

**ADDENDUM
NO. 02**

**April 23, 2026
Greenfield Elementary Schools Additions and Renovations**

**Maxwell Intermediate School
102 N Main Street
Maxwell, IN 46154**

**Harris Elementary School
200 W. Park Ave
Greenfield, IN 46140**

**Weston Elementary School
140 Polk Street
Greenfield, IN 46140**

TO: ALL BIDDERS OF RECORD

This Addendum forms a part of and modifies the Bidding Requirements, Contract Forms, Contract Conditions, the Specifications and the Drawings dated March 18, 2026, by Lancer Associates Architecture. Acknowledge receipt of the Addendum in the space provided on the Bid Form. Failure to do so may subject the Bidder to disqualification.

This Addendum consists of Pages ADD 2-1 and Lancer Associates Architecture Addendum No. 2, dated April 21, 2026, consisting of ten pages and three drawings.

A. 00 10 00 – INSTRUCTIONS TO BIDDERS

1. Revised specification section added in entirety and published as part of Addendum 02. This section shall be reviewed by all Bidding Contractors

Section includes added reference to the following:

- Pre-Award Conference Schedule

B. 00 31 00 – BID FORM

1. Revised specification section for corrections relating to Alternate Bids.

C. 01 12 00 – MULTIPLE CONTRACT SUMMARY

1. Revised specification section added in entirety and published as part of Addendum 02. This section shall be reviewed by all Bidding Contractors

SECTION 00 10 00 - INSTRUCTIONS TO BIDDERS

To be considered, bids must be submitted in accordance with these Instructions to Bidders.

PART 1 - GENERAL

General Information Notes

- A. Definitions set forth in the amended General Conditions of the Contract for Construction, In Section 00 70 00, are applicable to these Instructions to Bidders.
- B. Communications for the administration of the Contract shall be as set forth in the amended General Conditions and, in general, shall be through the Construction Manager.

1.01 DOCUMENTS

- A. Prime Bidders shall obtain complete sets of Bidding Documents at www.skillmanplanroom.com.
- B. Non-Prime Bidders may select individual sheets. Non-Prime Bidders shall identify sheets requested. The Construction Manager/Architect shall not be responsible for choosing correct sheets for Non-Prime Bidders.
- C. Failure to Execute Contract Documents: In the event the Bidder withdraws the bid or fails to execute a satisfactory Contract and furnish a satisfactory Contract Performance Bond and Payment Bond with a surety company in accordance with Article 1.16 of these Instructions to Bidders within 10 days after a contract has been awarded to the Bidder may forfeit their bid security required herein.
- D. Test Boring Data concerning subsurface materials or conditions which are based upon test pits or test borings has been obtained by the Owner for the Architect's use in designing Project. A copy of this report is included in this Project Manual as Section 00 20 00. Its accuracy or completeness is not guaranteed by the Owner, Architect or Construction Manager and in no event is it to be considered as part of the Contract Drawings and Specifications. The Contractor must assume all responsibility in excavating for this Project and shall not rely on subsurface information obtained from Architect, Construction Manager, or Owner. Bidders shall make their own investigation of existing subsurface conditions; neither Owner, Construction Manager, nor Architect will be responsible in any way for additional compensation for excavation work performed under the Contract due to Contractor's assumptions based on Test Boring Data prepared solely for Architect's use.

1.02 BIDDERS' EXAMINATION AND REPRESENTATION

- A. Before submitting a bid, each Bidder should carefully examine the Documents and the construction site and fully inform himself with the limitations and conditions related to the Work included in his bid and shall include in his Bid a sum to cover the cost of such items. Contractors will not be given extra payments for conditions, which could have been determined by examining the site and the documents.
- B. It is the purpose and intent of the Contract Documents that a fully complete job be accomplished. It shall be each Bidder's responsibility to include costs necessary to provide labor and materials for that portion of the Work bid upon, including incidentals, whether or not specifically required in the Specifications and Drawings.
- C. Each Bidder by making his bid represents that he has read and understands the bidding documents.
- D. Each Bidder by making his Bid represents that he has visited the site and familiarized himself with the local conditions under which the Work shall be performed.
- E. Each Bidder shall be responsible for being completely familiar with the work of other bid package(s), which require interface of Work with the bid package(s) on which the Bidder is bidding.
- F. No allowance shall be subsequently made in behalf of a Bidder by reason of an error or oversight on its part resulting from its failure to so examine the Construction Documents for the other trades.
- G. Each Bidder understands that past acceptance of products does not assure acceptance on this Project. Products not specifically specified require requests for approval prior to bid due date.
- H. This is a construction management project. **There is no General Contractor.** All Contractors on this Project are considered Prime Contractors. The Owner will award separate Contracts for all Bid Categories involved in the Project. The Project will be managed and coordinated by the Construction Manager, as a representative of the Owner.
- I. Safety Program. Each Contractor and subcontractor is responsible for the safety and security of employees and Work areas under their control and will, therefore, provide a written safety and HAZCOM program to The Skillman Corporation for jobsite file.

1.03 QUALIFICATIONS OF BIDDERS

- A. The Owner shall have the right to take such other steps deemed necessary to determine the ability of the Bidder to perform the Work, and the Bidder shall furnish the Owner such data for this purpose as requested.
- B. Each Bid and each exact copy thereof must be accompanied by a financial statement on the format of Indiana Form No. 96 (revised 2013), as prescribed by the State Board of Accounts of Indiana. This shall clearly show the Bidder's financial resources, his construction experience, his organization, and equipment available for Work contemplated.

1.04 CLARIFICATION OF BIDDERS' QUESTIONS

- A. Questions for this Project shall be directed to the Construction Manager and the Architect.
- B. Each Bidder is responsible for calling to the attention of the Construction Manager and the Architect ambiguities, inconsistencies, discrepancies, errors, or omissions, which occur in the Contract Documents for his part of the Work. Failing to request clarification, the Bidder will be expected to overcome such conditions without additions to his bid prices.
- C. Prospective Bidders in doubt as to the true meaning of a part of the Drawings, Specifications, or other Contract Documents shall submit to the Construction Manager and the Architect, not less than ten (10) days before the date of the bid, a written request for interpretation and clarification.
- D. Bidders are instructed to request interpretations and the issuing of Addenda if the Contract Documents call for materials, equipment, or methods which adversely affect the cost or quality of the Project or are unavailable.

1.05 APPROVAL BEFORE BIDDING

- A. If a contractor preparing bids for submission on the Work is in doubt as to the acceptability of a manufacturer's material or equipment, under the requirements as set forth in the Specifications, he shall require that representatives of the proposed manufacturer or supplier contact the Architect and request a ruling on the acceptability of the material or equipment in question. The contact should be made within the time herein required before the date scheduled for the closing of bids, so that an Addendum can be issued to clarify the situation.
- B. It is not possible to set the time allowance for the resolution of every problem; however, the time allowed shall not be less than 10 days before bid date. Each party requesting a ruling under this Article shall be responsible for the proper evaluation of the time involved and shall submit his request in ample time, as determined by the Architect, to process it.

- C. Prior to receipt of bids, the Architect will consider proposals for substitution of materials, equipment, and methods only when such proposals are submitted in writing within the time period stated before the date and time set for receipt of bids, and are accompanied by full and complete technical data and other information required by the Architect to evaluate the proposed substitution.
- D. Requests for product approval shall be submitted on sample form following this Section and sent to: **Lancer Associates Architecture, 145 N. East St. Indianapolis, IN 46204, Haneen Khader, (317) 797-6595, hkhader@lancerarchitects.com**

1.06 ADDENDA

- A. Additional information required by the Bidders, revisions in the Work, changes or additions, discrepancies in the Bidding Documents, or clarifications will be in the form of addenda written by the Architect and issued by the Construction Manager to Prime Bidders of Record as of the date of such addenda.
- B. The Owner, Architect and Construction Manager reserve the right to issue addenda changing, altering, or supplementing the Contract Documents prior to the time set for receiving bids.
- C. All addenda will be posted on www.skillmanplanroom.com and each Bidder of Record Shall be notified. Prospective Bidders requesting a copy shall be directed www.skillmanplanroom.com. Bidders who will submit a bid to the Owner with the intent of entering into a Contract with the Owner and are registered plan holders on www.skillmanplanroom.com are considered "Bidders of Record". Copies of addenda will be available for inspection wherever Contract Documents are on file for that purpose.
- D. Bidders are responsible for acquiring each issued addendum in time to incorporate them into their proposal.
- E. In the event delivery of addenda to Bidders is delayed, for reasons not the fault of the Bidders, the Owner may be requested to allow a reasonable extension of time for the opening of bids, to permit inclusion of such addenda.
- F. Each Bidder shall enumerate in his Bid each addendum he has received.
- G. If a Bidder fails to indicate receipt of each addendum through the last addendum, issued by the Architect and Construction Manager, on its Bid Proposal Form, the bid of such Bidder shall:
 - 1. Clearly indicate that the Bidder received the addendum, such as where the addendum added another item to be bid upon and the Bidder submitted a bid on that item; or

2. Indicate the addendum involves only a matter of form or is one which has either no effect or has merely a trivial or negligible effect, as determined by the Construction Manager on price, quantity, quality, or delivery of the item bid upon.

Failure to include either item above will be reason to deem the bid non-responsive.

1.07 ALTERNATES

- A. Requested alternates are listed on the Bid Proposal Form and are described in detail under Section 01 23 00 - Alternates, Division 1 - General Requirements. They must be bid with base bid. NOTE: The terms "alternate" and "alternative" are used interchangeably to have the same meaning in this Project Manual and on the Drawings.
- B. The cost of each alternate shall include omissions, additions, and adjustments of trades as may be necessary because of each change, substitution, addition, or omission.
- C. Each Bidder shall be responsible for bidding alternates which affect the Work of the base bid he is bidding, regardless of whether listed or not listed on the Supplemental Bid Proposal Form. If an applicable alternate(s) is not listed on the Supplemental Bid Proposal Form, the Bidder shall submit on his letterhead the cost of said alternate(s). No additional costs will be allowed after signing of Contract for failure to bid applicable alternates.
- D. The Owner retains the right to include or exclude work required by Alternates, for the sums established exercisable within one hundred twenty (120) days from the date of the Contract.

1.08 UNIT PRICES – NOT USED

1.09 ARCHITECT'S AND CONSTRUCTION MANAGER'S COOPERATION DURING BIDDING PERIOD

- A. Each Bidder is encouraged to contact the Architect and Construction Manager in the event that problems occur, or questions arise in analyzing the Drawings and Specifications, where additional clarification or information would be helpful in the preparation of a proper bid.
- B. The Architect and Construction Manager will cooperate fully in connection with requests, and will provide information required, providing the Architect's and Construction Manager's ethical responsibilities are not encroached upon. This will include, upon request, providing information in order to clarify basic intentions of the Specifications; and other assistance as may be helpful in the preparation of a proper, competitive bid.

- C. It is the general policy of the Architect and Construction Manager to be as helpful as possible to Bidders, insofar as is consistent with fair and open competition.

1.10 BIDDING PROCEDURES

- A. Each bid shall be submitted on the Bid Form and sealed in an envelope clearly marked as containing a bid, indicating the Project Name, the Bidder's name, the bid package (scope), the date and time of the bid opening, Owner's address, and address to where bid is delivered on the envelope.
- B. Every Bidder on a Public Works Project shall comply with the Indiana Public Works Law in accordance with Indiana Code 5-16-13 to include the provisions listed herein:
 - 1. Tier 1 –General/Prime Contractors to self-perform 15% of their total Contract.
 - 2. Qualification thru the Department of Administration or INDOT requirement in accordance with IC 4-13.6-4.
 - a. **Bids shall not be considered unless (1) the Prime Bidder and (2) all lower tiered subcontractors whose subcontract value is estimated to be \$300,000 or more are qualified at the time of the bid in accordance with IC 4 – 13.6 – 4.**
 - 3. **Include Written Drug Testing Plan** that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6 **with Bid.**
 - 4. Minimum Insurance Requirements \$1M/occurrence \$2M/aggregate. However, check your bidding requirements as the Owners may have higher limit requirements.
 - 5. Mandatory enrollment in E-Verify by all contractors down to the 4th Tier Sub Contracts and must provide the case verification number of all employees working on the project.
 - 6. Prohibits contractors down to the 4th Tier Sub Contract from paying employees in cash.
 - 7. Requirement to retain payroll records for 3 years
 - 8. All contractors down to the 4th Tier Sub Contract must comply with Fair Labor Act, Indiana's Workers Compensation and Unemployment Compensation Insurance.
 - 9. Mandatory Training Requirements based upon number of employees.
 - 10. Failure to comply may result in debarment from public works projects for up to 4 years.

- C. Any substantial change, alteration or addition in the wording of the Bid Form may cause a bid to be rejected as not responsive for award of a Contract.
- D. Unless the Bidder withdraws the bid as provided in Article 1.12 hereof, the Bidder will be required to comply with all requirements of the Contract Documents, regardless of whether the Bidder had actual knowledge of requirements and regardless of any statement or omission made by the Bidder which might indicate a contrary intention.
- E. Bids shall be executed upon the Bid Proposal Form provided, and relevant blank spaces in the form shall be written in ink and not in pencil. The signature shall be in longhand and the completed form shall be without interlineation, alteration, or erasure. Each Bidder is required to bid every item called for, including alternate and unit costs.
- F. The Bidder shall show all bid amounts in both words and figures. In case of a conflict between the words and figures, the amount shown in words shall govern, where such words are not ambiguous. When the Bidder's intention and the meaning of the words are clear, omissions or misspelling of words will not render the words ambiguous.
- G. Any alteration or erasure of items inserted on the Bid Form shall be initialed by the Bidder.
- H. A bid is non-responsive if it has not been deposited at the designated location prior to the time and date for receipt of bids indicated in the Notice To Bidders, or prior to extension thereof issued to the Bidders.
- I. Telecommunicated bids will not be considered.
- J. Bids which are not signed by the individuals making them shall have attached thereto a Power of Attorney evidencing authority to sign the bid in the name of the person for whom it is signed. Bids, which are signed for a partnership, shall be signed by the partners, or by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the bid a Power of Attorney evidencing authority to sign the bid, executed by the partners.
- K. Each Bidder shall enumerate in his bid the addenda he has incorporated into his proposal.
- L. It is the Bidder's responsibility to include in his bid costs necessary for a completed and finished project for items of Work bid upon.
- M. **Submit bids in duplicate** with Bid Security and other requested supplemental material attached; properly and completely executed.

- N. When an alternate is listed on the bid Form, the Bidder shall fill in the applicable blank with an increased or decreased bid amount. The Owner reserves the right to accept or reject any or all bids on alternates, in whole or in part, and in any order.
- O. If no change in the bid amount is required, indicate “No Change”.
- P. A blank entry or an entry of “No Bid”, “N/A”, or similar entry on any alternate affecting the Contractor’s scope of work, will cause the bid to be rejected as non-responsive only if that alternate is selected.
- Q. If an alternate is not selected, an entry as listed in paragraph hereinbefore on that alternate will not, by itself, render a bid non-responsive.
- R. In a combined bid, a blank entry or an entry of “No Bid”, “N/A”, or similar entry on an alternate will cause the bid to be rejected as non-responsive only if that alternate applies to the combined bid and that alternate is selected.
- S. Proposals for Work shall not include the Indiana Sales Tax for materials to be incorporated into this Project. Owner will provide necessary tax exemption forms.
- T. Out-of-state Bidders, which are corporations, shall submit their Certificate of Authority to transact business in the State of Indiana with their bid.

