



Kalamazoo Public Schools Chenery Auditorium Lighting Replacement

PRE-BID MEETING

January 22, 2026

PRE-BID MEETING



Every child. Every opportunity. Every time.

Chenery Auditorium Lighting Replacement
714 South Westnedge Avenue
Kalamazoo, MI 49007

OWNER



Kalamazoo Public Schools

- **Karen Jackson - Director of Facilities Management**



ARCHITECT



TowerPinkster

- Mike Galovan, Senior Project Manager

mgalovan@towerpinkster.com

269-492-6763

TowerPinkster
Architecture • Engineering • Interiors

THE SKILLMAN TEAM



ACCOUNT EXECUTIVE

- Michael Kounelis
- 269-207-3049
- mkounelis@skillman.com

PROJECT MANAGER

- Max Tackett
- 269-568-2433
- mtackett@skillman.com

PROJECT ENGINEER

- Will Karnes
- 269-908-9684
- wkarnes@skillman.com

SITE MANAGER

- Tom Tackett
- 269-567-8450
- ttackett@skillman.com

ADMIN. ASSISTANT

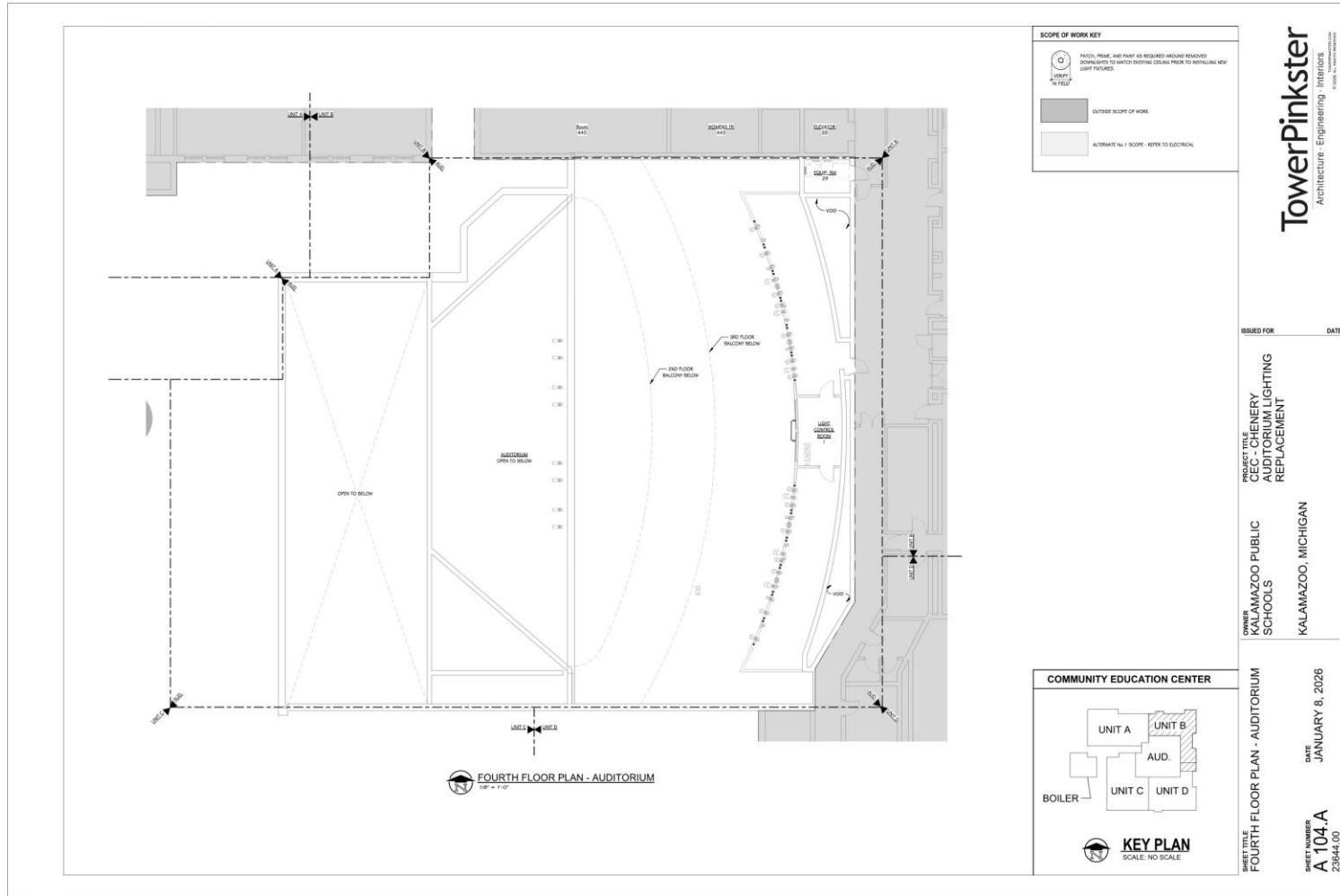
- Caralee Sokolowski
- 269-350-5757
- csokolowski@skillman.com

SCOPE OF WORK



- Old lighting demolition, new lighting, controls, and programming for Auditorium, small amount of mechanical work, and some new lighting in classrooms.
- Total Finish Project Area: 78,420 SQ. FT.
- \$1.5 Million Final Estimate
- Construction to run June to August 2026

FLOOR PLANS / SITE PLANS



MULTIPLE CONTRACT SUMMARY



Review Section 01 12 00 – Multiple Contract Summary.
Review all Specification Sections that are in your Scope of Work.

