



# **Kalamazoo Public Schools Chenery Auditorium Lighting Replacement**

**PRE-BID MEETING**

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**January 22, 2026**

# PRE-BID MEETING



Kalamazoo Public Schools

Every child. Every opportunity. Every time.

Chenery Auditorium Lighting Replacement  
714 South Westnedge Avenue  
Kalamazoo, MI 49007

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# OWNER

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## Kalamazoo Public Schools

- **Karen Jackson - Director of Facilities Management**



# ARCHITECT



TowerPinkster

- Mike Galovan, Senior Project Manager

[mgalovan@towerpinkster.com](mailto:mgalovan@towerpinkster.com)

269-492-6763

**TowerPinkster**  
Architecture · Engineering · Interiors

# THE SKILLMAN TEAM



## ACCOUNT EXECUTIVE

- Michael Kounelis
- 269-207-3049
- [mkounelis@skillman.com](mailto:mkounelis@skillman.com)

## PROJECT MANAGER

- Max Tackett
- 269-568-2433
- [mtackett@skillman.com](mailto:mtackett@skillman.com)

## PROJECT ENGINEER

- Will Karnes
- 269-908-9684
- [wkarnes@skillman.com](mailto:wkarnes@skillman.com)

## SITE MANAGER

- Tom Tackett
- 269-567-8450
- [ttackett@skillman.com](mailto:ttackett@skillman.com)

## ADMIN. ASSISTANT

- Caralee Sokolowski
- 269-350-5757
- [csokolowski@skillman.com](mailto:csokolowski@skillman.com)