1.11 BID SECURITY

- A. The amount of bid security required, and the type acceptable, is defined in the Notice to Bidders. The Surety for bid security shall be one complying with the requirements of these Instructions to Bidders.
- B. Bid security of the two (2) Apparent Low Bidders may be held following the bid opening, for not more than the maximum number of days stipulated in the Notice to Bidders, unless the Owner and Bidders agree otherwise; except that in the event a Bidder has been awarded the Contract and has failed to execute same or furnish proper performance and payment bonds, then the bid security of such Bidder will be subject to forfeit, and the next responsive Bidder, if tendered the Contract, will be subject to the same provisions as hereinbefore set forth. Should the award fall to the third responsive Bidder because of default of the previous two Bidders, the same condition will apply to the third Bidder as hereinbefore set forth.
- C. The bid security of Bidders, other than the three (3) apparent Low Bidders for each category, may be returned within three (3) days after the opening of bids, at the Owner's or Construction Manager's option.
- D. The bid security of the two (2) apparent Low Bidders will be returned within forty-eight (48) hours after the Form of Agreement has been executed, upon request.
- E. In the event that the Owner should decide to reject all bids, the bid securities will be returned within 72 hours following that decision.

- F. Bid security is subject to forfeiture if a bid is withdrawn during the time period bids are to be held.
- G. The two (2) low Bidders will be required to submit a complete list of subcontractors, material suppliers, and products on Section 00 43 50 – Subcontractors and Products List, to the Construction Manager within 48 hours, after being notified by the Skillman Corporation. Failure to submit this information within the required time may be considered as grounds for rejection of the bid.
- H. Manufacturers approved by addenda may be written in appropriate location.
- I. If Bidder awarded the Contract fails to indicate a specific product or manufacturer or lists multiple products and manufacturers for the same product, that Bidder (Contractor) shall provide the first listed product and manufacturer in the specification section.

1.12 MODIFICATION OR WITHDRAWAL OF BID PROPOSAL

- A. A Bidder may withdraw his bid prior to the scheduled time for the receipt of bids, without forfeiture of bid security. If a postponement of the time for receiving bids is made, the new time established therein shall be the time within the meaning of this Article.
- B. Bids may be modified prior to bid opening time.
- C. After commencement of the opening of bids, no Bidder may recall his bid.

1.13 OPENING OF BIDS

- A. The Notice to Bidders indicates the time and place fixed for opening of bids.
- B. Bids received prior to the time of opening will be securely kept, unopened. The officer whose duty it is to open them will decide when the specified time has arrived, and no Bid received thereafter will be considered responsive.
- C. No responsibility will be attached to an officer for the premature opening of a bid not properly addressed and identified.
- D. The amounts involved in alternates requested will be read or disclosed as part of the requirements of this Article. Voluntary alternates will not be considered.
- E. The Owner reserves the right to delay the time for opening of bids when, in his judgment, it is desirable or necessary.

1.14 DISQUALIFICATION

- A. The Owner reserves the right to reject each and every Bid, to waive formalities or informalities in bidding, to accept or reject alternates regardless of their order or sequence.
- B. The right is reserved to reject a Bid where an investigation of the available evidence of information does not satisfy the Owner that the Bidder is responsible to perform the terms of the Contract Documents.
- C. Only “bona fide” bids in a definite stated amount, without special clauses governing price of labor and material increases, will be considered. The Contract shall not include what is commonly known as an “Escalator Clause”.
- D. Bids which contain qualifications or conditions that are contrary to the text or intent of the Contract Documents, and which are inserted in the bid for the purpose of limiting or otherwise qualifying the responsibility of the Bidder, outside of the text or intent of the Contract Documents, will be determined to be non-responsive.
- E. Failure to submit the requested information with the bid shall be grounds for rejecting the bid.
- F. The ability of the Bidder to obtain or qualify for a performance bond or payment bond shall not be regarded as a sole test of such Bidder's competence or responsibility.
- G. The Bidder acknowledges the right of the Owner to reject bids and to waive informalities or irregularities in bids received. In addition, the Bidder recognizes the right of the Owner to reject a bid if the Bidder failed to furnish the required bid security or to submit the data required by the bidding Documents or if the bid is incomplete or irregular.

1.15 DETERMINATION OF LOWEST RESPONSIBLE AND RESPONSIVE BID

- A. Subject to the right of the Owner to reject each and every bid, the Owner will award the Contract for the Work to the Bidder submitting the lowest responsive and responsible bid. In making their determination the Owner may take into consideration not only the amount of the bid but also:
 - 1. Whether the Bidder has submitted a bid or quote that conforms in all material respects to the specifications.
 - 2. Whether the Bidder has submitted a bid that complies specifically with the Invitation to Bid and the Instructions to Bidders.
 - 3. Whether the Bidder has complied with all applicable statutes.
 - 4. The ability and capacity of the Bidder to perform the Work.
 - 5. The integrity, character, and reputation of the Bidder.
 - 6. The competence and experience of the Bidder.
- B. The failure to submit requested information on a timely basis may result in the determination that the Bidder is not responsible.

- C. In addition to the above items; the Owner will consider in awarding Work if the intent of the Guideline Schedule and completion of Work can be met within the specified number of consecutive calendar days.

1.16 PERFORMANCE BOND AND PAYMENT BOND

- A. The successful Bidder, awarded the Contract on this Project and prior to the execution of the Form of Agreement, shall provide a Performance Bond and Payment Bond, covering the faithful performance of the Contract and the payment of obligations arising thereunder in a penal sum equal to 100 percent of the amount of the Contract sum. Said bonds shall remain in effect for 12 months after date established as start of one-year correction period. Premiums shall be included and paid-for by the Contractor.
- B. Bonds shall be submitted on AIA Doc. A312.
- C. The Bidder shall deliver the required bonds to the Owner not later than the date of execution of the Contract.
- D. The Bidder shall require the attorney-in-fact that executes the required bonds on behalf of the Surety to affix thereto a certified and current copy of his Power of Attorney indicating the monetary limit of such power.
- E. Surety Company shall comply with the following:
 - 1. Insurance and Surety Companies shall be deemed qualified and acceptable to the Owner in connection with Contractor bonding and insurance requirements under said Contracts only if such companies have a policy holders rating of “A+”, “A”, or “A-“, a financial category not less than Class VII as shown on Best’s Key Rating Guide, latest edition; provided, however, that the bond is furnished by one of the aforesaid qualified Sureties who is also listed in the Department of the Treasury Circular 570, Volume 41, No. 132 Part V (Federal Register) and is licensed in the State of Indiana and the penal sum of the bond does not extend the underwriting limitation set forth in the subject Circular, unless the excess, if any, is reinsured with the approval of the Owner.
 - 2. Bonds shall be executed and be in force on the date of the execution of the Contract.
 - 3. The bonds shall be made out for not less than 100 percent of the entire amounts due under the Contract, and shall make provisions to cover additional amounts which may be authorized as provided for under changes in the work; and authorized as provided for under changes in the work; and authorized extensions of time by either making provisions for such additional items in the text of the bond or by the issuance of an amendment or rider to provide for such additional coverage.

1.17 EXECUTION OF THE CONTRACT

- A. Subsequent to the award, and within ten (10) days after the prescribed Form of Agreement is presented for his signature, the Awardee shall execute and deliver them to the Owner through the Construction Manager, in such number of counterparts as the Owner may require.
- B. The failure of the Awardee to execute such Contract and to supply the required bonds when the Agreement is presented for signature or within such extended period as the Owner may grant, based upon reasons determined adequate by the Owner, shall constitute a default; and the Owner may either award the Contract to the next responsible Bidder or re-advertise for bids. In the event of default, the Owner shall have the right to declare the amount of the bid security forfeited. It shall be a further condition that the Owner shall not collect more on a defaulted Bid than the difference between the defaulted bid amount and the bid of the firm to which the award is made, after giving due weight and consideration to alternates accepted.

1.18 TIME OF COMMENCEMENT AND COMPLETION

- A. The Contractor shall commence work within ten (10) days after the effective date of the Contract, or when notified in writing to proceed, and shall complete the Work within the time limitations established in the Form of Agreement, these instructions to Bidders, and in Section 01 12 00 – Multiple Contract Summary.
 - 1. It is anticipated that construction will start within **82** calendar days after receipt of bids.
 - 2. Construction shall be complete within **457** consecutive calendar days, or earlier, after Notice to Proceed.
 - 3. See Section 01 32 00 – Schedules and Reports, for Guideline Project Schedule.

1.19 WAGE RATES – NOT APPLICABLE

- A. Each Bidder is required to make provisions in his bid for complying with the requirements of the “Schedule of Project Construction Wages” included in the Amended General Conditions

1.20 COMBINED BIDS

- A. Bids shall be submitted for each individual bid category. Bids may also be submitted for a combination of two or more bid categories but may not be accepted unless individual bids have been submitted for each bid in the combination.
- B. Combination bid shall be submitted on a separate bid form. Insert the combination of bid categories on the bid form where noted “Insert Category No.(s) and Name(s)” and address all alternates for the combination bid.
- C. Separate bids and combination bids may be enclosed in a single envelope.

- D. A single bid bond is acceptable if the amount of the bond is for the maximum amount of any individual bid or combination bid to include any alternates.

1.21 LIST OF MAJOR SUBCONTRACTORS, SUPPLIERS, AND MANUFACTURERS

- A. The two low responsive Bidders shall submit a listing of major subcontractors and manufacturers within two (2) working days (48 hrs.) of notification.
- B. After submission of this list by the Bidder, and after approval by the Owner, Construction Manager, and Architect, it shall not be changed unless written approval of change is authorized by the Owner, Construction Manager, and Architect.

1.22 OUT-OF-STATE CONTRACTORS

- A. Out-of-state Contractor, which is a corporation, shall obtain a Certificate of Authority from the Secretary of State, State of Indiana, Indianapolis, Indiana prior to transacting business in the State of Indiana in accordance with Indiana Code 23-1-49-1.
- B. Proof of payment of Indiana Gross Income Tax, as provided in Chapter 370, Section 2, Subsection E, Acts of 1947, shall be submitted by out-of-state Contractor before final payment will be approved.
- C. If the out-of-state Contractor is not a corporation or is a corporation but does not obtain authorization to do business in the State of Indiana, taxes will be withheld by the Owner.

1.23 Pre-Award Conference Schedule

- A. Pre-Award Conferences will be held virtually via Microsoft Teams. Specific links to each meeting will be distributed after Bid Opening.

Bid Category No. 1	April 29, 2026	8:00AM
Bid Category No. 2	April 29, 2026	11:00AM
Bid Category No. 3	April 29, 2026	1:00PM
Bid Category No. 4	April 29, 2026	2:00PM
Bid Category No. 5	April 29, 2026	3:00PM

END OF SECTION 00 10 00

CONTRACTOR'S BID FOR PUBLIC WORKS FORM NO. 96

Format (Revised 2013)
(Amended for GCCSC)

**Greenfield Elementary School
Additions and Renovations**
Greenfield Central Community School Corporation
Hancock County
PART I

(To be completed for all bids. Please type or print)

Date (month, day, year): _____

BIDDER (Firm) _____

Address _____ P.O. Box _____
City/State/Zip _____
Telephone Number: _____ Email Address: _____

Person to contact regarding this Bid _____

Pursuant to notices given, the undersigned offers to furnish labor and/or materials necessary to complete the public works project of:

Insert Category No. (s) and Name(s)

Of public works project, ***Greenfield Elementary Schools Additions and Renovations***, in accordance with Plans and Specifications prepared by ***Lancer Associates Architecture, 145 N. East Street, Indianapolis, IN 46204*** as follows:

BASE BID

For the sum of

(Sum in words)

_____ DOLLARS (\$ _____)
(Sum in figures)

The undersigned acknowledges receipt of the following Addenda:

Receipt of Addenda No. (s) _____

PROPOSAL TIME

Bidder agrees that this Bid shall remain in force for a period of sixty (60) consecutive calendar days from the due date, and Bids may be accepted or rejected during this period. Bids not accepted within said sixty (60) consecutive calendar days shall be deemed rejected.

Attended pre-bid conference YES _____ NO _____

Has visited the jobsite YES _____ NO _____

The Bidder has reviewed the Guideline Schedule in Section 01 32 00 and the intent
Of the schedule can be met. YES _____ NO _____

Bidder has included their Written Drug Testing Plan that covers all employees of the bidder who
will perform work on the public work project and meets or exceeds the requirements set in IC 4-
13-18-5 or IC 4-13-18-6. YES _____ NO _____

The Skillman Corporation's diversity initiative is to create a program to encourage, assist and measure the active participation of Minority- Owned, Women-Owned, Veteran – Owned and Disabled Individual-Owned Businesses. The Program is to ensure that MWVDBEs are provided full and equal opportunity to participate in all Skillman Corporation's Projects.

Bidder has included: DBE: YES _____% NO _____
 MBE: YES _____% NO _____
 WBE: YES _____% NO _____
 VBE: YES _____% NO _____

The undersigned further agrees to furnish a bond or certified check with this Bid for an amount specified in the Notice to Bidders. If Alternate Bids apply, submit a proposal for each in accordance with the Plans and Specifications.

If additional units of material included in the contract are needed, the cost of units must be the same as that shown in the original contract if accepted by the governmental unit. If the bid is to be awarded on a unit bases, the itemization of the units shall be shown on a separate attachment.

The contractor and his subcontractors, if any, shall not discriminate against or intimidate any employee, or applicant for employment, to be employed in the performance of this contract, with respect to any matter directly or indirectly related to employment because of race, religion, color, sex, national origin or ancestry. Breach of this covenant may be regarded as a material breach of the contract.

PART II

(For projects of \$150,000 or more – IC 36-1-12-4)

These statements to be submitted under oath by each bidder with and as a part of his bid. (Attach additional pages for each section as needed.)

SECTION I EXPERIENCE QUESTIONNAIRE

1. What public works projects has your organization completed for the period of one (1) year prior to the date of the current bid?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner

2. What public works projects are now in process of construction by your organization?

Contract Amount	Class of Work	Completion Date	Name and Address of Owner

3. Have you ever failed to complete any work awarded to you? _____ If so, where and why?

4. List references from private firms for which you have performed work.

SECTION II PLAN AND EQUIPMENT QUESTIONNAIRE

1. Explain your plan or layout for performing proposed Work. (Examples could include a narrative of when you could begin, complete the project, number of workers, etc. and any other information which you believe would enable the governmental unit to consider your bid.)

2. Please list the names and addresses of all subcontractors (i.e. persons or firms outside your own firm who have performed part of the work) that you have used on public works projects during the past five (5) years along with a brief description of the work done by each subcontractor.

3. If you intend to sublet any portion of the work, state the name and addresses of each subcontractor, equipment to be used by the subcontractor, and whether you will required a bond. However, if you are unable to currently provide a listing, please understand a listing must be provided prior to contract approval. Until the completion of the proposed project, you are under a continuing obligation to immediately notify the governmental unit in the event that you subsequently determine that you will use a subcontractor on the proposed project.