- 1.05 Prime Contractors Use of Premises
- 1.07 Occupancy Requirements
- 1.09 Permits, Fees and Notices
- 1.10 Labor and Materials. A, B, & C
- 1.14 Schedules of Contract Responsibilities-Scope
- 1.16 Time of Commencement and Completion

BID CATEGORIES



BID CATEGORY NO. 1

General Trades

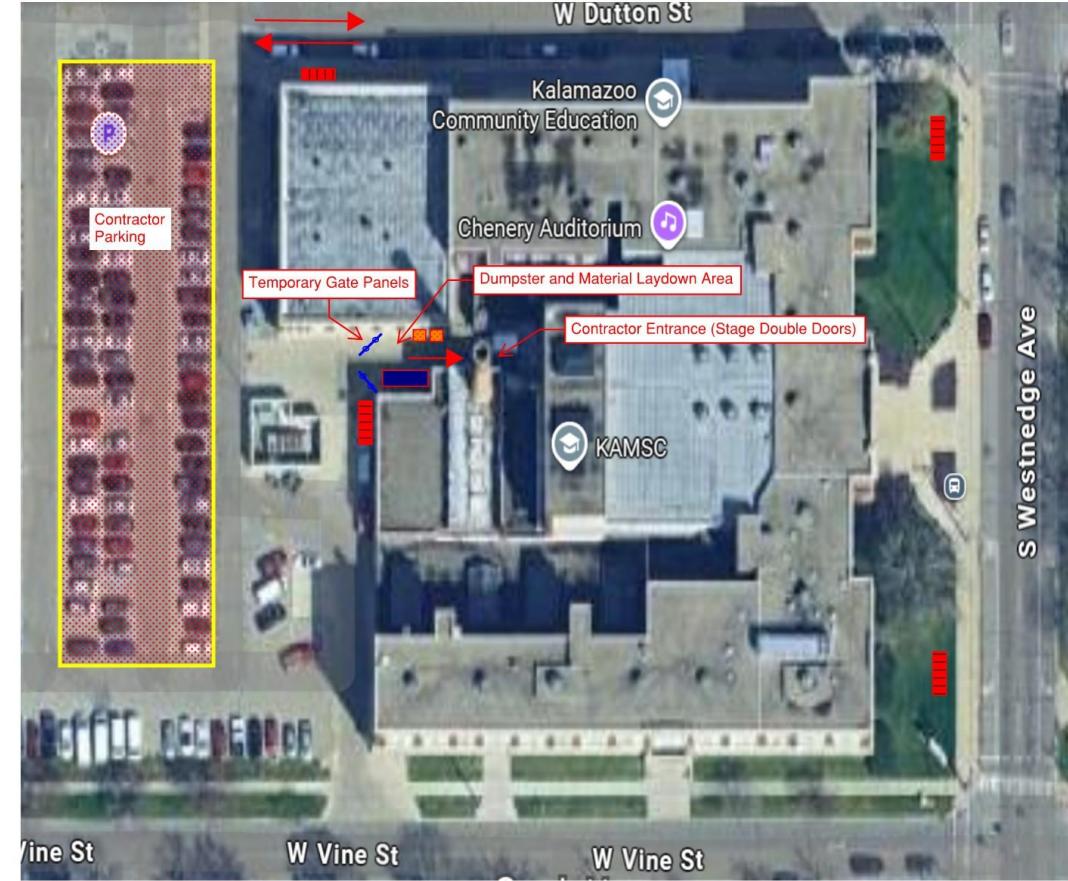
BID CATEGORY NO. 2

Electrical

BID CATEGORY NO. 3

Theatrical Lighting

SITE LOGISTICS PLAN



Kalamazoo Public Schools

CEC & Chenery Auditorium
Lighting Replacement Project



Legend:

Contractor Parking	
Fence Panels	
Dumpsters	
Temp. Toilets	
Project Signage	

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The SKILLMAN Corporation
AN EMPLOYEE-OWNED COMPANY

SITE LOGISTICS PLAN

12/29/2025



REQUIRED FOR EVERY CONTRACTOR

- No subscription is required
- Current set of documents
- Issues tracking
 - Safety
 - QA/QC
 - Noncompliance
 - Work Completion List
 - Punch List
- As-built record drawings

ANTICIPATED CHALLENGES



- Disposal of old lighting and bringing in new.
- Coordination between Electrical contractor and Theatrical Lighting contractor will be critical.