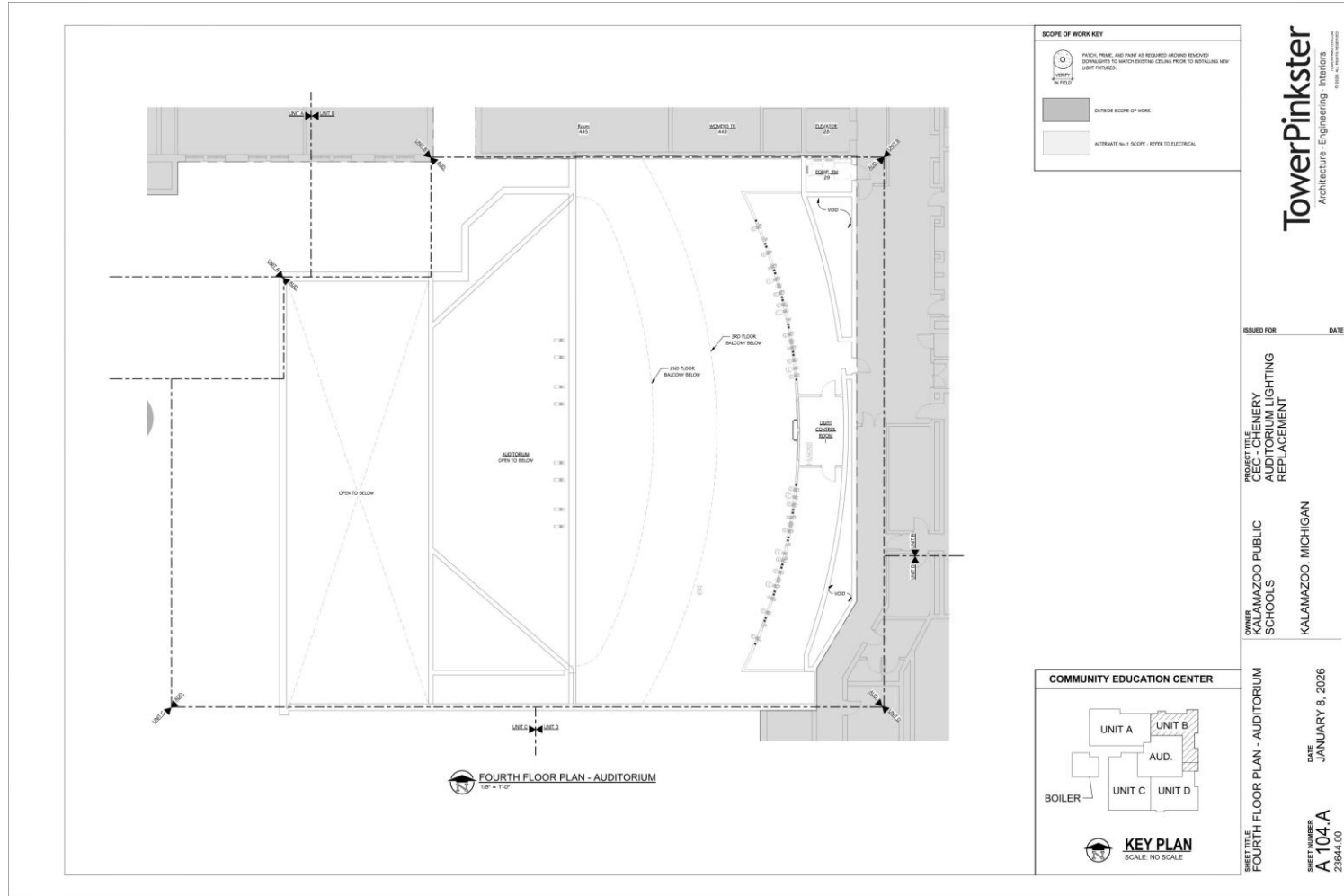
# SCOPE OF WORK

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- Old lighting demolition, new lighting, controls, and programming for Auditorium, small amount of mechanical work, and some new lighting in classrooms.
- Total Finish Project Area: 78,420 SQ. FT.
- \$1.5 Million Final Estimate
- Construction to run June to August 2026

# FLOOR PLANS / SITE PLANS



# MULTIPLE CONTRACT SUMMARY



**Review Section 01 12 00 – Multiple Contract Summary.  
Review all Specification Sections that are in your Scope  
of Work.**

- **1.05 Prime Contractors Use of Premises**
- **1.07 Occupancy Requirements**
- **1.09 Permits, Fees and Notices**
- **1.10 Labor and Materials. A, B, & C**
- **1.14 Schedules of Contract Responsibilities-Scope**
- **1.16 Time of Commencement and Completion**