4. What equipment do you have available to use for the proposed Project? Any equipment used by subcontractors may also be required to be listed by the governmental unit.

5. Have you entered into contracts or received offers for all materials which substantiate the prices used in preparing your proposal? If not, please explain the rationale used which corroborate the process listed.

SECTION III CONTRACTOR'S FINANCIAL STATEMENT

Attachment of Bidder's financial statement is mandatory. Any Bid submitted without said financial statement as required by statute shall thereby be rendered invalid. The financial statement provided hereunder to the governing body awarding the Contract must be specific enough in detail so that said governing body can make a proper determination of the Bidder's capability for completing the Project if awarded.

SECTION IV CONTRACTOR NON-COLLUSION AFFIDAVIT

The undersigned Bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to include anyone to refrain from bidding, and that this Bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporations has, have, or will receive directly or indirectly, any rebate, fee, gift, commission, or thing of value on account of such contract.

SECTION 01 12 00 - MULTIPLE CONTRACT SUMMARY

PART 1 - GENERAL

1.01 RELATED DOCUMENTS

- A. Drawings and General Provisions of the Prime Contract, including amended General Conditions and other Division 1 Specification Sections, apply to Work of this Section.

1.02 SUMMARY

- A. The intent of this Section is to indicate the Work required by the Contractors and to provide information regarding the duties, responsibilities, and cooperation required by the Contractors, with similar requirements for the subcontractors and suppliers.
- B. Owners right to maintain current operations
- C. Occupancy requirements
- D. Work by Owner
- E. Permits, fees, and notices
- F. Labor and materials
- G. Verifications of existing dimensions
- H. Project security
- I. Coordination of work
- J. Time of commencement and completion
- K. Schedule of contract responsibilities

1.03 WORK UNDER SEPARATE CONTRACTS

- A. Prime Contracts are defined to include the following contracts described in the Schedule of Contract Responsibilities included hereinafter; and each is recognized to be a major part of the project, with Work to be performed concurrently and in close coordination with Work of other Prime Contracts.
- B. The "Contract Documents," as defined in the General Conditions, include "the Drawings." Although Drawings are grouped and identified by classification of the Work, Contractors shall be responsible for their Work as specified herein and as

indicated on the Drawings. Although the majority of the Drawings are "to scale," Contractors are directed to use indicated dimensions for determining material quantities and for other reasons. No additional monies will be allowed due to Contractors using "scaling instruments" to determine material quantities or for other reasons.

- C. Separate prime contracts will be awarded as per the "**Schedule of Contract Responsibilities**" (see Part 3 – Execution). Contractors shall include Work required by the Specifications and Drawings for each contract area defined in the Schedule.
- D. Work for the complete construction of the Project will be under multiple prime contracts with the Owner. The Construction Manager will manage the construction of the Project.
- E. Each Contractor shall be responsible for demolition and disposal of existing items relative to his Contract.

1.04 ADMINISTRATIVE RESPONSIBILITIES OF PRIME CONTRACTORS AND CM

- A. The Construction Manager shall be responsible for the maintenance of the Construction Schedule and management of every phase of the Work.
 - 1. Each Contractor shall read the Specifications and Drawings for other separate Contracts for fixed equipment and the like to be incorporated or attached or built into the Work; and familiarize himself with the requirements and responsibilities of other Contracts to enable the required coordination and supervision.
 - 2. Each Contractor shall also familiarize himself with other items to be incorporated into the Work including equipment and Work by the Owner.
 - 3. Each Contractor shall cooperate with the Construction Manager in notifying him when the Work is at a stage to require the services of other Contractors and shall notify the Construction Manager in the event that such other Contractors do not carry out their responsibilities in connection with such notification.
- B. Contractors shall cooperate with and assist the Construction Manager in the preparation of construction progress and procedures, schedule of product deliveries, and their effect on the overall project progress and completion. Other Contractors shall cooperate in getting their Work and the Work of their subcontractors completed according to the schedule as prepared and maintained by the Construction Manager. Each Contractor shall immediately notify the Construction Manager of a delay in delivery of products or the scheduled date of completion that may affect the total progress of construction.
- C. The Owner will furnish the topographical survey, either as a part of these Drawings or separately, giving the general topographical lines existing at the site and the property lines.

- D. Contractors required to make connections to existing utilities, especially sewerage where gravity flow occurs, shall verify grades and locations at points of such connections and shall notify the Construction Manager of circumstances which would adversely affect the proper flow or connection to such facilities.

1.05 PRIME CONTRACTORS USE OF PREMISES

- A. Use of the Site: Limit use of the premises to work in areas indicated. Confine operations to areas within contract limits indicated. Do not disturb portions of the site beyond the areas in which the Work is indicated.
 - 1. Owner Occupancy: Allow for Owner occupancy and use by the public.
 - 2. Driveways and Entrances: Keep driveways and entrances serving the premises clear and available to the Owner, the Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on site.
- B. Use of the Existing Building: Maintain the existing building in a weathertight condition throughout the construction period. Repair damage caused by construction operations. Take all precautions necessary to protect the building and its occupants during the construction period.
- C. The erection of signage other than what is specified in the contract documents is prohibited.
- D. The use of drones on the property is restricted without prior written permission. Operators must be licensed and have insurance specific to the operation of aerial drones.
- E. Photographs or other imagery of the work in progress or renderings of the project shall not include any personal identifiable information of the project, the property, the Owner, or any occupants.

1.06 OWNERS RIGHT TO MAINTAIN OPERATIONS

- A. During the course of this Project, normal and customary functions and operations must be maintained. The Contract Documents are intended to define a strict separation between the school activities of students and staff from the activities of the construction project.

- B. The Construction Manager, Architect, and Owner will not tolerate any visible or audible actions initiated or responded to by any employees of Contractors on this Project toward any students, teachers, or staff members at the school system. Violators shall be promptly removed from the site.
- C. The Owner intends to instruct students, teachers, and staff to refrain from communications with Contractor's personnel working on this Project. All communication with Owner and staff shall be through the Construction Manager.
- D. Contractors must expend their best effort toward protection of the health, safety, and welfare of occupants on the Owner's property during the course of Work on this Project.

1.07 OCCUPANCY REQUIREMENTS

- A. Full Owner Occupancy: The Owner will occupy the site and existing building during the entire construction period. Cooperate with the Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with the Owner's operations.
- B. Partial Owner Occupancy: The Owner reserves the right to occupy and to place and install equipment in completed areas of the building prior to Substantial Completion, provided such occupancy does not interfere with completion of the Work. Such placing of equipment and partial occupancy shall not constitute acceptance of the total Work.
 - 1. The Construction Manager will prepare a Certificate of Substantial Completion for each specific portion of the Work to be occupied prior to Owner occupancy.
 - 2. Party which obtained general building permit shall obtain a Certificate of Occupancy from local building officials prior to Owner occupancy.
 - 3. Prior to partial Owner occupancy, mechanical and electrical systems shall be fully operational. Required inspections and tests shall have been successfully completed. Upon occupancy, the Owner will operate and maintain mechanical and electrical systems serving occupied portions of the building.
 - 4. Upon occupancy, the Owner will assume responsibility for maintenance and custodial service for occupied portions of the building.

1.08 WORK BY OWNER

- A. The Owner intends to complete the following items of Work outside the provisions of these Contract Documents. Contractors shall not restrict or interfere with the Owner's right to the Project to accomplish this Work.
 - 1. Equipment and furniture except as scheduled and specified under Divisions 11 and 12 and shown on the Drawings.
 - 2. Items which may be deleted from Contracts for Work as required by the Contract Documents.

3. Existing school maintenance work.
4. The purchase and supplying of certain materials as noted in the Project Manual.
5. The Owner, under separate contract, shall provide removal of identified asbestos containing materials from the existing structure. The asbestos report is available through the Construction Manager upon request.

1.09 PERMITS, FEES, AND NOTICES

- A. The Construction Manager will secure the general building permit for the Owner. Each Contractor shall secure and pay for other permits, governmental fees, and licenses necessary for the proper execution and completion of his Work, which are applicable at the time the bids are also received. Fees to relocate utilities on Owner's property shall be included in the bid of the Contractor doing the relocation.
 1. State filing fees for plan approval are the responsibility of the Owner and will be paid by the Owner.
- B. Utility Tie-Ins: Shall be arranged with local utility company and other involved parties for minimum interruption of service.
- C. Shutdowns of existing systems shall be limited to minimum time required and scheduled with other involved parties. Provide 2 days written notice of shutdown to Construction Manager and Owner.
- D. Inspections of installed work shall be performed by the governing authority as arranged for by the Contractor. Work shall not be covered until approved.
- E. Each Contractor shall give notices and comply with laws, ordinances, rules, regulations, and orders of public authorities bearing on the performance of his Work. If a Contractor observes that the Contract Documents are at variance therewith, he shall promptly notify the Construction Manager in writing, and necessary changes shall be adjusted by appropriate notification. If a Contractor performs Work knowing it to be contrary to such laws, ordinances, rules, and regulations, and without such notice to the Construction Manager, he shall assume full responsibility therefore and shall bear the costs attributable thereto.

1.10 LABOR AND MATERIALS

- A. Unless otherwise specifically noted, the Contractor shall provide and pay for labor, materials, equipment, tools, construction equipment and machinery, water, heat, utilities, transportation, and other facilities and services necessary for the proper execution and completion of his Work, whether temporary or permanent and whether or not incorporated or to be incorporated in the Work.
- B. Each Contractor shall enforce strict discipline and good order among his employees or other persons carrying out Work of his Contract and shall not permit employment of unfit person or persons or anyone not skilled in the task assigned to them.

- C. Contractors and Subcontractors shall be subject to such rules and regulations for the conduct of the Work as the Owner may establish. Employees shall be properly and completely clothed while working. Bare torsos, legs and feet will not be allowed. Possession or consumption of alcoholic beverages or drugs, tobacco or other noxious behavior on the site is strictly prohibited. Violators shall be promptly removed from the site. Smoking is not permitted on school property or within school buildings.
- D. Contractors will conduct criminal background checks (extent of and/or service to be used will be established by the Owner) on every employee assigned to work on the Project and clear them through the National Sex Offender Registry prior to their assignment to Project. Contractors will require the same of sub-contractors.
- E. ID Badges will be issued by The Skillman Corporation upon receipt of verification from the Contractor that the employee/subcontractor employee or independent contractor has a satisfactory record to work on the Project.
- F. E-Verify Compliance: Pursuant to I.C. 22-5-1.7, Contractor shall enroll in and verify the work eligibility status of all newly hired employees of Contractor through the E-Verify Program (Program). Contractor is not required to verify the work eligibility status of all newly hired employees through the Program if the Program no longer exists. Also pursuant to I.C. 22-5-1.7, Contractor must execute an affidavit affirming that the Contractor does not knowingly employ an unauthorized alien and confirming Contractor's enrollment in the Program, unless the Program no longer exists, shall be filed with the Owner prior to the execution of this contract. This contract shall not be deemed fully executed until such affidavit is delivered to the Owner.

Contractor and its subcontractors shall not knowingly employ or contract with an unauthorized alien or retain an employee or contract with a person that contractor or its subcontractor subsequently learns is an unauthorized alien. If Contractor violates this provision the Owner shall require Contractor to remedy the violation not later than thirty (30) days after the Owner notifies Contractor. If Contractor fails to remedy the violation within the thirty (30) day period, the Owner shall terminate the contract for breach of contract. If Owner terminates the contract, Contractor shall be liable to the Owner for actual damages in addition to any other contractual remedies. There is a rebuttable presumption that Contractor did not knowingly employ an unauthorized alien if Contractor verified the work eligibility status of the employee through the Program.

Prior to performing any work, Contractor shall require each subcontractor to certify to Contractor that the subcontractor does not knowingly employ or contract with an unauthorized alien and has enrolled in the Program. Contractor shall maintain on file a certification from each subcontractor throughout the duration of this contract or project which is the subject of this contract. If Contractor determines that a subcontractor is in violation of this provision,

Contractor may terminate its contract with the subcontractor for such violation. In Accordance with I.C. 5-16-13 Contractor must provide the E-Verify Case Number of every employee that works on the project. This requirement includes the contractor's subs and suppliers to the fourth (4th) tier.

- G. The Owner is requiring that all contractors' personnel and their onsite employees and subcontractors submit to expanded history and child protection index check. Contractors shall enroll in the Safe Vendor Program through Safe Hiring Solutions www.safehiringsolutions.com. Enrollment in Safe Vendor will ensure contractors employees are vetted in accordance with I.C. 20-26-5-10 for expanded criminal history and expanded child protection index check. Contractor is responsible for the cost of enrollment and employee background check. All contractors' personnel and employees, once cleared for work will be issued a project identification badge that must be worn at all times while on site. All contractors/subcontractors employees shall provide name, address, picture state driver's license or picture identification card and/or Safe Vendor Card to The Skillman Corporation Site Manager upon request.
- H. Pursuant to Indiana Code 5-16-13 Requirements for Contractors on Public Works Projects enacted by the Indiana Legislator requires, in addition to requirements already in effect, contractors to comply with the following:
1. Tier 1 –General/Prime Contractors to self-perform 15% of their total Contract.
 2. Qualification thru the Department of Administration or INDOT requirement in accordance with IC 4-13.6-4.
 - a. **Bids shall not be considered unless (1) the Prime Bidder and (2) all lower tiered subcontractors whose subcontract value is estimated to be \$300,000 or more are qualified at the time of the bid in accordance with IC 4 – 13.6 – 4.**
 3. Include Written Drug Testing Plan that covers all employees of the bidder who will perform work on the public work project and meets or exceeds the requirements set in IC 4-13-18-5 or IC 4-13-18-6 with Bid.
 4. Minimum Insurance Requirements \$1M/occurrence \$2M/aggregate. However, check your bidding requirements as the Owners may have higher limit requirements.
 5. Mandatory enrollment in E-Verify by all contractors down to the 4th Tier Sub Contracts and must provide the case verification number of all employees working on the project.
 6. Prohibits contractors down to the 4th Tier Sub Contract from paying employees in cash.
 7. Requirement to retain payroll records for 3 years
 8. All contractors down to the 4th Tier Sub Contract must comply with Fair Labor Act, Indiana's Workers Compensation and Unemployment Compensation Insurance.

9. Mandatory Training Requirements based upon number of employees.
 10. Failure to comply may result in debarment from public works projects for up to 4 years.
- I. All contractors down to the 4th Tier Sub Contract must maintain general liability insurance in at least the following amounts: Each Occurrence Limit of \$1,000,000 and General Aggregate Limit of \$2,000,000. Other requirements and limits may apply see specification section 00 50 00 Schedule of Insurance Requirements.

1.11 CUTTING AND PATCHING

- A. Refer to Section 01 73 10 – Cutting and Patching, for provisions on this subject.

1.12 VERIFICATIONS OF EXISTING DIMENSIONS

- A. When verification of existing dimensions is required, the Contractor requiring said verification for the construction or fabrication of his material shall be the Contractor responsible for the procurement of the field information.

1.13 PROJECT SECURITY

- A. Each Prime Contractor shall take all reasonable precautions to prevent injury, damage or loss to people and property in, on and adjacent to the project. This shall include not only their own work or property but that of other contractors and the Owner.
- B. If deemed necessary by The Construction Manager a project wide security program may be developed for the purpose of preventing damage or loss at the project site or property adjacent thereto. Once accepted by the Owner, contractors shall comply.