ALTERNATES



Review Section 01 23 00 for Alternates that may alter your Scope of Work.

- Alternate Bid No. 01 – State the cost to remove third floor bulbs in existing light fixtures and provide new in place of existing. Remove exit signs and provide new in place of existing. Rework third floor Corridor circuit(s) to connect to new N-Light relay control panel.

ALLOWANCES



Review Section 01 21 00 for Allowances that apply to your Scope of Work.

Bid Category No. 01	General Trades	\$10,000
Bid Category No. 02	Electrical	\$10,000
Bid Category No. 03	Theatrical Lighting	\$10,000

INSTRUCTIONS TO BIDDERS



Review Section 00 10 00 for Instructions to Bidders.

- **1.02 Bidders Examination & Representation**
- **1.10 Bidding Procedures, (R.) Sales Tax (include in bid)**
- **1.15 Determination of Lowest Responsible & Responsive Bid**
- **1.17 Execution of The Contract**
- **1.19 Wage Rates-NOT APPLICABLE.**

RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Max Tackett mtackett@skillman.com

All RFIs must be received before:

**January 23rd, 2026, by
3:00PM**

SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: [Max Tackett & Mike Galovan](#)

CONSTRUCTION TIMELINE



Review Section 01 32 00 – Schedules & Reports.

Anticipated Construction Start Date: **June 11th, 2026**

Anticipated Construction
Completion Date: **August 28th, 2026**

BID TO AWARD TIMELINE



- Post the Bid Tab to the PlanRoom: **February 4, 2026**
- Pre Award Conferences: **February 4th and 5th, 2026**
- KPS Board Meeting: **February 19, 2026**

**All Subcontractor & Products Lists
must be submitted by: **48 Hours Post Bid****

BID FORM



Review and fully complete the Bid Form 00 31 00

Complete all alternates on the Bid Form that may affect your Scope of Work.

CONSTRUCTION DOCUMENTS



Construction Documents are available at:
www.skillmanplanroom.com

Bidding Contractors are required to pay for printed
Documents. The electronic files are available at no cost.

BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the Bid Form (Section 00 31 00)?		
Is the Bid Total written in both words and figures?		
Are the Alternate quantities in both words and figures and noted as Add or Deduct ?		
Is the Non-Collusion Affidavit , part of the Bid Form, signed, & notarized?		
Is the Familial Disclosure Affidavit , part of the Bid Form, signed and notarized?		
Is the Iran Sanctions Act Certificate of Compliance , part of the Bid Form, signed and notarized?		
Have you enclosed a certified check or Bid Bond ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's Financial Statement ?		
On the outside of the envelope containing your Bid have you indicated: The Project Name Bidder's Name Bid Category No. Date and Time of Bid Opening Owner's Address Address to Where Bid is to be Delivered if different from Owner's Address		

**IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED,
DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

BID OPENING



Date: February 3, 2026

Time: 2:00 PM

**Location: Kalamazoo Public Schools Facilities Office
600 West Vine Street
Kalamazoo, MI 49008**

Q & A



Chenery Auditorium
Memories You Can Hear

TSC PROJECT NO.: 224010.19



PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
KALAMAZOO PUBLIC SCHOOLS			
THE SKILLMAN CORPORATION	Will Karnes	wkarnes@skillman.com	269-908-9684
THE SKILLMAN CORPORATION	Will Karnes		
THE SKILLMAN CORPORATION	Mike Kounelis	MJKounelis@skillman.com	269.207.3049
TOWERPINKSTER			
TOWERPINKSTER			
Fantasee Integration	Laura Duvall	Lduvall@fantaseeintegration.com	734-699-7200



TSC PROJECT NO.: 224010.19

PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
Force Tech/TPC	Brandon Marker	Bmarker@Force.tech	(260)-415-5136
Force Tech/TPC	James Masterson	Jmasterson@Force.Tech	260-479-0753
BniSt Electric	Isaac McClelland	imcclelland@bniSt.com	269-543-9191
Circuit Elec	Chris Coyer	chris.coyer@circuitelectric.com	616-889-1020
J.R. Heineman/Saginaw Chad Dinges	JASON KZINOWEK Chad Dinges	jason@jrheineman.com	989-948-9452 (Mobile)
TowerPINKSTER	Ryan Schwartz		
TOWER PINKSTER	GALAVAN		



TSC PROJECT NO.: 224010.19

ON-Line +

PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
JN	Tessie Nix -	Bluesky Int. Tessie@blue	
MP	Ward	Lighting Co.	
NC	Notter		
DJ	Dale	B GR Hiseman SUFFOLK to Audit.	
		CHAD → SARAH → SARAH →	
VINCENT LIGHTING BIFORLINE POWER	Russ Blain	Russ@RBLAIN.COM	(313)316-5639