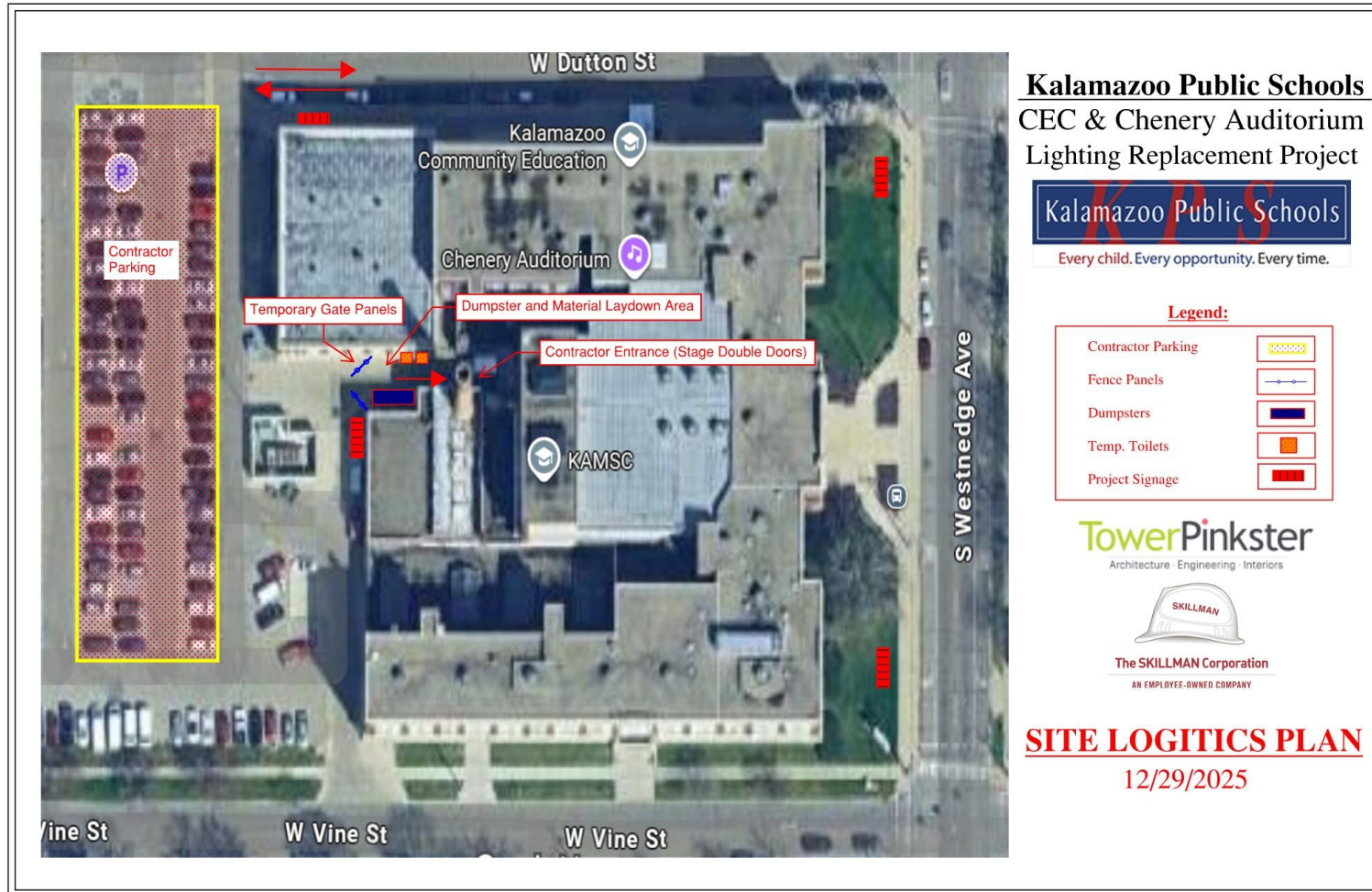


# BID CATEGORIES



<b>BID CATEGORY NO. 1</b>	<b>General Trades</b>
<b>BID CATEGORY NO. 2</b>	<b>Electrical</b>
<b>BID CATEGORY NO. 3</b>	<b>Theatrical Lighting</b>

# SITE LOGISTICS PLAN





## **REQUIRED FOR EVERY CONTRACTOR**

- **No subscription is required**
- **Current set of documents**
- **Issues tracking**
  - Safety
  - QA/QC
  - Noncompliance
  - Work Completion List
  - Punch List
- **As-built record drawings**

# ANTICIPATED CHALLENGES

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- Disposal of old lighting and bringing in new.
- Coordination between Electrical contractor and Theatrical Lighting contractor will be critical.



**Review Section 01 23 00 for Alternates that may alter your Scope of Work.**

- **Alternate Bid No. 01 – State the cost to remove third floor bulbs in existing light fixtures and provide new in place of existing. Remove exit signs and provide new in place of existing. Rework third floor Corridor circuit(s) to connect to new N-Light relay control panel.**

# ALLOWANCES



**Review Section 01 21 00 for Allowances that apply to your Scope of Work.**

<b>Bid Category No. 01</b>	<b>General Trades</b>	<b>\$10,000</b>
<b>Bid Category No. 02</b>	<b>Electrical</b>	<b>\$10,000</b>
<b>Bid Category No. 03</b>	<b>Theatrical Lighting</b>	<b>\$10,000</b>

# INSTRUCTIONS TO BIDDERS



**Review Section 00 10 00 for Instructions to Bidders.**

- **1.02 Bidders Examination & Representation**
- **1.10 Bidding Procedures, (R.) Sales Tax (include in bid)**
- **1.15 Determination of Lowest Responsible & Responsive Bid**
- **1.17 Execution of The Contract**
- **1.19 Wage Rates-NOT APPLICABLE.**

# RFI PROCESS



Each Bidder is encouraged to contact the Architect and Construction Manager if problems occur or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.

Submit all questions in writing to: Max Tackett [mtackett@skillman.com](mailto:mtackett@skillman.com)

All RFIs must be received before: **January 23<sup>rd</sup>, 2026, by 3:00PM**



# SUBSTITUTION REQUESTS



Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.