1.14 SCHEDULE OF CONTRACT RESPONSIBILITIES - SCOPE

- A. Contractors shall submit their proposals based on the work included under each contract area as listed herein. Include Work necessary for a complete project, as shown on the Drawings and called for in the Specifications.
- B. Questions concerning the phasing or "Schedule of Contract Responsibilities" should be directed to the Construction Manager, who will be the interpreter and be responsible for this Schedule of Contract Responsibilities and Contract Breakdown, prior to submitting proposals and during construction.
- C. The requirements of Division 1 are a part of the Work of each and every contract area. The Contractor for any one contract area shall be familiar with the Work and requirements of all other contract areas.

- D. Certain Specification Sections describe Work to be performed under several contract areas. (Example: 06 10 00 - Rough Carpentry.) Provide Work of this nature as required for each contract area whether or not enumerated in the Schedule of Contract Responsibilities.
- E. The following contract areas are broken down by Specifications Section conforming basically to the CSI format.
- F. The Drawings and Specifications as furnished for each of the Contracts is for the convenience of the Contractor in preparing a proposal for this Project. However, each Contractor is responsible to review the complete set of Drawings and Specifications to assure that Work required to be installed to complete his phase of the Work is included in his proposal. This "Schedule of Contract Responsibilities" is a definition of the work as it is to be bid in separate contracts. Where a specific item of Work is not defined, but is normally inherent to a trade, or is included in the scope of the applicable technical revision, it will be the responsibility of that Contractor to include the Work in his proposal.
- G. This "Schedule of Contract Responsibilities" is to aid each Contractor in defining the Scope of Work to be included in his proposal. However, omissions from this "Schedule of Responsibilities" do not relieve the Contractor from including in his proposal that Work which will be required to complete his Contract. Each Contractor should read the "Schedule of Contract Responsibilities" completely to familiarize himself with the Work of other Contractors that may have Work in adjacent areas and to coordinate the interfacing problems that may occur as the work is assembled and constructed.
- H. Where specific Work is to be completed under a particular phase of the Project and the Work is wholly or partially completed by other trades because of the type of work involved or jurisdictional trade agreements, the Contractor will be responsible to subcontract the Work as necessary to complete the Work included in his Contract. No delay in the Work will be allowed due to the failure of the Contractor to subcontract related work required by jurisdictional trade agreements.

1.15 COORDINATION OF WORK

- A. Each Contractor is responsible to coordinate his Work with the Work of other trades and other Contractors and requirements of the school system. The Contractor must make space allowances for Work of other Contractors; provide necessary openings where indicated or implied by the Drawings and Specifications. Each Contractor is responsible to protect his own Work.

1.16 TIME OF COMMENCEMENT AND COMPLETION

- A. The Contractor shall commence work within ten (10) days after being notified in writing to proceed and shall complete the Work within the time limitations established in the Form of Agreement.
1. It is anticipated that construction will start within **82** calendar days after receipt of bids.
 2. Construction shall be complete within **566** consecutive calendar days, or earlier, after Notice to Proceed.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.01 SCHEDULE OF CONTRACT RESPONSIBILITIES

3.02 GENERAL REQUIREMENTS

A. PROVIDED BY OWNER THROUGH THE CONSTRUCTION MANAGER

Section	01 32 00	Schedules and Reports
Section	01 45 10	Testing Laboratory Services
Section	01 59 10	Project Office
Section	01 71 50	Final Cleaning

B. PROVIDED BY ALL CONTRACTORS AS APPLICABLE

Section	01 12 00	Multiple Contract Summary
Section	01 2 300	Alternates
Section	01 25 00	Contract Modification Procedures
Section	01 28 00	Schedule of Values
Section	01 29 00	Applications for Payment
Section	01 31 00	Project Meetings
Section	01 32 00	Schedules and Reports
Section	01 33 00	Submittal Procedures
Section	01 40 00	Quality Requirements
Section	01 45 10	Testing Laboratory Services (Paragraph 1.05)
Section	01 50 50	Temporary Facilities and Controls
Section	01 54 60	Environment Protection
Section	01 54 80	Utility Protection
Section	01 56 30	Water Control
Section	01 56 90	Housekeeping & Safety
Section	01 59 20	Offices and Sheds
Section	01 60 00	Product Requirements
Section	01 72 50	Work Layout
Section	01 73 10	Cutting and Patching
Section	01 77 00	Contract Closeout

All Contractors shall provide their Superintendents with radios capable of handling multiple channels and compatible with radios used by the Construction Manager.

Autodesk Build is replacing **PlanGrid**. **Autodesk Build** does not require users to purchase a license. **Contractors** will be invited to the project and required to use this tool. **Autodesk Build** will be used as the **Current Set** and **As-Built Record Drawings**. Additionally, it will be used to track **Issues** for **Safety, QA/QC, Non-Compliance Issues, Work Completion List** and **Punch List**.

C. **PROVIDED BY DESIGNATED CONTRACTORS**

Section	01 21 00	Allowances
Section	01 51 10	Temporary Electricity, Lighting and Warning Systems
Section	01 51 30	Temporary Heating, Ventilation and Cooling
Section	01 51 50	Temporary Water
Section	01 51 60	Temporary Sanitary Facilities
Section	01 51 80	Temporary Fire Protection
Section	01 52 10	Construction Aids and Temporary Enclosures
Section	01 52 60	Rubbish Container
Section	01 53 10	Fences (Temporary Security)
Section	01 53 20	Tree and Plant Protection
Section	01 53 30	Barricades
Section	01 55 00	Access Roads, Parking Areas and Groundskeeping
Section	01 56 20	Dust Control
Section	01 56 80	Erosion Control
Section	01 57 60	Project Signs
Section	01 72 00	Field Engineering

3.03 BID CATEGORIES

A. **BID CATEGORY NO. 1 – General Trades**

General Requirements in Paragraph 3.02.B above.

Section	02 41 19	Selective Demolition
Section	02 41 00	Removals
Section	03 10 00	Concrete Forming and Accessories
Section	03 20 00	Concrete Reinforcing
Section	03 30 00	Cast-In-Place Concrete
Section	03 35 00	Polished Concrete
Section	03 39 00	Concrete Curing and Sealing
Section	04 05 13	Masonry Mortar and Grout
Section	04 21 00	Unit Masonry
Section	04 86 00	Limestone
Section	04 90 10	Masonry Restoration
Section	05 12 00	Structural Steel Framing
Section	05 31 00	Steel Deck
Section	05 40 00	Cold-Formed Metal Framing
Section	05 50 00	Metal Fabrications

Section	06 10 53	Rough Carpentry
Section	06 16 43	Gypsum Sheathing
Section	07 21 13	Board Insulation
Section	07 21 16	Batt Insulation
Section	07 22 10	Nail Base Roof Insulation
Section	07 26 10	Building Wrap
Section	07 31 13	Asphalt Shingles Class 4
Section	07 42 13	Flat Metal Wall Panel System
Section	07 46 80	Fiber Cement Panel System
Section	07 53 25	Roof Patching
Section	07 53 25	TPO Roofing
Section	07 62 00	Sheet Metal Flashing and Trim
Section	07 84 00	Firestopping
Section	07 92 00	Joint Sealers
Section	07 95 13	Expansion Joint Cover Assemblies
Section	08 11 13	Steel Doors
Section	08 12 13	Steel Frames
Section	08 14 16	Flush Wood Doors
Section	08 31 00	Access Doors and Panels
Section	08 41 13	Aluminum Entrances, Storefronts and Fixed Windows
Section	08 71 00	Hardware
Section	08 80 00	Glazing
Section	08 82 00	Glazing Infill Panels
Section	08 91 00	Louvers
Section	09 21 16	Gypsum Board Assemblies
Section	09 51 00	Acoustical Ceilings
Section	09 67 40	Epoxy Flooring
Section	09 77 20	Decorative Fiberglass Reinforced Wall Panels
Section	09 91 00	Painting
Section	10 11 00	Visual Display Boards
Section	10 14 00	Signage
Section	10 26 13	Corner Guards
Section	10 28 13	Toilet Accessories
Section	10 44 13	Fire Extinguishers and Cabinets
Section	12 24 13	Roller Window Shades
Section	21 05 01	Basic Fire Suppression Requirements
Section	21 05 02	Agreement and Waiver for the use of Electronic Files
Section	21 05 02 A	Electronic Files – Heapy Release Form to Contractors
Section	21 05 04	Basic Fire Suppression Materials and Methods
Section	21 05 05	Firestopping
Section	21 05 07	Piping Materials and Methods for Fire Suppression
Section	21 05 29	Hangers and Supports for Fire Suppression Piping
Section	21 05 53	Identification of Fire Suppression Piping and Equipment
Section	21 13 12	Fire Suppression Piping

Section	21 13 13	Fire Suppression Sprinkler System
Section	31 10 00	Site Clearing
Section	31 10 00	Site Clearing (Weston)
Section	31 20 00	Earth Moving
Section	31 20 00	Earth Moving (Weston)
Section	32 05 23	Cement Concrete Pavement
Section	32 12 16	Hot Mix Asphalt Paving
Section	32 13 13	Concrete Pavement (Weston)
Section	32 13 73	Concrete Paving Joint Sealants (Weston)
Section	32 18 16	Playground Surfacing (Weston)
Section	33 31 11	Sanitary Sewerage Systems
Section	33 40 00	Storm Drainage
Section	33 42 00	Stormwater Conveyance (Weston)
Section	33 46 00	Subdrainage (Weston)

Clarifications:

1. Contractor is responsible for protecting all existing doors to remain.
2. Contractor is responsible for Ground Penetrating Radar (or similar technique) to locate all existing in-wall and/or below slab utilities prior to any demolition activity.
3. Contractor is responsible for private utility locates prior to any excavation or earthmoving. In locations where anticipated utility cannot be located, Contractor shall hydro-vacuum excavate to locate unknown utility.
4. Contractor is responsible to supply dumpsters and rubbish containers for all Contractors and Work for duration of the project.
5. Provide road cleaning and sweeping for the duration of the project.
6. Provide and maintain all erosion control measures, including all inspections and documentation required by IDEM following rain events.
7. Provide temporary sanitary facilities for all Contractors for duration of project. Placement of sanitary facilities to be coordinated with Construction Manager.
8. Contractor is responsible to provide and maintain concrete washout for all concrete spoils.
9. Contractor is responsible for all wood blocking. Wood blocking is to be considered any dimensional lumber, sheathing, plywood, danbacking, or similar material.
10. Contractor is responsible for saw cutting, demolition, and placement of concrete depicted on Foundation Plans and Architectural Demolition Plans.
11. Include a total of 100 man-hours at laborer's pay rate (including all fringe benefits and payroll expenses) for work to be performed at the direction of the Construction Manager. At the end of the job, unused hours will be converted to a dollar amount per Wage Scale (including fringe benefits) and returned to the Owner through a deduct Change Order. Track with work tickets signed daily by Skillman Site Manager as documentation.

12. Include a total of 200 man-hours at Skilled Carpenter's pay rate (including all fringe benefits and payroll expenses) for work to be performed at the direction of the Construction Manager. At the end of the job, unused hours will be converted to a dollar amount per Wage Scale (including fringe benefits) and returned to the Owner through a deduct Change Order. Track with work tickets signed daily by Skillman Site Manager as documentation.
13. Include a total of 100 man-hours at Skilled Drywall Finisher's pay rate (including all fringe benefits and payroll expenses) for work to be performed at the direction of the Construction Manager. At the end of the job, unused hours will be converted to a dollar amount per Wage Scale (including fringe benefits) and returned to the Owner through a deduct Change Order. Track with work tickets signed daily by Skillman Site Manager as documentation.
14. Include a total of 100 man-hours at Skilled Painter's pay rate (including all fringe benefits and payroll expenses) for work to be performed at the direction of the Construction Manager. At the end of the job, unused hours will be converted to a dollar amount per Wage Scale (including fringe benefits) and returned to the Owner through a deduct Change Order. Track with work tickets signed daily by Skillman Site Manager as documentation.
15. Contractor is responsible for all joint sealants. BC 03 is responsible for joint sealants for their own work.
16. Contractor is responsible for any temporary shoring necessary during demolition.
17. The General Trades Contractor shall refer to Guideline Schedule and include in their bid all necessary winter conditions procedures as required to meet the schedule.
18. Contractor is responsible to provide (1) knock down fame with temporary door and locking hardware for use in temporary partition as directed by the Construction Manager.

B. BID CATEGORY NO. 2 – Flooring
 General Requirements in Paragraph 3.02.B above.

Section	09 30 00	Tiling
Section	09 65 00	Resilient Flooring
Section	09 68 50	Carpet Tile

Clarifications:

1. Include a total of 100 man-hours at Skilled Floor Coverer's pay rate (including all fringe benefits and payroll expenses) for work to be performed at the direction of the Construction Manager. At the end of the job, unused hours will be converted to a dollar amount per Wage Scale (including fringe benefits) and returned to the Owner through a deduct Change Order. Track with work tickets signed daily by Skillman Site Manager as documentation.

2. Contractor to provide flooring protection (similar to 3mm carpet shield) immediately upon completion of work.

C. BID CATEGORY NO. 3 - Casework

General Requirements in Paragraph 3.02.B above.

Section	06 10 53	Rough Carpentry
Section	07 92 00	Joint Sealers
Section	12 32 16	Plastic-Laminate Casework
Section	12 36 61	Solid Surface Fabrication

Clarifications:

1. Contractor is responsible for joint sealants as it relates to their scope of work.

D. BID CATEGORY NO. 4 – Plumbing & HVAC

General Requirements in Paragraph 3.02.B above.

