Drug Testing Plan with Bid (IC 4-13-18-5)
- Minimum Insurance Requirements (\$1M/Occurrence, \$2M/Aggregate)
- Mandatory Enrollment in E-Verify (Case Verification # for ea./employee)
- Cannot Pay Employees in Cash
- Retain Payroll Records for 3 Years
- Contractor Must Comply With:
 - Fair Labor Act
 - Indiana's Workers Comp Insurance
 - Indiana's Unemployment Comp
- Mandatory Training Based Upon Number of Employees

**FAILURE TO COMPLY MAY RESULT IN DEBARMENT FROM
PUBLIC WORKS PROJECTS FOR 4 YEARS**

ANTICIPATED CHALLENGES



- Working on and around a semi occupied school
- Working around civilian traffic accessing school playgrounds

AREAS OF COORDINATION



- Closing lots
- Providing access for building administrator and custodial staff
- Communication with Skillman on transition between sites

ALTERNATES



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

- **No Alternates**

ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of Work.

BC 1 – Asphalt Paving and Sealcoating	\$75,000
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INSTRUCTIONS TO BIDDERS



Review Section 00 10 00 for Instructions to Bidders.

Addendum 1 – If required will be issued by February 2nd

RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: **Tyler Barker**
tbarker@skillman.com

All RFIs must be received before: **January 31, 2024**
End of Day

SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: Ernso Brown
ebrown@fhai.com

By January 31 End of Day

CONSTRUCTION TIMELINE



Review Section 01 32 00 – Schedules & Reports.

Anticipated Construction Start Date: June 2024

Anticipated Construction

Completion Date: July 2024

Activity Name	Original Duration	Start	Finish	2024					
				May	Jun	Jul	Aug	Sep	Oct
CCS Elementary Paving Improvements	42	27-Feb-24 A	25-Jul-24	25-Jul-24, CCS Elementary Paving Improvements					
Project Administration	42	27-Feb-24 A	25-Jul-24	25-Jul-24, Project Administration					
Notice to Proceed	0	27-Feb-24 A							
Substantial Completion	0		25-Jul-24						
College Wood Elementary	14	28-May-24	14-Jun-24	14-Jun-24, College Wood Elementary					
Asphalt Milling	3	28-May-24	30-May-24						
Paving	5	31-May-24	06-Jun-24						
Seal Coating	3	07-Jun-24	11-Jun-24						
Striping	3	12-Jun-24	14-Jun-24						
Towne Meadow Elementary	18	07-Jun-24	02-Jul-24	02-Jul-24, Towne Meadow Elementary					
Asphalt Milling	5	07-Jun-24	13-Jun-24						
Paving	5	14-Jun-24	20-Jun-24						
Seal Coating	5	21-Jun-24	27-Jun-24						
Striping	3	28-Jun-24	02-Jul-24						
Forest Dale Elementary	11	21-Jun-24	08-Jul-24	08-Jul-24, Forest Dale Elementary					
Asphalt Milling	2	21-Jun-24	24-Jun-24						
Paving	3	25-Jun-24	27-Jun-24						
Seal Coating	3	28-Jun-24	02-Jul-24						
Striping	3	03-Jul-24	08-Jul-24						
Prairie Trace Elementary	19	28-Jun-24	25-Jul-24	25-Jul-24, Prairie Trace Elementary					
Asphalt Milling	7	28-Jun-24	09-Jul-24						
Paving	7	10-Jul-24	18-Jul-24						
Seal Coating	2	19-Jul-24	22-Jul-24						
Striping	3	23-Jul-24	25-Jul-24						

BID TO AWARD TIMELINE



- February 8th – Receive Bids at 2:00 PM (local time)
- Apparent low bidders will be posted to the Plan Room
- February 9th – Pre-Award Conference
- February 14th – Bid Recommendation to Owner
- February 26th – School Board Approval
- February 27th – Notice to Proceed

All Subcontractor & Products Lists

must be submitted by: **February 12th**

BID FORM



Review and fully complete the Bid Form 00 31 00

CONTRACTOR'S BID FOR PUBLIC WORKS FORM NO. 96

Format (Revised 2013)
(Amended for CCS)

**College Wood Elementary Asphalt Paving Renovation,
Towne Meadow Elementary Asphalt Paving Renovation,
Prairie Trace Elementary Asphalt Paving Renovation,
Forest Dale Elementary Asphalt Paving Renovation
Carmel Clay Schools
(Hamilton County, Indiana)**

PART I

(To be completed for all bids. Please type or print)

Date (month, day, year): _____

BIDDER (Firm) _____

Address _____ P.O. Box _____

City/State/Zip _____

Telephone Number: _____ Email Address: _____

Person to contact regarding this Bid _____

Pursuant to notices given, the undersigned offers to furnish labor and/or materials necessary to complete the public works project of:

Insert Category No. (s) and Name(s)

Of public works project, *College Wood Elementary Asphalt Paving Renovation, Towne Meadow Elementary Asphalt Paving Renovation, Prairie Trace Elementary Asphalt Paving Renovation, Forest Dale Elementary Asphalt Paving Renovation*, in accordance with Plans and Specifications prepared by *Fanning/Howey, 350 E. New York St., Suite 300, Indianapolis, IN 46204*, as follows:

BASE BID

For the sum of _____

(Sum in words)

_____ DOLLARS (\$ _____)

(Sum in figures)

BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct ?		
Is the Non-Collusion Affidavit , part of the Bid Form, signed, & notarized?		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement ?		
Have you included your Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6.		
Have Subcontractors and Products List to the Construction Manager within 24/48 Hours of the Bid for Apparent Low Bidders.		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address		

**IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED,
DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

CONSTRUCTION DOCUMENTS



Construction Documents are available at:
www.skillmanplanroom.com

Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.

PRE-AWARD INTERVIEWS



- **February 9, 2024 @ 2:00pm via Teams**

BID OPENING



Date: February 8th, 2024

Time: 2:00 PM

Location: Educational Services Center 5201
East Main Street, Carmel, IN 46033

Q & A



**CCS Elementary Schools Paving
Improvements**

TSC PROJECT NO.: 223141



**DATE: January 30, 2024
Time: 9:00am**

PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
CARMEL CLAY SCHOOLS			
CARMEL CLAY SCHOOLS			
CARMEL CLAY SCHOOLS			
THE SKILLMAN CORPORATION	Tyler Barker	tbarker@skillman.com	317-474-2288
THE SKILLMAN CORPORATION	Brad Pawloski	bpawloski@skillman.com	317-417-2046
DC Construction	Kyle Thoden	kyle@servicebydc.com	317-577-0276
DC Construction	Chukie Nwokorie	chuckie@servicebydc.com	317-577-0276
All Star Paving	Chris B.	chris@allstarpaving.net	812-522-4477