Request for product approval shall be submitted on the Substitution Request Form and sent to: **Max Tackett & Mike Galovan**

# CONSTRUCTION TIMELINE



**Review Section 01 32 00 – Schedules & Reports.**

**Anticipated Construction Start Date: June 11<sup>th</sup>, 2026**

**Anticipated Construction**

**Completion Date: August 28<sup>th</sup>, 2026**

# BID TO AWARD TIMELINE



- Post the Bid Tab to the PlanRoom: **February 4, 2026**
- Pre Award Conferences: **February 4<sup>th</sup> and 5<sup>th</sup>, 2026**
- KPS Board Meeting: **February 19, 2026**

**All Subcontractor & Products Lists**

**must be submitted by: 48 Hours Post Bid**

# BID FORM



**Review and fully complete the Bid Form 00 31 00**

**Complete all alternates on the Bid Form that may affect your Scope of Work.**

# CONSTRUCTION DOCUMENTS



**Construction Documents are available at:**  
[www.skillmanplanroom.com](http://www.skillmanplanroom.com)

**Bidding Contractors are required to pay for printed Documents. The electronic files are available at no cost.**

# BIDDERS' REMINDER LIST



	YES	NO
Have you properly and completely executed the <b>Bid Form</b> (Section 00 31 00)?		
Is the <b>Bid Total</b> written in both words and figures?		
Are the <b>Alternate</b> quantities in both words and figures and noted as <b>Add or Deduct</b> ?		
Is the <b>Non-Collusion Affidavit</b> , part of the Bid Form, signed, & notarized?		
Is the <b>Familial Disclosure Affidavit</b> , part of the Bid Form, signed and notarized?		
Is the <b>Iran Sanctions Act Certificate of Compliance</b> , part of the Bid Form, signed and notarized?		
Have you enclosed a certified check or <b>Bid Bond</b> ? (Note: bond must be signed by Surety and Principal)		
Have you included your company's <b>Financial Statement</b> ?		
<p>On the outside of the envelope containing your Bid have you indicated:</p> <ul style="list-style-type: none"> <li><b>The Project Name</b></li> <li><b>Bidder's Name</b></li> <li><b>Bid Category No.</b></li> <li><b>Date and Time of Bid Opening</b></li> <li><b>Owner's Address</b></li> <li>Address to Where Bid is to be Delivered if different from Owner's Address</li> </ul>		

**IF ANY OF THE REQUIRED BIDDING DOCUMENTS ARE NOT INCLUDED, DATED, OR PROPERLY EXECUTED, THE CONTRACTOR'S BID MAY NOT BE ACCEPTED.**

# BID OPENING



**Date: February 3, 2026**

**Time: 2:00 PM**

**Location: Kalamazoo Public Schools Facilities Office  
600 West Vine Street  
Kalamazoo, MI 49008**

# Q & A



## Chenery Auditorium

*Memories You Can Hear*



Kalamazoo Public Schools  
Chenery Auditorium Lighting  
Replacement



DATE: January 22, 2026

TSC PROJECT NO.: 224010.19

## PRE-BID MEETING SIGN-IN SHEET

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
KALAMAZOO PUBLIC SCHOOLS			
THE SKILLMAN CORPORATION	Will Karnes	<a href="mailto:wkarnes@skillman.com">wkarnes@skillman.com</a>	269-908-9684
THE SKILLMAN CORPORATION	Will Karnes		
THE SKILLMAN CORPORATION	Mike Kounelis	MJKounelis@skillman.com	269.207.3049
TOWERPINKSTER			
TOWERPINKSTER			
Fantasee Integration	Laura Duvall	Lduvall@fantaseeintegration.com	734-699-7200



TSC PROJECT NO.: 224010.19

## PRE-BID MEETING SIGN-IN SHEET


COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
Force Tech/TPC	Brandon Markler	Bmarkler@Force.tech	(260)-415-5186
Force Tech/TPC	James Masterson	Jmasterson@force.tech	260-479-0753
Buist Electric	Isaac Mclelland	imclelland@buist.com	269-343-9191
Circuit Elec	Chris Coyer	chris.coyer@circuitelectric.com	616-889-1020
J.R. Heineman/Saginaw <del>Chad Diegel</del>	Chad Diegel	JASON KZINOWEK jason@jrheineman.com	989-948-9452 (mobile)
Tower Pinkster	Ryan Schwartz		
TOWER PINKSTER	GALVAN		



TSC PROJECT NO.: 224010.19

**PRE-BID MEETING SIGN-IN SHEET**

ON-Line ↓

COMPANY REPRESENTED	ATTENDEE NAME	EMAIL ADDRESS	PHONE NUMBER
JN Jessie Nix -	Blue Sky Int.	Thermonit.com	
MP Harold	Lighting.com		
NC Nathan			
DJ Dale	GR Higman	Susford Jo Audit	
			
VINCENT LIGHTING SHORELINE POWER	Russ Blain	Russ@RBLAIN.COM	(313) 316-5639