Section	07 84 00	Firestopping
Section	22 05 01	Basic Plumbing Requirements
Section	22 05 02	Agreement and Waiver for the Use of Electronic Files
Section	22 05 02A	Electronic Files – Heapy Release Form to Contractors
Section	22 05 04	Basic Plumbing Materials and Methods
Section	22 05 05	Firestopping
Section	22 05 07	Piping Materials and Methods
Section	22 05 09	Excavation, Backfill and Surface Restoration
Section	22 05 23	General Duty Valves for Plumbing Piping
Section	22 05 29	Hangers and Supports for Plumbing Piping
Section	22 05 53	Identification of Plumbing Piping and Equipment
Section	22 07 19	Plumbing Piping Insulation
Section	22 11 16	Interior Domestic Water Piping
Section	22 11 19	Interior Domestic Water Piping Specialties
Section	22 13 16	Interior Drainage and Vent Systems
Section	22 13 19	Drainage Systems Specialties
Section	22 42 00	Plumbing Fixtures
Section	23 05 01	Basic HVAC Requirements
Section	23 05 02	Agreement and Waiver for Use of Electronic Files
Section	23 05 02 A	Electronic Files - Heapy Release Form to Contractors
Section	23 05 04	Basic HVAC Materials and Methods
Section	23 05 05	Firestopping
Section	23 05 07	Piping Materials and Methods
Section	23 05 13	Electrical Requirements for HVAC Equipment
Section	23 05 14	Adjustable Frequency Motor Controller
Section	23 05 17	Expansion Loops for HVAC Piping Systems
Section	23 05 19	Gauges for HVAC Piping (ADDED per ADD. 2)
Section	23 05 23	General Duty Valves for HVAC Piping

Section	23 05 29	Hangers and Supports for HVAC Piping
Section	23 05 30	Bases and Supports for HVAC Equipment
Section	23 05 49	Vibration Control for HVAC
Section	23 05 53	Identification of HVAC Piping and Equipment
Section	23 05 93	Testing, Adjusting and Balancing for HVAC
	23 07 13	Duct Insulation
Section	23 07 19	HVAC Pipe Insulation
Section	23 09 23	Building Automation System for HVAC
Section	23 09 25	Instrumentation and Control Devices for HVAC
Section	23 09 47	Control Power and Wiring for HVAC
Section	23 21 13	Hydronic Piping
Section	23 31 13	HVAC Ductwork
Section	23 31 15	HVAC Air Duct Cleaning
Section	23 33 00	Air Duct Accessories
Section	23 34 00	HVAC Fans
Section	23 34 23	HVAC Gravity Roof Ventilators
Section	23 36 16	Air Terminal Units (Vav Reheat and Shutoff) (DDC Control)
Section	23 16 18 A	Fan Powered Terminal Units (DDC Control)
Section	23 37 00	Air Outlets and Inlets
Section	23 73 00	Modular Air Handling Units
Section	23 82 23	Unit Ventilators
Section	23 82 39	Unit Heaters - Cabinet/Propeller

Clarifications:

1. Contractor is responsible for maintaining heating and cooling for the duration of the project to maintain project phasing plan.
2. Contractor is responsible for all sleeves and seals required for their own penetrations.
3. Contractor is responsible for access doors and frames not noted on Architectural.
4. Contractor is responsible for providing exact locations of required sleeves to Contractor responsible for footing, foundation, or wall construction.
5. Contractor is responsible for their own equipment pads.
6. Contractor is responsible for testing, adjusting, and balancing upon completion of each phase of work.
7. All temperature controls low voltage wiring is the responsibility of this Contractor
8. All temperature controls in wall rough-in is the responsibility of the Electrical and Technology contractor.
9. Contractor is responsible for firestopping of mechanical and plumbing penetrations only.
10. Contractor is responsible for saw cutting, demolition, and placement of concrete for plumbing rough-in.

E.	<u>BID CATEGORY NO. 5 – Electrical, Technology, Security & Communications</u>	
	General requirements in Paragraph 3.02.B above.	
Section	07 84 00	Firestopping
Section	26 05 01	Basic Electrical Requirements
Section	26 05 02	Agreement and Waiver for Use of Electronic Files
Section	26 05 02 A	Electronic Files - Heapy Release Form to Contractors
Section	26 05 04	Basic Electrical Materials and Methods
Section	26 05 05	Firestopping
Section	26 05 09	Excavation, Backfill and Surface Restoration
Section	26 05 19	Low-Voltage Electrical Power Conductors - Copper
Section	26 05 20	Low-Voltage Electrical Power Cables – Metal Clad “Mc” Cable
Section	26 05 26	Grounding and Bonding for Electrical Systems
Section	26 05 33	Raceways and Boxes for Electrical Systems
Section	26 05 36	Special Wireways and Raceways - For Electrical Systems
Section	26 05 53	Identification for Electrical Systems
Section	26 05 65	Specific Wiring Applications
Section	26 09 23	Lighting Control Devices
Section	26 24 16	Panelboards
Section	26 27 16	Electrical Cabinets and Enclosures
Section	26 27 26	Wiring Devices and Coverplates
Section	26 28 13	Fuses
Section	26 28 16	Disconnect Switches
Section	26 29 13	Motor Controllers
Section	26 43 13	Surge Protection Devices (Spd's) for Low-Voltage Electrical Power Circuits
Section	26 51 19	Led Interior Lighting
Section	26 52 00	Exit and Emergency Lighting
Section	27 05 01	Basic Communications Requirements
Section	27 05 02	Agreement and Waiver for Use of Electronic Files
Section	27 05 02 A	Electronic Files - Heapy Release Form to Contractors
Section	27 05 04	Basic Communications Materials and Methods
Section	27 05 05	Firestopping
Section	27 05 26	Grounding and Bonding for Communications Systems
Section	27 05 28	Communications Systems Pathways and Support Equipment
Section	27 05 53	Identification for Communications Systems
Section	27 11 00	Communications Equipment Room Fittings
Section	27 13 23	Communications Optical Fiber Backbone Cabling
Section	27 15 13	Communications Copper Horizontal Cabling
Section	27 51 25	Ip Based Building Paging – Intercom System
Section	28 31 00	Extension of Existing Fire Detection and Alarm System

Clarifications:

1. Contractor is responsible for final connection of all hard-wired equipment and furnishings, either Contractor or Owner provided.
2. All temperature controls low voltage wiring is the responsibility of the HVAC & Plumbing Contractor
3. All temperature controls in wall rough-in is the responsibility of this contractor
4. Refer to technology matrixes for contractor responsibilities.

END OF SECTION 01 12 00

ADDENDUM NO. ONE

PROJECT: Greenfield Central Schools Additions and Renovations

PROJECT NUMBER: #25147

DATE OF ADDENDUM: 04.21.2026



THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS AND IS ISSUED IN ACCORDANCE WITH THE INSTRUCTIONS TO BIDDERS. ACKNOWLEDGE RECEIPT OF THIS ADDENDUM BY SIGNING THE ADDENDUM ACKNOWLEDGMENT SECTION OF THE BID FORM.

QUESTIONS & ANSWERS:

1. Q: The hardware set assignments for this one are listed in the door hardware specification, but the openings for Unit A don't directly translate to the opening IDs. We have them assigned in a way that feels like it makes sense, but I'm concerned about accuracy. Additionally, hardware set W05 is only assigned to one opening (a restroom entrance from inside a classroom), but there are 3 other identical openings that are assigned hardware set W02, and we think they should all be W05. I think it would be worthwhile to send in an RFI asking for this to be clarified.

A: Confirm what doors and which school is the concern about. W05 is assigned to door 205B which is a staff restroom from the hallway. All restrooms in classrooms are in set W03 with a passage set.

2. Q: Opening M120.5 appears on the DS, but not on the plans or in the hardware set assignments. We've got it excluded for now and plan to qualify.

A: We did not have this door on our door schedule. We have M120 and M120.1.

3. Q: At Harris Elem. School, all countertops are plastic laminate per note #3 on drawing A751, but section detail 2/A311 notes solid surface. Are there any solid surface tops required? If yes, where do we provide solid surface?

A: Solid surface tops are only required for windowsills as necessary. Refer to the revised attachment of sheet A311.

4. Q: At Harris Elem. School, cubby units in Rooms H102 & H103 have elevation markers on drawing A721B, but on drawing A101B, note #8 states cubbies not in scope. Are we to provide cubbies at these rooms?

A: Cubbies are to be provided in H102 and H103. Note #8 has been removed from those areas on floor plan. Refer to the revised attachment of sheet A101B.

5. Q: On sheet A720, there is a detail for typical epoxy base, is the Schluter trim to be included at all walls where there is epoxy base?

A: Yes. If no wall tile is specified for a wall, a Schluter trim piece should still be included. This detail applies to all schools. Refer to the revised attachment of sheet A720.

6. Q: At Weston There is no note indicating that marker boards should be removed and reinstalled in classrooms where wallcovering is to be removed. Since the wallcovering extends behind the marker boards, I assume removal and reinstallation will be required. Please confirm.?

A: Yes. See updated drawing.

7. Q: Wanted to confirm that TPO is what is wanted for the Low Slope areas of this project. On the Roof Plan attached "PVC" is called out on the Roof Note #2?

A: Yes. TPO is the roof membrane. Specs are correct.

SPECIFICATIONS:

1. Spec Section: 23 05 19
Spec Title: Gauges for HVAC Piping

Change: Add Section complete to Volume 3

DRAWINGS:

Harris Elementary School

1. Drawing Sheet Number: A101B
Drawing Sheet Title: FLOOR PLAN – FIRST FLOOR – UNIT B

Change: Removed note #8 in K-Classrom H103 and H102
2. Drawing Sheet Number: A311
Drawing Sheet Title: WALL SECTIONS

Change: Updated text notes to show solid surface windowsill and plastic laminate countertop.
3. Drawing Sheet Number: A720
Drawing Sheet Title: FINISH LEGEND

Change: Revised 1/A720 DETAIL – TYP. EPX. BASE to show if no wall tile is specified, Schluter trim must still be included.

Weston Elementary School

1. Drawing Sheet Number: AD101
Drawing Sheet Title: DEMOLITION PLAN – FIRST FLOOR – OVERALL

Change: Updated note #1 and note #3 to add removing existing whiteboards, protecting and reinstalling.

Attachments:

(Specs) 23 05 13, Volume 3 Spec Index
(Drawings) Harris A101B, A311, A720
Weston AD101

END OF ADDENDUM NO. TWO

INDEX**VOLUME 3 OF 3****DIVISION 21 – FIRE SUPPRESSION**

21 05 01	BASIC FIRE SUPPRESSION REQUIREMENTS
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21 05 04	BASIC FIRE SUPPRESSION MATERIALS AND METHODS
21 05 05	FIRESTOPPING
21 05 07	PIPING MATERIALS AND METHODS FOR FIRE SUPPRESSION
21 05 29	HANGERS AND SUPPORTS FOR FIRE SUPPRESSION PIPING
21 05 53	IDENTIFICATION OF FIRE SUPPRESSION PIPING AND EQUIPMENT
21 13 12	FIRE SUPPRESSION PIPING
21 13 13	FIRE SUPPRESSION SPRINKLER SYSTEM

DIVISION 22 – PLUMBING

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22 05 02 A	ELECTRONIC FILES – HEAPY RELEASE FORM TO CONTRACTORS
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22 05 05	FIRESTOPPING
22 05 07	PIPING MATERIALS AND METHODS
22 05 09	EXCAVATION, BACKFILL AND SURFACE RESTORATION
22 05 23	GENERAL DUTY VALVES FOR PLUMBING PIPING
22 05 29	HANGERS AND SUPPORTS FOR PLUMBING PIPING
22 05 53	IDENTIFICATION OF PLUMBING PIPING AND EQUIPMENT
22 07 19	PLUMBING PIPING INSULATION
22 11 16	INTERIOR DOMESTIC WATER PIPING
22 11 19	INTERIOR DOMESTIC WATER PIPING SPECIALTIES
22 13 16	INTERIOR DRAINAGE AND VENT SYSTEMS
22 13 19	DRAINAGE SYSTEMS SPECIALTIES
22 42 00	PLUMBING FIXTURES

DIVISION 23 – HVAC

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23 05 02	AGREEMENT AND WAIVER FOR USE OF ELECTRONIC FILES
23 05 02A	ELECTRONIC FILES - HEAPY RELEASE FORM TO CONTRACTORS
23 05 04	BASIC HVAC MATERIALS AND METHODS
23 05 05	FIRESTOPPING
23 05 07	PIPING MATERIALS AND METHODS
23 05 13	ELECTRICAL REQUIREMENTS FOR HVAC EQUIPMENT
23 05 14	ADJUSTABLE FREQUENCY MOTOR CONTROLLER
23 05 17	EXPANSION LOOPS FOR HVAC PIPING SYSTEMS
23 05 19	GAUGES FOR HVAC PIPING (ADDENDUM #2)
23 05 23	GENERAL DUTY VALVES FOR HVAC PIPING
23 05 29	HANGERS AND SUPPORTS FOR HVAC PIPING
23 05 30	BASES AND SUPPORTS FOR HVAC EQUIPMENT

23 05 49	VIBRATION CONTROL FOR HVAC
23 05 53	IDENTIFICATIONS OF HVAC PIPING AND EQUIPMENT
23 05 93	TESTING, ADJUSTING AND BALANCING FOR HVAC
23 07 13	DUCT INSULATION
23 07 19	HVAC PIPE INSULATION
23 09 23	BUILDING AUTOMATION SYSTEM FOR HVAC
23 09 25	INSTRUMENTATION AND CONTROL DEVICES FOR HVAC
23 09 47	CONTROL POWER AND WIRING FOR HVAC
23 21 13	HYDRONIC PIPING
23 31 13	HVAC DUCTWORK
23 31 15	HVAC AIR DUCT CLEANING
23 33 00	AIR DUCT ACCESSORIES
23 34 00	HVAC FANS
23 36 16	AIR TERMINAL UNITS (VAV REHEAT AND SHUTOFF) (DDC CONTROL)
23 16 18 A	FAN POWERED TERMINAL UNITS (DDC CONTROL)
23 37 00	AIR OUTLETS AND INLETS
23 73 00	MODULAR AIR HANDLING UNITS
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23 82 39	UNIT HEATERS - CABINET/PROPELLER

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26 05 36	SPECIAL WIREWAYS AND RACEWAYS - FOR ELECTRICAL SYSTEMS
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26 05 65	SPECIFIC WIRING APPLICATIONS
26 09 23	LIGHTING CONTROL DEVICES
26 24 16	PANELBOARDS
26 27 16	ELECTRICAL CABINETS AND ENCLOSURES
26 27 26	WIRING DEVICES AND COVERPLATES
26 28 13	FUSES
26 28 16	DISCONNECT SWITCHES
26 29 13	MOTOR CONTROLLERS
26 43 13	SURGE PROTECTION DEVICES (SPD'S) FOR LOW-VOLTAGE ELECTRICAL POWER CIRCUITS
26 51 19	LED INTERIOR LIGHTING
26 52 00	EXIT AND EMERGENCY LIGHTING

DIVISION 27 - COMMUNICATIONS

27 05 01	BASIC COMMUNICATIONS REQUIREMENTS
27 05 02	AGREEMENT AND WAIVER FOR USE OF ELECTRONIC FILES

INDEX

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27 05 02 A ELECTRONIC FILES - HEAPY RELEASE FORM TO CONTRACTORS
27 05 04 BASIC COMMUNICATIONS MATERIALS AND METHODS
27 05 05 FIRESTOPPING
27 05 26 GROUNDING AND BONDING FOR COMMUNICATIONS SYSTEMS
27 05 28 COMMUNICATIONS SYSTEMS PATHWAYS AND SUPPORT EQUIPMENT
27 05 53 IDENTIFICATION FOR COMMUNICATIONS SYSTEMS
27 11 00 COMMUNICATIONS EQUIPMENT ROOM FITTINGS
27 13 23 COMMUNICATIONS OPTICAL FIBER BACKBONE CABLING
27 15 13 COMMUNICATIONS COPPER HORIZONTAL CABLING
27 51 25 IP BASED BUILDING PAGING – INTERCOM SYSTEM

DIVISION 28 – ELECTRONIC SAFETY AND SECURITY

28 31 00 EXTENSION OF EXISTING FIRE DETECTION AND ALARM SYSTEM

DIVISION 31 - EARTHWORK

31 1000 Site Clearing
31 1000 Site Clearing (Weston)
31 2000 Earth Moving
31 2000 Earth Moving (Weston)

DIVISION 32 – EXTERIOR IMPROVEMENTS

32 0523 Cement Concrete Pavement
32 1216 Hot Mix Asphalt Paving
32 1313 Concrete Pavement (Weston)
32 1373 Concrete Paving Joint Sealants (Weston)
32 1816 Playground Surfacing (Weston)

DIVISION 33 – UTILITIES

33 3111 Sanitary Sewerage Systems
33 4000 Storm Drainage
33 4200 Stormwater Conveyance (Weston)
33 4600 Subdrainage (Weston)

END OF INDEX

23 05 19 GAUGES FOR HVAC PIPING

PART 1 - GENERAL

- 1.1 Thermometers and pressure gauges shall be provided as shown on the drawings and as specified herein.
- 1.2 Hand held portable differential pressure meters related to combination balancing - shutoff valves are specified in Section 23 05 23 – General Duty Valves for HVAC Piping.
- 1.3 Gauges and meters furnished as a part of factory assembled equipment are specified with such equipment.
- 1.4 System flow meters and energy meters are specified in 23 05 21 Flow and Energy Meters for HVAC Piping.

PART 2 - PRODUCTS

2.1 Thermometers

- A. Thermometers shall be 9 inches blue or green reading spirit (organic) liquid filled tube column type, Winters TIM Series or Trerice BX9 series or equal by Miljoco, with Fahrenheit scale, adjustable head and brass separable socket. Tailor the range and stem length to the application. Direct-reading thermometers in mechanical rooms & other unfinished spaces shall not be positioned over 6-feet above the floor; install remote head type thermometers as required to conform with this restriction. Mount the remote head at 5'0" above the floor and provide an engraved brass/plastic label indicating the service line duty (chilled water supply, heating hot water return, condenser water to tower, etc.).
- B. Separable socket insertion well shall be furnished with each thermometer. An extension neck separable stem length socket insertion well, with appropriate increase in thermometer stem length, shall be furnished where insulation thickness exceeds 2 inches.
- C. Ranges of thermometers shall be selected to be consistent with anticipated temperatures. Select thermometer so that the normal operating temperature is near mid-range of the thermometer, example chilled water (45 degrees F) thermometer range 0 - 100 degrees F. The shop drawings shall be marked with the range identified for each thermometer to be furnished.

2.2 Pressure Gauges

- A. Pressure gauges, shall be Bourdon tube type with 4.50 inch dial and cast aluminum case, equal to Trerice 600CB Series. Accuracy shall be 1 percent at mid-range.
- B. Pressure gauges for low pressure application, calibrated in inches of water gauge, ounces per sq. in. or 0 - 5 psi, as appropriate, shall be equal to Trerice 765B.
- C. Pressure gauges at pumps shall be liquid filled Bourdon tube type with 4 inch dial and stainless steel case and internals, equal to Trerice 700 Series.
- D. A brass cock or bronze ball valve and a pressure snubber shall be furnished with each pressure gauge.
- E. Direct reading pressure gauges in mechanical rooms and other unfinished spaces shall be installed with the gauge face at eye level. (5-6 feet above the floor and in a location chosen for ease of reading). If eye level mounting cannot be accomplished gauges may be mounted on the pipe anywhere between 1'0" to 8'0" above the floor as long as the gauge face is aimed

toward the eyes of the reader standing nearby on the floor. An elbow or swing joint between the main line and the gauge shall be utilized to adjust the angle of the dial face. Vertical pipe may be tapped for gauge installation at any location around the perimeter that facilitates ease of reading. Horizontal pipe must be tapped in the upper half of the pipe to reduce the chances of dirt clogging the gauge. If a water or water/glycol filled pipe cannot be tapped for gauge installation between 1'0" and 8'0" above the floor the gauge shall be remote wall, or floor stand, mounted at eye level and piped to the nearby tap location. Steam line gauges shall not be remote mounted but the gauge face shall be aimed toward the eyes of the reader standing on the floor nearby. Remote mounted water or water/glycol gauges shall be labeled with an engraved brass/plastic label mounted above the gauge indicating the service line duty (heating hot water supply, chilled water return, etc.). Gauges must be installed in accordance with the gauge manufacturer's instructions which shall take precedence over the above installation requirements in the event of conflicts.

- 2.3 Pressure-temperature test plugs for insertion of a field test pressure gauge or field test thermometer shall be a brass fitting with a Nordel self-sealing insert and knurled brass cap with plastic capture tab. Nordel insert shall be suitable for temperatures up to 275°F. Test plugs are only to be used in hydronic water systems. NOTE: Test plugs for use in condenser water piping systems must be located in a constantly flooded line. Test plugs are not to be used in steam piping systems. Test plugs shall be minimum 0.25" NPT connection size. The minimum length shall be 3" long but in every case the finished installation shall have the knurled brass cap extending a minimum of an inch beyond any insulation & jacket installed. Add an appropriately sized pipe nipple if required to position the knurled cap an inch outside the insulation jacket. Fittings shall be equal to Petersen's "Pete's Plug" or Trerice "Test Plugs". Furnish minimum two test thermometers and minimum two test pressure gauges with integral insertion stem and appropriate temperature and pressure ranges for use with the test plugs.

PART 3 - EXECUTION

- 3.1 Thermometers shall be installed where shown on the drawings and also at:
- A. The inlet(s) and outlet(s) for each:
1. Air Handling Unit Heating, Cooling
 2. Duct-mounted coils in main ducts and major branch ducts.
 3. Piping loop supply and return mains including primary, secondary, tertiary loops in heating hot water, chilled water..
- 3.2 Pressure gauges shall be installed where shown on the drawings, where required by applicable codes and also at:
- A. The inlet(s) and outlet(s) for each:
1. Air Handling Unit Heating, Cooling, Heat Recovery, Reheat or Dehumidification Coil(s)
 2. Duct-mounted coils in main ducts and major branch ducts.
 3. Piping loop supply and return mains including primary, secondary, tertiary loops in heating hot water, chilled water..
- 3.3 Thermometers and gauges shall be positioned to be read with unobstructed view from the floor. Refer to Part 2 – Products for specific requirements.
- 3.4 Install thermometer wells in threaded piping systems using threaded tees. Use thread-o-lets in welded piping systems. To insure minimum thermometer response time, apply heat transfer paste to the sensing portion of the thermometer before insertion into a thermowell. Trerice Heat Transfer Paste (Item Number 107-0001); Honeywell Heat Conductive Compound (Part number 107408); Virginia Chemical Thermal Mastic (PM8); or equal. Secure the thermometer in position

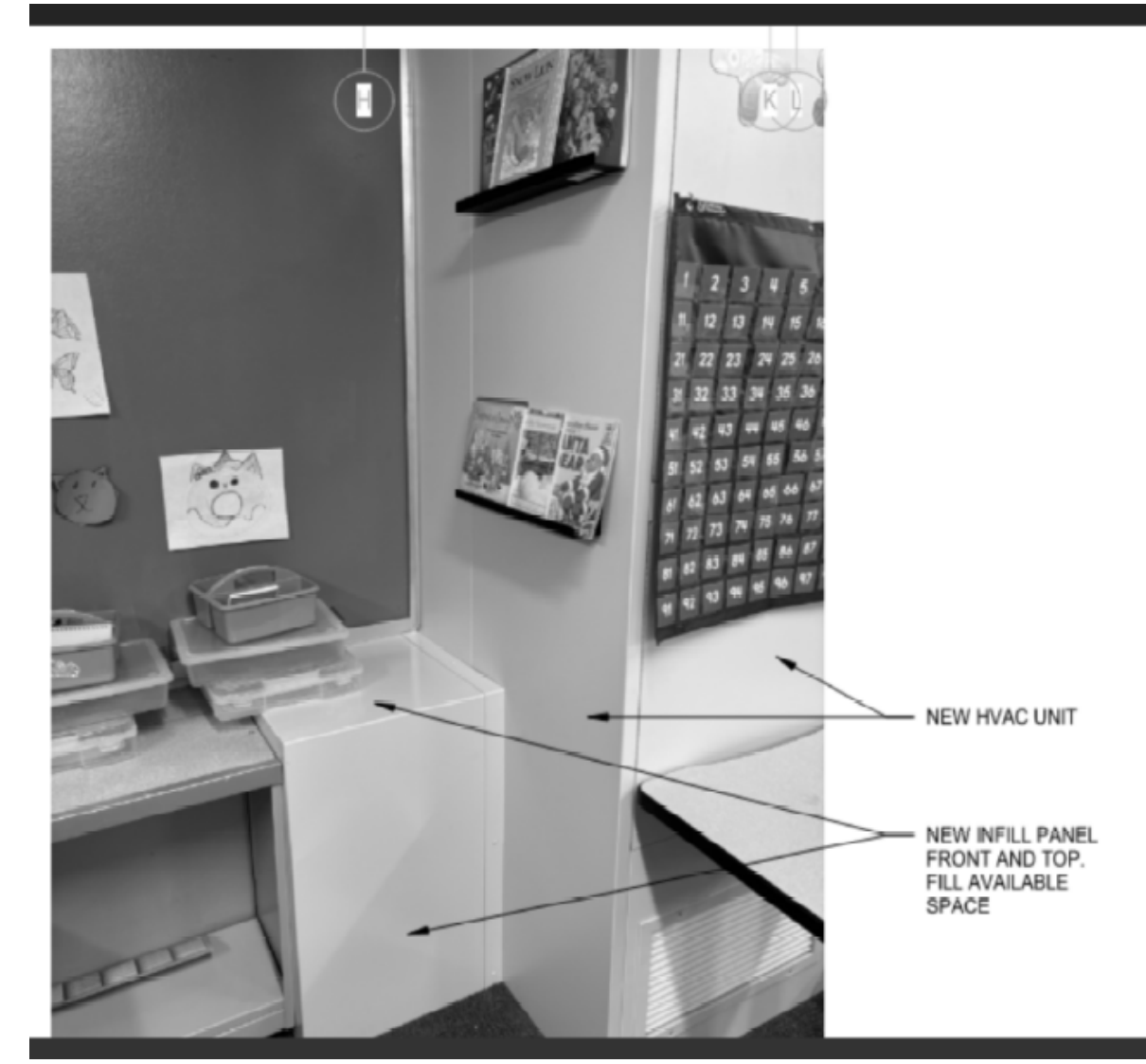
- 3.5 Pressure temperature test plugs shall be installed where shown, located in a position to be most accessible. Test plugs installed in horizontal lines shall always be installed in the upper half of the pipe so as not to collect dirt in the gauge or test plug fitting. Test plugs are for occasional short term insertions only.

END OF SECTION

GENERAL NOTES

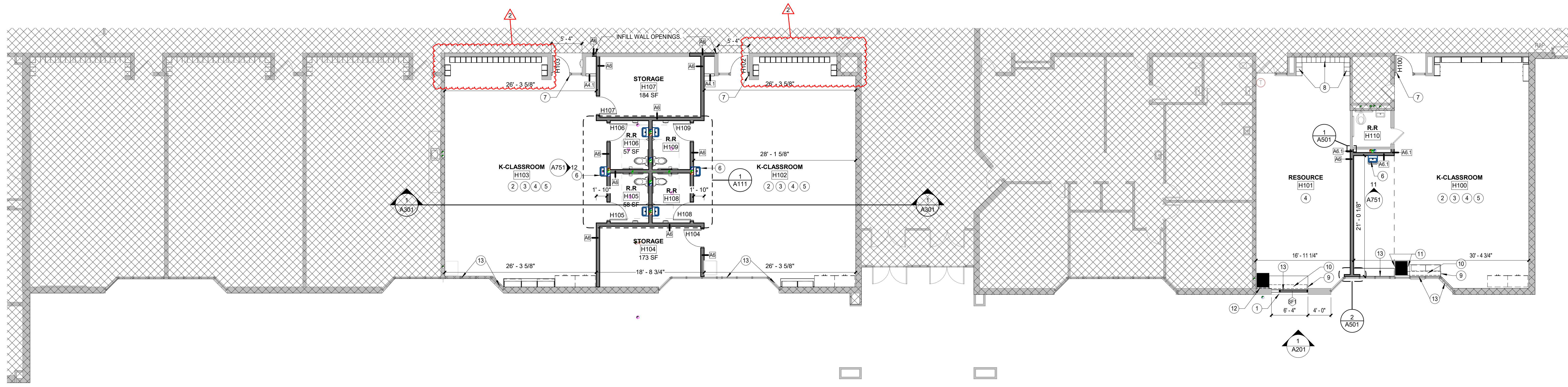
- PROVIDE CORNER GUARDS AT ALL OUTSIDE CORNERS WITH GYPSUM BOARD FINISH. SEE FINISH LEGEND.
- PROVIDE BULL-NOSE FINISH ON ALL OUTSIDE CORNERS OF CMU WALLS
- SEE ELEVATIONS FOR EXTERIOR MASONRY TYPE AND SIZES
- PROVIDE SOLID SURFACE WINDOW SILLS @ ALL STOREFRONT GLAZING SILLS ABOVE FINISHED FLOOR HEIGHT. WINDOW SILL TO EXTEND 1" PAST FINISHED WALL SURFACE. TYP. UNLESS NOTED OTHERWISE
- VIF ALL DIMENSIONS FOR WINDOWS AND CASEWORK
- INTERIOR DIMENSIONS ARE TAKEN TO THE FACE OF MASONRY OR STUDS
- FOR ALL RESTROOM FACILITIES WITH GYPSUM WALL FINISH REPLACE 5/8" TYPE "X" GYPSUM BOARD WITH 5/8" MOISTURE RESISTANT GYPSUM BOARD. SEE SPECS FOR DETAILS
- WHERE COLUMNS ARE NOT INDICATED TO BE WRAPPED, PAINT THEM PT-1.
- WALLS TO GO UP TO DECK UNLESS NOTED OTHERWISE
- PROVIDE WINDOW SHADES AT ALL EXTERIOR PUNCHED OPENINGS AND WHERE INDICATED ON PLANS

OUT OF SCOPE



TYPICAL SHEET METAL CLOSURE BETWEEN HVAC UNIT AND CASEWORK

- PLAN NOTES - FLOOR PLAN**
- NEW OPENING FOR NEW WINDOW AND MECHANICAL LOUVER. PROVIDE NEW LINTEL AT OPENING. SEESTURURAL LINTEL SCHEDULE.
 - NEW CASEWORK. SEE INTERIOR ELEVATIONS
 - NEW FLOORING. NEW WALL BASE. SEE FINISH PLAN.
 - NEW CEILING TILES, GRIDS AND LIGHTS. SEE ELECTRICAL.
 - PAINT WALLS. SEE FINISH PLANS.
 - NEW SINK. SEE PLUMBING.
 - NEW DOOR ONLY IN EXISTING FRAME
 - CUBBIES SHOWN ARE FOR REFERENCE ONLY. CUBBIES ARE NOT IN SCOPE.
 - PROVIDE CLOSURE PANEL TO MATCH CASEWORK.
 - MECHANICAL PLENUM - SEE MECHANICAL DRAWINGS
 - PROVIDE SHEET METAL ENCLOSURE. SEE ILLUSTRATION
 - PLENUM BETWEEN HVAC UNIT AND LOUVER
 - PROVIDE MANUAL ROLLER WINDOW SHADE. REF. SPECS.



1 FIRST FLOOR PLAN - UNIT B
 SCALE: 1/8" = 1'-0" REF. 1 / A301



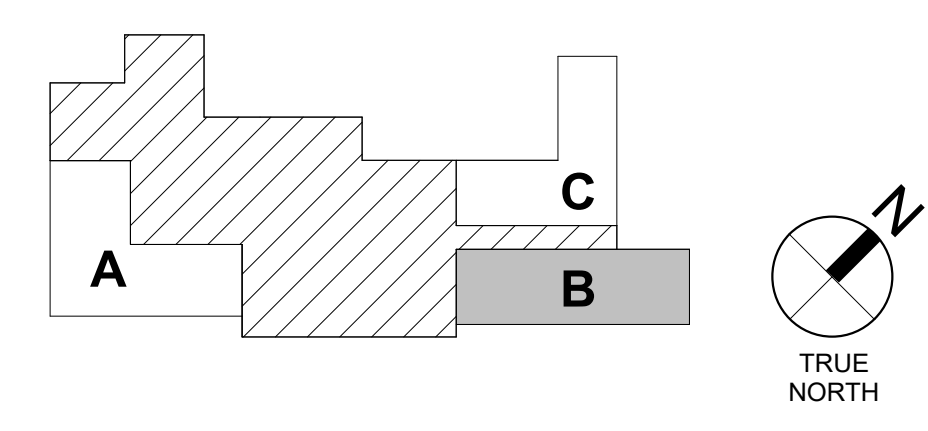
REVISIONS:

#	Date	Desc.
1	04/27/2026	Addendum 002

100% CD

PROJECT: #25147
 DATE: 03.18.2025
 DRAWN BY: Author

FLOOR PLAN -
 FIRST FLOOR -
 UNIT B

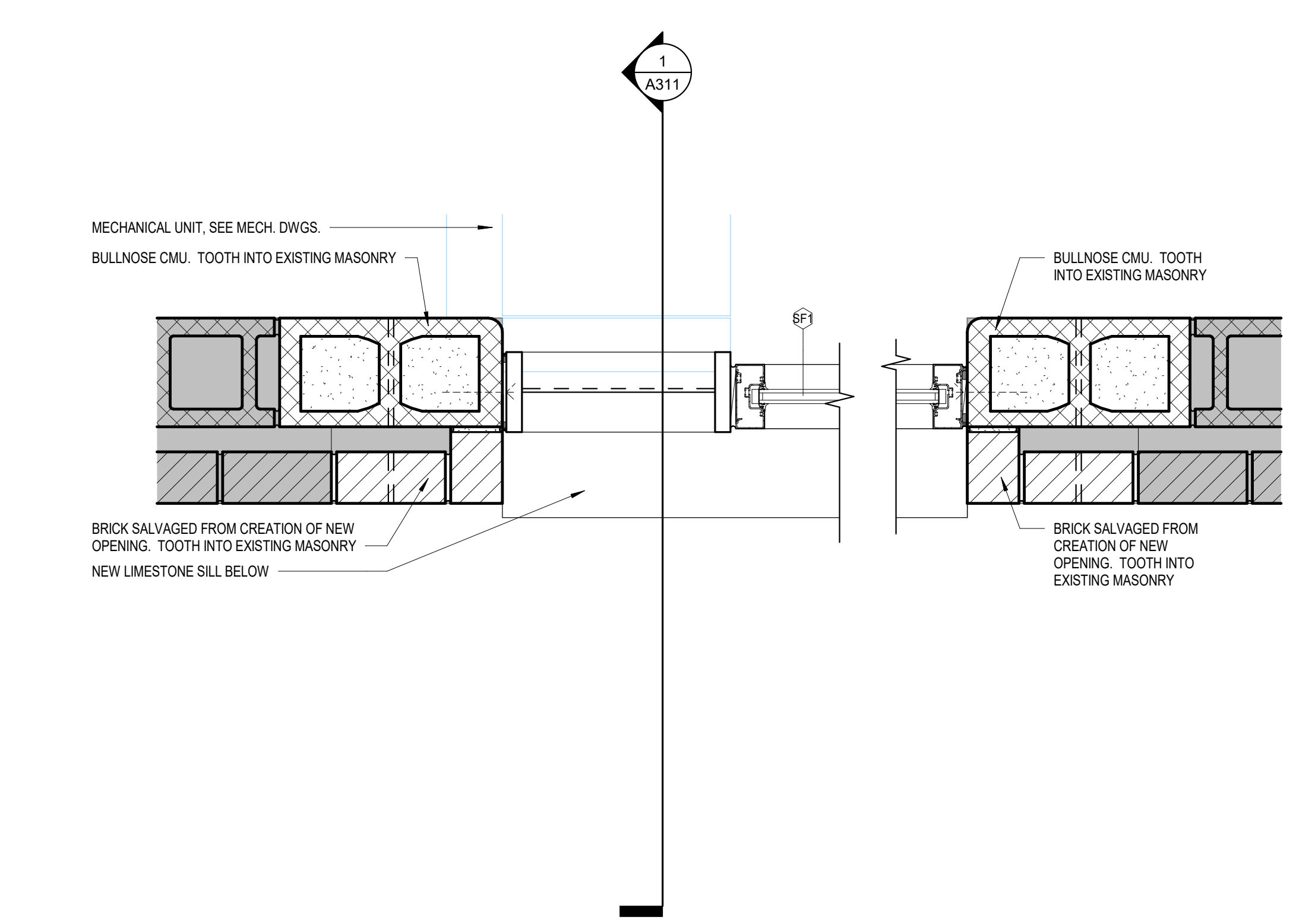


A101B

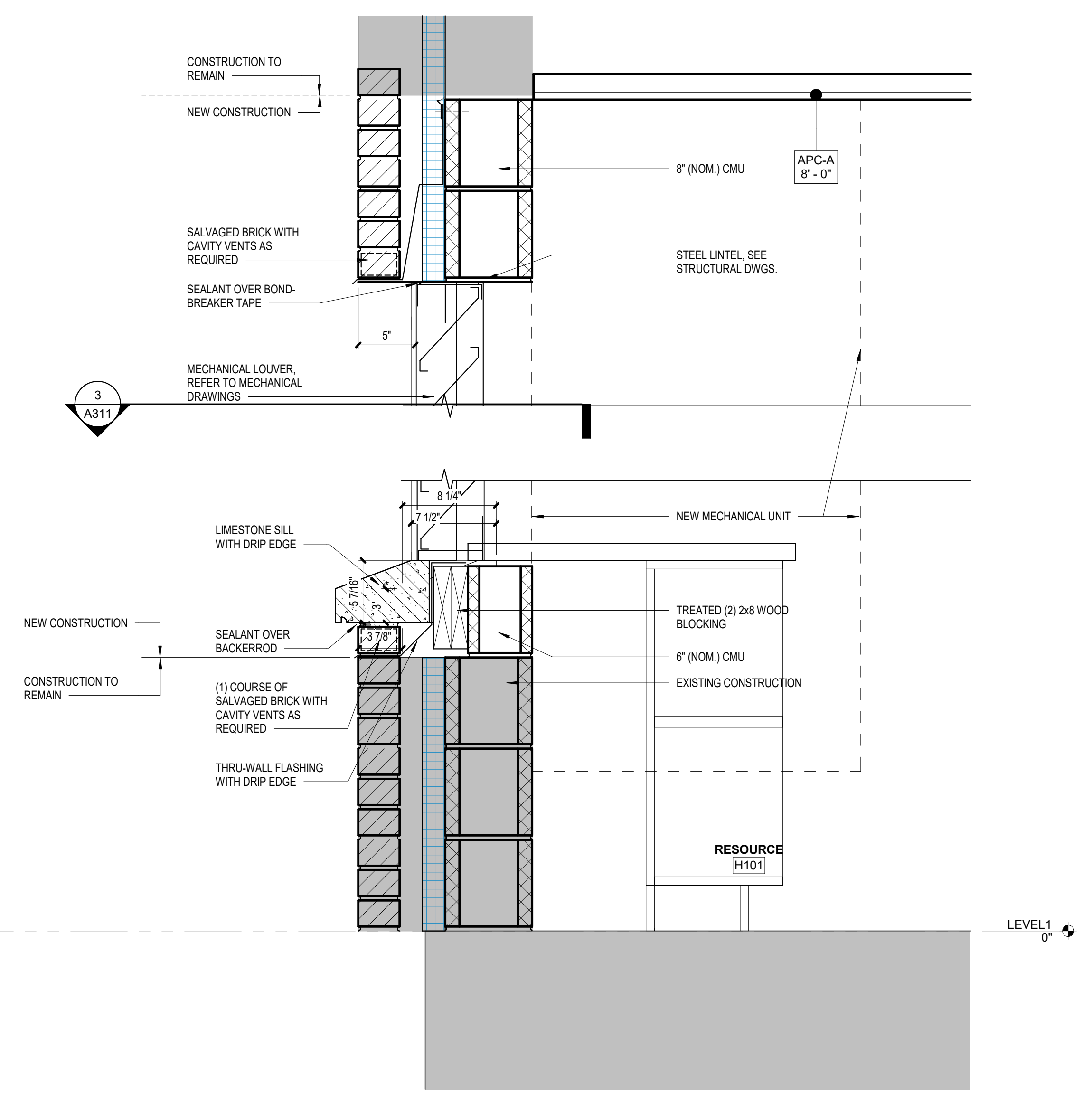
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2 STOREFRONT HEAD AND SILL
SCALE: 1 1/2" = 1'-0" REF. 1 / A201



3 LOUVER AND STOREFRONT JAMBS IN NEW WALL OPENING
SCALE: 1 1/2" = 1'-0" REF. 1 / A201



1 LOUVER HEAD AND SILL
SCALE: 1 1/2" = 1'-0" REF. 1 / A201



REVISIONS:	
#	Date
2	04/21/2025 / Addendum 002

100% CD
PROJECT: #25147
DATE: 03.18.2025
DRAWN BY: Author

WALL SECTIONS

GENERAL FINISH PLAN NOTES

- A. PRIOR TO INSTALLATION OF NEW FINISHES CONTRACTOR SHALL INSPECT ALL SUBSTRATES. IF A SUBSTRATE IS DEEMED UNACCEPTABLE, THE CONTRACTOR SHALL REPAIR AS NECESSARY FOR SUBSTRATE TO ACCEPT NEW MATERIALS.
- B. CONTRACTOR TO VERIFY EXISTING CONDITIONS AND REPAIR ALL EXISTING WALLS, SLAB, AND CEILINGS TO A CONDITION SUITABLE FOR ACCEPTING NEW FINISHES AS PER MANUFACTURER'S RECOMMENDED INSTALLATION METHODS. MINIMUM LEVEL 4 FINISH ON EXISTING AND NEW WALLS, UNLESS NOTED OTHERWISE.
- C. ALL FLOORING TRANSITIONS TO COMPLY WITH ADA GUIDELINES AND TO OCCUR UNDER CENTER OF DOORWAYS, AND OR AT CENTERLINE OF WALL, UNLESS INDICATED DIFFERENTLY ON FINISH PLANS.
- D. CONTRACTOR TO PROVIDE PROTECTION AS NEEDED DURING CONSTRUCTION, IF ANY TO PRESERVE FINISHES WHILE COMPLETING CONSTRUCTION.
- E. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFICATION OF DIMENSIONS AND JOB CONDITIONS. ANY DEVIATION FROM WHAT IS INDICATED ON THE FINISH PLANS SHALL BE BROUGHT TO THE ATTENTION OF THE ARCHITECTS AND DESIGNERS.
- F. ALL DIMENSIONS SHOWN ARE TO FACE OF FINISH MATERIAL, UNLESS INDICATED OTHERWISE ON PLANS.
- G. WHERE WALLS ARE INDICATED TO RECEIVED PAINT FINISH, PAINT ALL PRIMED GRILLES, FIRE EXTINGUISHERS CABINETS, AND OTHER ITEMS EMBEDDED IN WALL CONSTRUCTION TO MATCH SURFACE ON WHICH THEY OCCUR UNLESS NOTED OTHERWISE.
- H. CONTRACTOR TO PROVIDE SCHLUTER EDGE WHERE TILE MEETS DISSIMILAR MATERIALS.
- I. DO NOT INSTALL GYPSUM BOARD BEHIND TILE BACKER BOARD LOCATIONS.
- J. IF ONLY PAINT IS INDICATED AS THE FINISH, REFER TO ARCHITECTURAL FLOOR PLANS FOR SUBSTRATE INFORMATION.
- K. ALL WALLS AND CEILINGS TO BE PAINTED PT-1, UNLESS NOTED OTHERWISE.
- L. WHERE WINDOW SILLS ARE LOCATED, SILL TO BE SOLID SURFACE SS-1.
- M. ALL NEW HM DOOR FRAMES, IN THEIR ENTIRETY ARE TO BE PAINTED PT-3 UNLESS NOTED OTHERWISE.

FINISH LEGEND

NOTES

ETR EXISTING TO REMAIN
TBD TO BE DETERMINED

FLOOR COVERING

CARPET TILE
CPT-1: MFG: J+J FLOORING
TYPE: 24" X 24" CARPET TILE
PATTERN: SKYLINE 7073
COLOR: VIEW 2084
INSTALL: QUARTER-TURN
LOCATION: TYPICAL
CONTACT: ERIK PEDERSON 317-318-3341

RESINOUS FLOOR

EPX-1: MFG: SHERWIN WILLIAMS HIGH PERFORMANCE FLOORING
TYPE: RESUFLOLOR DECO FLAKE BC EPOXY SYSTEM
COLOR: GRAYHOUND - 1/4" FLAKE
INSTALL: MONOLITHIC, 4" INTEGRAL COVE
LOCATION: RESTROOMS
CONTACT: HANK MEINKING 314-281-7485
REMARKS: DESIGNER TO APPROVE MIX PRIOR TO INSTALL.

FLOOR TILE

FT-1: MFG: DAL TILE
TYPE: 12" X 24" PORCELAIN TILE
PATTERN: VOLUME 1.0
COLOR: THUNDER VL62
GROUT: TBD
INSTALL: RUNNING BOND, REF. ELEVATIONS
LOCATION: HAND SINK AREAS
REMARKS: USE SCHLUTER PIECE TO TRANSITION TO ADJACENT SURFACES.
CONTACT: ROBIN BRADFORD 317-946-0823

WALL BASE

RUBBER BASE
RB-1: MFG: TARKETT JOHNSONITE
TYPE: 6" VINYL WALL BASE
COLOR: BLACK
LOCATION: TYPICAL
REMARKS: COLOR TO ALSO BE USED WITH ALL VINYL TRANSITIONS

EPOXY BASE

EB-1: MFG: SHERWIN WILLIAMS HIGH PERFORMANCE FLOORING
TYPE: MATCH EPX-1 SPECS
COLOR: GRAYHOUND (MATCH EPX-1)
INSTALL: MONOLITHIC, 4" INTEGRAL COVE
LOCATION: BASE REF. SPECS RESTROOMS
CONTACT: HANK MEINKING 314-281-7485
REMARKS: DESIGNER TO APPROVE MIX PRIOR TO INSTALL.

PAINT/WALL FINISH

PAINT
PT-1: MFG: SHERWIN WILLIAMS
TYPE: REF. SPECS FOR TYPE
COLOR: SW7085 MODERATE WHITE
LOCATION: TYPICAL

PT-2: MFG: SHERWIN WILLIAMS
TYPE: REF. SPECS FOR TYPE
COLOR: SW7085 ARGOS ACCENT
LOCATION: STANDARD HM DOORS AND FRAMES

PT-3: MFG: SHERWIN WILLIAMS
TYPE: REF. SPECS FOR TYPE
COLOR: MATCH EXISTING SCHOOL STANDARD

PT-4: MFG: SHERWIN WILLIAMS
TYPE: REF. SPECS FOR TYPE
COLOR: MATCH EXISTING SCHOOL STANDARD
LOCATION: WOOD DOOR PANELS

WALL TILE

WT-1: MFG: DAL TILE
TYPE: 6" X 18" CERAMIC WALL TILE
PATTERN: COLOR WHEEL LINEAR
COLOR: MATTE ARCTIC WHITE 0790
GROUT: TBD
INSTALL: RUNNING BOND, REF. ELEVATIONS
LOCATION: RESTROOMS, HAND SINK AREAS
REMARKS: RUN DIRECTLY TO TOP OF EPOXY BASE. USE SCHLUTER PIECE TO TRANSITION TO ADJACENT SURFACES.
CONTACT: ROBIN BRADFORD 317-946-0823

PLASTIC LAMINATE/SOLID SURFACE

PLASTIC LAMINATE
PL-1: MFG: WILSONART
TYPE: PLASTIC LAMINATE
COLOR: COSMIC STRANDZ 4941-18
INSTALL: MONOLITHIC, VERTICAL GRAIN
LOCATION: TYPICAL CABINETS

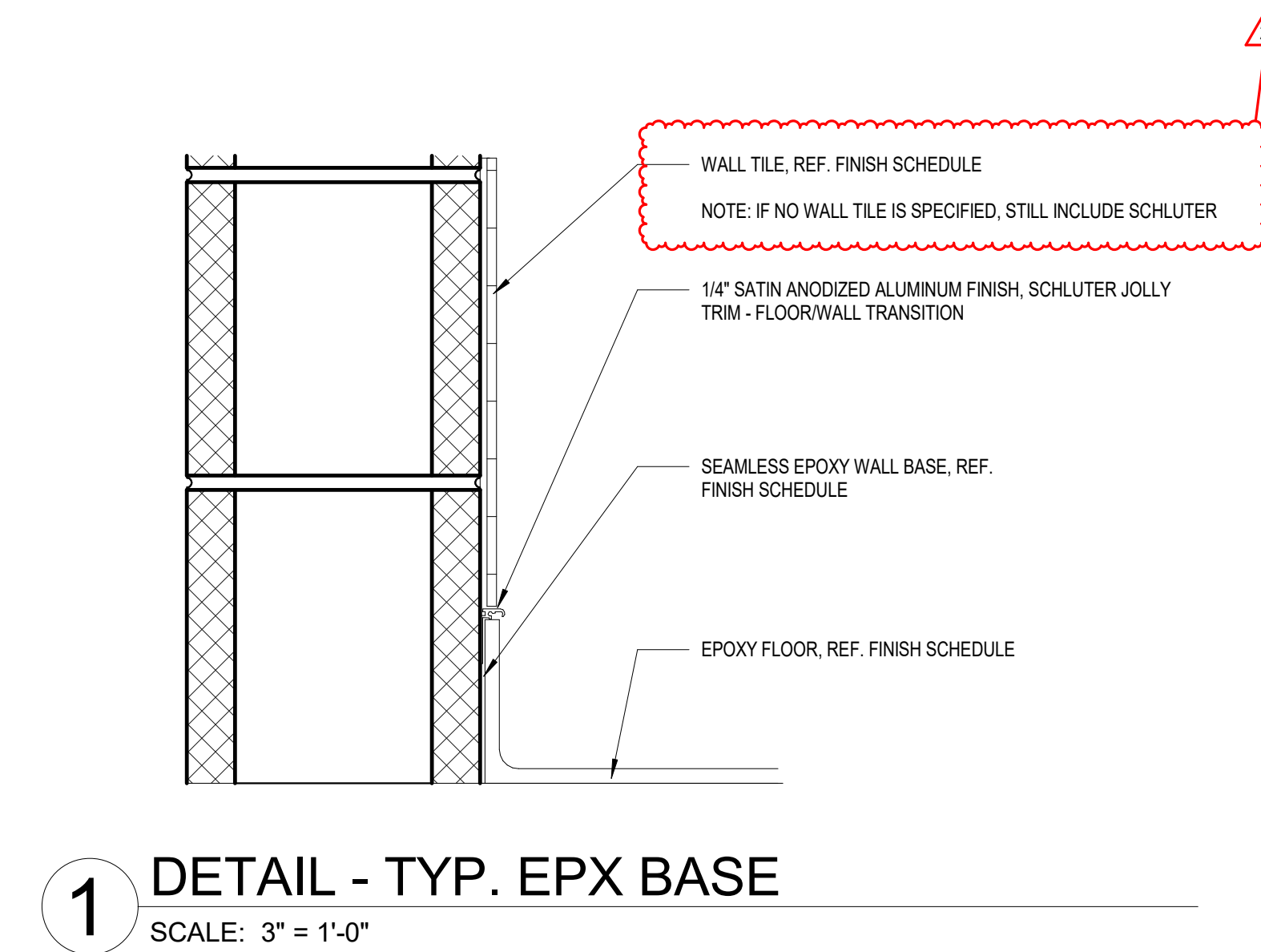
PL-2: MFG: WILSONART
TYPE: PLASTIC LAMINATE
COLOR: CLOUD ZEPHYR 4856-60
INSTALL: MONOLITHIC
LOCATION: TYPICAL COUNTERTOP

SOLID SURFACE

SS-1: MFG: MEGANITE
TYPE: 1/2" SOLID SURFACE
COLOR: SNOW OWL
INSTALL: MONOLITHIC
LOCATION: IF NEEDED, WINDOW SILLS ONLY

MISCELLANEOUS

CORNER GUARDS
CG-1: MFG: CS ACROVYN
TYPE: SSM 20IN
COLOR: TO MATCH COLOR OF WALL
LOCATION: DESIGNER TO APPROVE. PROVIDE AT ALL OUTSIDE DRYWALL CORNERS
CONTACT: AMY FEHRBACH 317-407-2534



1 DETAIL - TYP. EPX BASE
SCALE: 3" = 1'-0"

LANCER ASSOCIATES
ARCHITECTURE
145 NORTH EAST STREET
INDIANAPOLIS, IN 46204

GREENFIELD CENTRAL CSC
HARRIS ELEMENTARY SCHOOL RENOVATIONS
200 W PARK AVE,
GREENFIELD, IN 46140



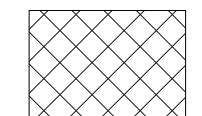
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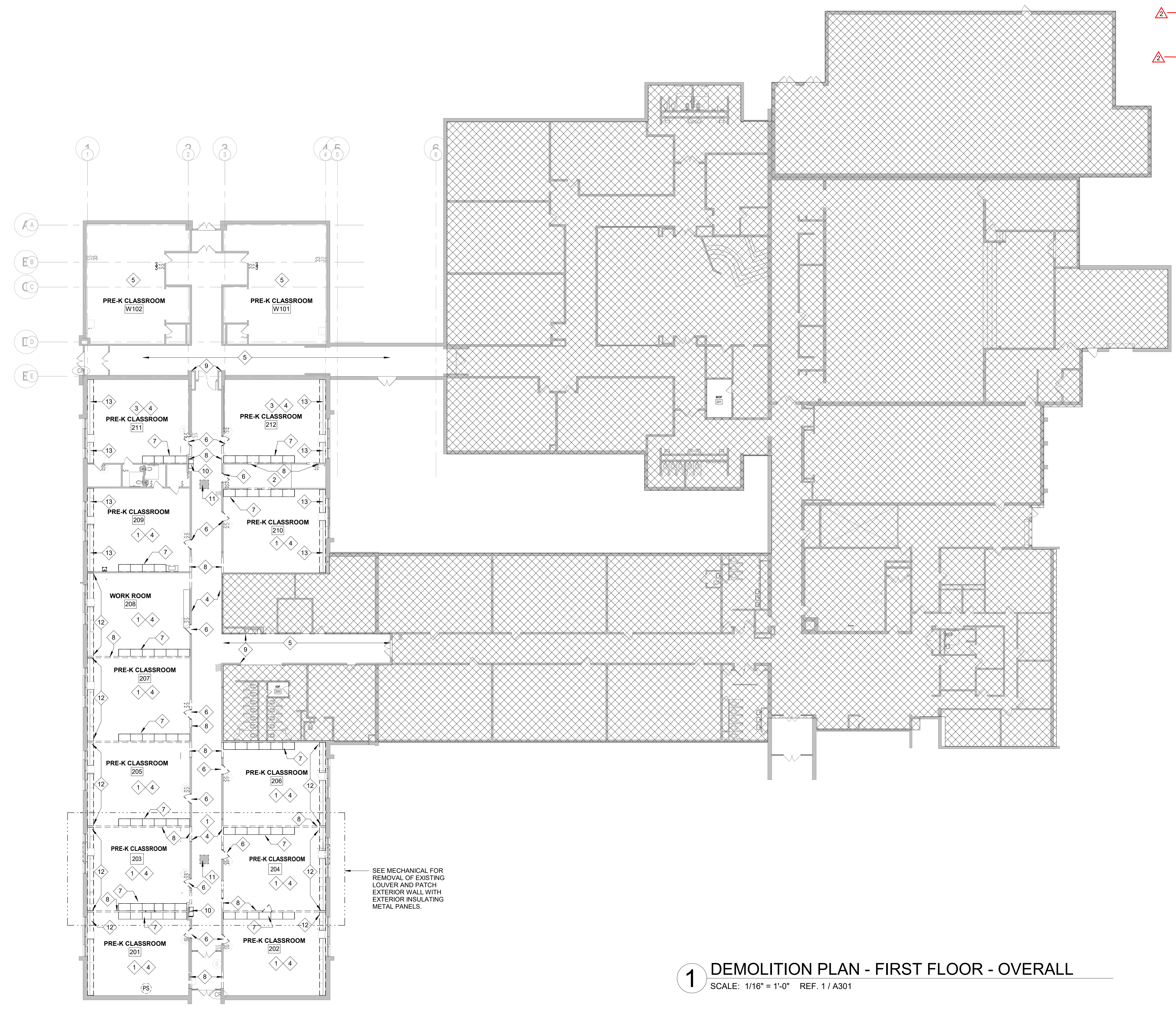
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FINISH LEGEND

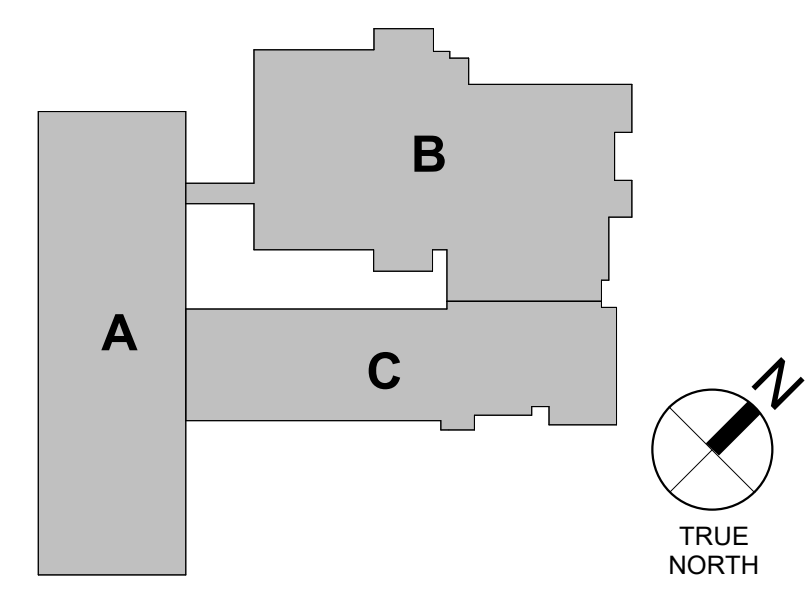
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GENERAL NOTES	
1.	CLEAN, PATCH AND PREP SURFACES FOR NEW WORK AFTER DEMOLITION
2.	COORDINATE DEMOLITION WITH NEW WORK
3.	COORDINATE DEMOLITION WITH NEW/DEMO WORK ON STRUCTURAL, TECHNOLOGY, MEP AND OTHER SHEETS
4.	SAW CUT SLABS AS REQUIRED FOR INSTALLATION OF NEW PLUMBING, REFER TO PLUMBING PLANS.
	 OUT OF SCOPE

PLAN NOTES - DEMOLITION	
1	CLASSROOMS RENOVATIONS SCOPE: REMOVE FLOORS AND WALL BASES, REMOVE CEILING GRIDS, TILES AND LIGHTS. DEMO PARTITION WALLS TO THE EXTENT SHOWN ON FLOOR PLAN. REMOVE DOORS AND FRAMES. REMOVE WHITEBOARDS, PROTECT AND REINSTALL. PREP AREA FOR NEW WORK.
2	REMOVE FLOORS. REMOVE CEILING AND LIGHTS. PREP AREA FOR NEW WORK.
3	CLASSROOMS RENOVATIONS SCOPE: REMOVE CEILING GRIDS, TILES AND LIGHTS. REMOVE FLOORING AND PRESERVE FOR REINSTALL. REMOVE WHITEBOARDS, PROTECT AND REINSTALL. PREP AREA FOR NEW WORK.
4	REMOVE WALLCOVERING. PATCH, PREP, AND PRIME WALLS TO RECEIVE LEVEL 4 FINISH AND PAINT.
5	REMOVE CEILING GRID, TILES, AND LIGHTING FIXTURES. SEE ELECTRICAL.
6	REMOVE DOOR AND FRAME COMPLETE. CLEAN, PATCH AND PREPARE SURFACE FOR NEW WORK.
7	DEMO CASEWORK AREA AS SHOWN TO ALLOW FOR NEW WORK. VERIFY EXTENTS. CLEAN, PATCH AND PREPARE SURFACE FOR NEW WORK.
8	DEMOLISH WALLS TO EXTENT INDICATED. CLEAN, PATCH AND PREPARE SURFACE FOR NEW WORK.
9	DO NOT CONTINUE WALLCOVERING REMOVAL PAST THIS POINT.
10	REMOVE ELECTRICAL WATER COOLER(S), AND WALL TILE BEHIND.
11	NOTE LOCATION FOR NEW ROOF VENT ABOVE. PROVIDE OPENING IN ROOF AND PREPARE FOR NEW WORK.
12	REMOVE ONE SECTION OF EXISTING BASE SHELVING AS REQUIRED FOR MODIFICATIONS. REMOVE COUNTERTOP AND PREPARE SURFACE FOR NEW PLASTIC LAMINATE COUNTERTOP. PATCH AND PREP FOR NEW WORK.
13	REMOVE COUNTERTOP AND PREPARE SURFACE FOR NEW PLASTIC LAMINATE COUNTERTOP.



1 DEMOLITION PLAN - FIRST FLOOR - OVERALL
 SCALE: 1/16" = 1'-0" REF. 1 / A301



REVISIONS:	
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2	04/22/2026 / Addendum 02

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DEMOLITION
 PLAN - FIRST
 FLOOR -
 OVERALL

AD101